

# Minute of the Meeting of Westray Community Council held in the Community Classroom, Westray School and via Teams on Monday, 5 June 2023 at 19:30

## Present:

Mrs E Drever, Mr A Baird, Mr D Harcus, Mrs J Kirkness, Mrs A Rendall and Mrs R Rendall.

## In Attendance:

- Councillor M Thomson (via Teams).
- Councillor H Woodbridge (via Teams).
- Ms H Green, Corporate Director, Neighbourhood Service and Infrastructure (via Teams).
- Mr A Rodwell, Head of Improvement and Performance (via Teams).
- Ms A Gibb, Waste Coordination Manager (via Teams)
- Mrs G Rendall, Westray Development Trust.
- Mr G Drever, Westray Development Trust.
- Mr S Drever, Westray Development Trust.
- Mrs J Montgomery, Empowering Communities Liaison Officer/Clerk.
- Mrs J McGrath, Community Council Liaison Officer (via Teams).
- 1 member of the public.

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## **1. Apologies**

Resolved to note that apologies for absence had been intimated by Mr L Pottinger and Councillor S Clackson.

## **2. Westray Development Trust (WDT)**

Representatives from Westray Development Trust were in attendance at the meeting to discuss the proposed Westray Conference along with the possibility of closer working together with the Community Council. Following discussion, it was:

Resolved:

A. That Westray Development Trust would welcome a Community Council Representative on the Trust (noting that Mr L Pottinger, WCC member, was Chair of WDT).

B. That the Interim Clerk would forward information regarding the Community Council's purpose and funding streams.

C. That the Community Council should encourage the completion of the online survey, even though the deadline had passed.

## **3. Recycling**

After hearing an update from the Waste Co-ordination Manager and the Corporate Director, Neighbourhood Services and Infrastructure, regarding the recent decisions on how recycling for Westray was to be undertaken and members information on how unwelcome this had been, it was:

Resolved:

A. To note that the new recycling system had not been well received by the public in Westray.

B. To note that Members advised that the previous system of recycling being collected in bags should be reinstated.

C. To note that the Corporate Director, Neighbourhood Services and Infrastructure agreed to work up costing comparisons for both systems.

D. That Corporate Director, Neighbourhood Services and Infrastructure, would provide the Community Council with information on the possible options for collection of recyclable materials.

E. That members asked that the previous service be reinstated with immediate effect.

F. To note that the Corporate Director, Neighbourhood Services and Infrastructure agreed to get back to the Community Council with the relevant information as requested.

## **4. Adoption of Minutes**

The minute of the meeting of Westray Community Council held on 27 March 2023 was adopted, being proposed by Mrs J Kirkness and seconded by Mrs R Rendall.

## **5. Matters Arising**

### **A. Village Path**

The Empowering Communities Liaison Officer explained that the Papay Island Link Officer had advised that the application previously submitted in the name of Orkney Islands Council had to be resubmitted in the name of Westray Community Council, which had since been done, and it was:

Resolved to note the content of the report.

### **B. Christmas Tree at Kalisgarth**

Mr A Baird reported that the artificial tree was still in situ as no assistance to remove it had been received. It was reiterated that a real tree and lights would be purchased for the next festive season and that this would be funded from CCGS. It was suggested that contact should be made with Friends of Kalisgarth asking what their wish for the artificial tree was and once this was known, removal could be arranged. Following discussion, it was:

Resolved:

1. That contact should be made with Friends of Kalisgarth to ascertain their wish for the artificial tree.
2. That once a decision had been reached on the artificial tree it should be taken down.
3. To note the Interim Clerk would arrange for a real tree and lights to be purchased in time for the festive season.
4. That Community Council Grant Scheme assistance should be applied for on the cost of the tree and lights.

### **C. Street Lighting – Northend to Hofn**

After hearing a report from the Corporate Director, Neighbourhood Services and Infrastructure, advising members of an on-site meeting between Mr D Harcus and the Head of Property, Asset Management and Facilities, Neighbourhood Services and Infrastructure, where he had been made aware of the concerns about the streetlighting around the Hofn. He had observed that there was wall mounted lighting on the Hofn building that may be a useful interim measure. Members were also advised that he had been unable to follow up on the query regarding streetlight capacity due to the lower energy lights and whether this would create an opportunity for additional streetlights nearer the Hofn to be possible, and it was:

Resolved to note content of the report and to await a further response.

## **D. White Lining in School Car Park**

After hearing a report from the Corporate Director, Neighbourhood Services and Infrastructure, advising members that the Head of Property, Asset Management and Facilities did not have an update at this point, it was:

Resolved to note that a response was awaited.

## **E. Roads Issues**

After hearing a report from the Corporate Director, Neighbourhood Services and Infrastructure, advising members that the Head of Property, Asset Management and Facilities, had taken photos of the various road areas which he shared with the Roads Team, it was:

Resolved to note that a response was awaited.

## **F. Grass Cutting – Council Houses**

Following an email round members for agreement regarding tenders received for the grass cutting at the Council Houses, it was:

Resolved to note that C Owen had been awarded the contract.

## **G. NHS24**

After hearing an update from the Health and Care Representative advising members that she would contact the surgery direct, it was:

Resolved to note the content of the report.

## **H. Transport**

The Chair noted that posters required to be displayed round the island requesting information on experiences of travelling with Orkney Ferries to assist with the case for new ferries, and it was:

Resolved to note that poster required to be put up round the island.

# **6. Correspondence**

## **A. Scottish Online Conference for Community Councillors**

Following consideration of an invite to the Scottish Community Councils Conference due to be held on 10 June 2023, it was:

Resolved to note the invite and that members could attend if they wished.

## **B. OHAL Committee Recruitment Event**

Following consideration of correspondence regarding OHAL Committee recruitment event due to be held on 21 June 2023, it was:

Resolved to note the content of the correspondence.

## **7. Financial Statements**

### **A. General Finance**

Following consideration of the General Finance statement, it was:

Resolved to note the estimated balance of £32,776.44 as at 23 May 2023.

### **B. Community Council Grant Scheme**

Following consideration of the Community Council Grant Scheme statement as at 23 May 2023, it was:

Resolved to note that the balance remaining for approval in the main capping limit was fully allocated, £743 remained in the additional capping limit, and £719 remained in the island capping limit.

### **C. Community Development Fund**

Following consideration of the Community Development Fund statement, it was:

Resolved to note that £5,000 remained available for allocation as at 23 May 2023.

### **D. Seed Corn Fund**

Following consideration of the Seed Corn Fund statement, it was:

Resolved to note that no funding was left available for allocation, and £420 remained available to claim for the Westray Path.

## **8. Financial Requests**

### **A. Westray Heritage Trust**

Following consideration of correspondence from Westray Heritage Trust requesting assistance towards the cost of producing a business directory for the island, it was:

Resolved to award a grant of £500 towards the cost of the producing the directory and that Community Council Grant Scheme assistance should be applied for on the cost of £500.

### **B. Westray Golf Club**

Following consideration of correspondence from the Westray Golf Club requesting financial assistance towards the cost of purchasing sets of clubs at a cost of £1,400, to be available for hire by visitors to the island, it was:

Resolved to award a grant of £1,400 towards the cost of purchasing sets of club and that Community Council Grant Scheme assistance should be applied for on the cost of £1,400.

## **9. Consultation Documents**

### **A. Winter Service Plan 2023/2024**

Following consideration of the Winter Service Plan 2023/2024, it was:

Resolved to note that members had no comments to make.

### **B. 20mph Speed Limit – Island Schools**

Following consideration of correspondence regarding the 20mph speed limit at island schools, which had been previously emailed, it was:

Resolved that members welcomed the proposed speed limit at the school.

### **C. Westray Development Trust – Conference Questionnaire**

Resolved to note that this item was discussed at Item 2 above.

### **D. Orkney Islands Marine Region: Finfish Farming Spatial Guidance**

Following consideration of correspondence regarding the Orkney Islands Marine Region: Finfish farming spatial guidance, which had been previously emailed, it was:

Resolved to note the content of the correspondence.

### **E. Noup Road Meeting**

After hearing a report advising members that a meeting had been held with VisitOrkney regarding the Noup Road to the lighthouse, it was:

Resolved to note the content of the report.

### **F. Boundaries Scotland**

Following consideration of correspondence from Scottish Boundary Commissions' Secretariat regarding the Boundaries Scotland's review, it was:

Resolved to note that there were no changes relevant to Orkney.

### **G. West of Orkney Windfarm**

Following consideration of correspondence from West of Orkney Windfarm regarding the pre-application consultation events, it was:

Resolved to note the content of the correspondence.

## **10. Reports from Representatives**

### **A. Transport**

The Transport Representative advised that he had nothing to report to this meeting, and it was:

Resolved to note that there was no update to be provided.

## **B. Planning Representative**

The Planning Representative advised that there had been two planning applications relating to Westray since the last meeting however they were not contentious, and it was:

Resolved to note the content of the report.

## **C. Health and Care Representative**

Resolved to note that there was nothing to report at this meeting.

## **D. Kalisgarth Representative**

Resolved to note that there was nothing to report and that the Interim Clerk would check if details of the Representative had been forwarded to Friends of Kalisgarth.

## **11. Publications**

The following publications had previously been circulated to members and were noted:

- VAO Newsletter – March and April 2023.
- VAO Training and Funding Update – May 2023.
- Letter from School Place – April and May 2023.

## **12. Any Other Competent Business**

### **A. Recycling**

Resolved to note that this had been discussed at Item 2 above.

### **B. Lawnmower**

Members were advised that the lawnmowers used for the kirkyards were in need of being replaced, and it was:

Resolved:

1. That two sit on lawnmowers should be purchased for kirkyard grass cutting.
2. That one strimmer should be purchased for use in the kirkyards.
3. That an application should be submitted for Community Development Fund assistance.
4. That should the Community Development Fund application be unsuccessful Community Council Grant Scheme assistance should be applied for.

### **C. Broughton Road**

Members were advised that concerns had been raised regarding the lack of passing areas on the Broughton Road, and it was:

Resolved to ask Orkney Islands Council if passing places could be provided on the Broughton Road.

#### **D. Isles Depot in Kirkwall**

Concerns were raised regarding the operational process in the Isles Depot in Kirkwall including the treatment of perishable and frozen goods being delivered there for onward freight to other islands, and it was:

Resolved to note that Councillor M Thomson was dealing with this item.

#### **E. Community Room**

The condition of the Community Room was raised, and it was felt that it was need of decoration, refurbishment of cupboards and a new cooker, and it was:

Resolved to advise Orkney Islands Council on the condition of the Community Room and that an upgrade and refurbishment was required.

### **13. Date of Next Meeting**

Following consideration of potential dates for the next meeting, it was:

Resolved that the next meeting of Westray Community Council would be held on Monday, 21 August at 19:30.

### **14. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 21:50.