

Minute of the Meeting of St Andrews and Deerness Community Council held in St Andrews Primary School on Tuesday, 28 August 2018 at 19:30

Present:

Mrs L McAdie, Mr D Alexander, Mr W Bruce and Mr L Flett.

In Attendance:

- Councillor N Craigie.
- Councillor S Sankey.
- Mrs J Lennie, Clerk.

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1. Apologies

Resolved to note that apologies had been received from Mrs G Barnby and Councillor A Drever.

2. Adoption of Minutes

Resolved that the Minute of the Meeting held on 26 June 2018, copies of which had been circulated, was approved, being proposed by Mr W Bruce and seconded by Mr L Flett.

3. Matters Arising

A. Annual Financial Request

Mr D Alexander advised that in order to simplify procedure for the Clerk, he would like to propose that the annual financial application from East Mainland Church for the purchase of two poppy wreaths, which normally is submitted to the Clerk between meeting dates and e-mailed to members can be processed by the Clerk with a grant for full cost of the poppy wreaths from the Community Council Grant Scheme (CCGS) and noted at the next meeting and this was seconded by Mr W Bruce, and it was:

Resolved that the Clerk upon receipt of the East Mainland Church funding request for the purchase of two poppy wreaths processes this request and add it to the agenda for the next meeting.

B. Deerness Kirkyard Repairs

Correspondence had been received, copies of which had been circulated, from Democratic Services advising that a number of replacement gates and repairs to gates, the pillars and coving, as well as repairs to the shed would be carried out, by a local contractor, in Deerness Kirkyard. Mr W Bruce advised that he had visited the Deerness Kirkyard and there was some progress of repairs to report; the felt had been replaced on the shed, there was shuttering in place for the repair to the coping on the dyke. It was also noted that no information had been received on the progress with flooding and drainage works in Deerness Kirkyard, and it was:

Resolved to welcome the repairs and improvements to Deerness Kirkyard and that Mr W Bruce would continue to monitor the progress of the works.

C. St Andrews Kirkyard Unstable Gravestones

After consideration of correspondence, copies of which had been circulated, from Democratic Services advising that further inspection of two unstable gravestones would be investigated and that, following a report by Mr D Alexander, an OIC Building Inspector would investigate if it was deemed safe to leave pins sticking up from the plinth, following removal of an unstable gravestone in St Andrews Kirkyard, and it was:

Resolved to note this information and that this was work in progress and would be monitored by Mr D Alexander.

D. Update – Headstone Inspection Process – Orkney Cemeteries

After consideration of correspondence, copies of which had been circulated, from Democratic Services advising that the process of inspection of headstones is near completion and this had highlighted the need to lower or repair headstones, which were unstable and hazardous with regard to public safety, it was:

Resolved to welcome the repairs and improvements to unstable headstones in Orkney Cemeteries.

4. Consultation Document - Licensing (Scotland) Act 2005: Review of Statement of Alcohol Licensing Policy

After consideration of the consultation document Licensing (Scotland) Act 2005: Review of Statement of Alcohol Licensing Policy, copies of which had been previously circulated, which required a response by 5 September 2018, it was:

Resolved that members had no comment on the consultation.

5. Correspondence

A. Community Resilience Planning

After consideration of correspondence, copies of which had been circulated, from Police Scotland regarding planning and preparation for local emergencies in Orkney by using local resources and knowledge and asking members to give consideration to how prepared their local community is for such an emergency and if they wish assistance in developing a Community Resilience Plan or if they wish to create a Community Asset Register, it was:

Resolved to note the information.

B. Presentations from Community Council (CC) Conference

After consideration of correspondence, copies of which had been previously circulated, from Democratic Services providing copies of presentations given to the CC Conference, it was:

Resolved to note the information.

C. Deerness Community Association (DCA)

After consideration of correspondence, copies of which had been circulated, from DCA advising that the Contractor, Casey Construction will commence work on the extension to the Deerness Community Centre on week beginning 9 July 2018, it was:

Resolved to note this information.

D. Digital Champion Training

After consideration of correspondence, copies of which had been previously circulated, from Democratic Services inviting members to a digital training session on 5 September 2018, it was:

Resolved to note this information.

E. Police Scotland – Public Contact Research

After consideration of correspondence, copies of which had been previously circulated, from Police Scotland inviting a representative of the Community Council to attend a meeting with Police Scotland, in September 2018, to share ideas, it was:

Resolved to note this information.

F. Thank You Letters

After consideration of letters of thanks from THAW Orkney, St Andrews Primary School (2) and Orkney Amateur Swimming Club, copies of which had been circulated, it was:

Resolved to note the information.

6. Financial Statements

After consideration of the Community Council's financial statements as at 17 August 2018, copies of which had been circulated, it was resolved:

A. To note that the balance of the General Finance Fund was £9,437.29.

B. To note that the balance of the Ayrenergy Ltd Fund was £8,318.34.

C. To note the balance remaining for approval within the Community Council Grant Scheme of £959.95 in the main capping limit and £564.50 in the additional capping limit.

D. To note that there was no funding remaining for allocation within the Community Development Fund.

7. Requests for Financial Assistance

A. Education Grant Applications

Mrs J Lennie declared an interest in the following item and was not present during discussion.

After consideration of correspondence, copies of which had been circulated, from two students requesting an education grant for the 2018/2019 academic year, it was:

Resolved to grant the two students £500 education grant each from the Ayrenergy Ltd Fund, totalling £1,000.

B. Kirkwall and St Ola Community Council

After consideration of correspondence, copies of which had been circulated, from Kirkwall and St Ola Community Council requesting financial assistance towards the Bonfire and Fireworks Display at Pickaquooy in November 2018, it was:

Resolved to grant Kirkwall and St Ola Community Council £100 towards the 2018 Bonfire and Fireworks Display, subject to approval from the CCGS.

C. Local Schoolboy – Ross County Football Club

After consideration of correspondence, copies of which had been circulated, from a local schoolboy requesting travel assistance for his weekly participation in Ross County Football Club training and competitions, it was:

Resolved to grant a donation of £150 travel assistance for his weekly participation in Ross County Football Club training and competitions.

D. Highland Badminton Group

After consideration of correspondence, copies of which had been circulated, from a local schoolgirl requesting travel assistance for her monthly participation in Highland Badminton training and competitions, the Clerk advised that this financial application had been withdrawn as the local schoolgirl was no longer available to attend this training, and it was:

Resolved to note this information.

E. East Mainland Tourist Leaflet (EMTL) Funding

The Chair advised that an allocation of funds from the Community Council Grant Scheme (CCGS) was required to fund the print of the new EMTL, she advised that, following some discussion with Holm and South Ronaldsay and Burray Community Councils, a quote, had been received from and each of the three East Mainland Community Councils would give this consideration at their next meeting.

The Chair advised that the previous 50,000 copies of the EMTL had lasted for nearly three years, however it should be noted that it had been suggested a reprint should be done every year, in order that the information was always up-to-date. It was noted that every reprint requires the same work and effort for those involved.

The Clerk asked if each Community Council had free storage facilities for the EMTL's or this potentially could be an additional cost and the Chair advised that this would require to be clarified with each Community Council.

It was suggested that business advertising revenue could offset costs and the Chair would offer advertising space to local businesses.

It was approved that businesses providing accommodation only would not be eligible to advertise in the EMTL, as its purpose was to provide tourists with access to a map and information allowing them to plan days out in the East Mainland, South Ronaldsay and Burray.

The Chair proposed that funding provision could be considered for the maximum costs known presently which was £6,618.00, which would equate to £2,206.00 to each Community Council. The Chair proposed that £2,750.00 be provisionally allocated to the reprint of the EMTL which would cover any storage costs, subject to approval from the CCGS and this was seconded by Mr D Alexander. The Chair advised that this cost could be revised at the next meeting if progress was made with the proposed reprint of the EMTL, and it was resolved:

1. To await a response from Holm and South Ronaldsay and Burray Community Councils.
2. To consider whether there was free storage in each Community Council area or whether storage costs of the EMTL's needed consideration.
3. That the Chair would progress with local businesses possible advertising space in the EMTL.
4. To note that businesses providing accommodation only would not be eligible to advertise in the EMTL.
5. That funding of £2,750 for the estimated cost of a reprint of the EMTL be approved, subject to approval from the Community Council Grant Scheme.

F. St Andrews Senior Citizens

Mrs J Lennie declared an interest and was not present during discussion. Mr D Alexander declared an interest however was advised to remain in the meeting otherwise it would not be quorate.

After consideration of correspondence, copies of which had been circulated, from St Andrews Senior Citizens requesting travel assistance for their day trip to Westray for 25 senior citizens, Mr W Bruce proposed £10 per St Andrews resident's travel assistance from the CCGS and this was seconded by Mr L Flett. The Chair advised that the Clerk should receive names of St Andrews residents to allow the grant to be processed, and it was:

Resolved to grant a donation of £10 travel assistance per St Andrews Senior Citizen for their day trip to Westray, subject to approval from the CCGS and St Andrews Senior Citizens advising the Clerk of names and addresses of those St Andrews Senior Citizens in attendance.

G. KGS Drama Trip to Pitlochry

After consideration of correspondence, copies of which had been circulated, from a local mother requesting travel assistance for her daughter's participation in a KGS Drama Trip to Pitlochry, it was:

Resolved to grant a donation of £30.00 travel assistance for the student attending the KGS Drama trip to Pitlochry.

8. Publications

The following publications had been received and were made available to members:

- The Scottish Government – Planning and Building Newsletters.
- Hags – Leaflet.
- Scottish Rural Action – Newsletters.
- J Parker Wholesale - Catalogue.

9. Any Other Competent Business

A. Live List

Members were advised of items raised from previous meetings on the live list, copies of which were circulated, which had either reached completion or remained outstanding, and it was:

Resolved to note the following updates:

Mr D Alexander advised that he had received confirmation that, in the future, the telephone box at Whitecrest Park will be removed.

Election of two new members to the Community Council; the Chair and Mr D Alexander knew of two potential candidates and they would inform Democratic Services of their names in order that a public meeting to elect new members could be held.

Councillor S Sankey provided an update on the Highland and Islands Airports Ltd traffic control.

B. Pothole Repairs and Tree Trimming in Tankerness

The Clerk advised that, following a report from Mr D Alexander, she had reported two pothole repairs; one at the Tankerness Mill and the other at Mossclair, Tankerness, on the Bossack side of Mossclair and she had also requested trimming of the trees at the Tankerness Mill on the sea side of the road, and it was:

Resolved to add this report to the live list.

C. Tankerness Junction, near the Airport

Mr D Alexander advised that he had received a report from a member of the public and he had investigated their concerns regarding the addition of a new sign, “Sheila Fleet Café” to the sign post which included the Craft Trail sign and he agreed that the new sign was obstructing drivers view at the junction. He also wished to report that a second grass cut was required at this junction to reduce the overgrowth of grass and vegetation and to provide better visibility at this junction, and it was:

Resolved that the Clerk report both issues to Democratic Services.

D. 2018 Season OIC Grass Cutting

Mr D Alexander asked members and Councillors if they were satisfied with the 2018 season OIC grass cutting in the County and, after discussion, it was:

Resolved to note the disappointment of St Andrews and Deerness Community Council with OIC's input into the 2018 season grass cutting in the County.

10. Date of Next Meeting

The next meeting was scheduled for 6 November 2018 in St Andrews Primary School at 19:30.

11. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 20:55.