

# Minute of the Meeting of Orphir Community Council held in the Orphir Community School on Tuesday, 11 September 2018 at 19:30

## Present:

Mr M Clouston, Mr A Dundas, Mr A Marwick and Mr N Sclater.

## In Attendance:

- Councillor S Cowie.
- Councillor L Manson.
- Mrs M Spence, Democratic Services Manager.
- Ms C Hartley, Tourism Development Officer.
- Mr I Heggie, Clerk.

## Order of Business

1. Apologies.....	2
2. Tourism Development.....	2
3. Adoption of Minutes .....	2
4. Matters Arising.....	2
5. Correspondence .....	3
6. Consultation - Statement of Alcohol Licensing Policy .....	4
7. Financial Statements .....	4
8. Financial Requests .....	4
9. Any Other Competent Business - Road Warning Cone .....	5
10. Date of Next Meeting .....	5
11. Conclusion of Meeting .....	5

## **1. Apologies**

Resolved to note that apologies had been received from Mr A Dixon, Mr D Marwick and Mr K Thomson, and Councillors B Foulkes and J Richards.

## **2. Tourism Development**

Members heard from the Tourism Development Officer, Orkney Islands Council, regarding the stakeholders interested and possible financial assistance from Rural Tourism Development, up to 70%, that could be made available for the development of Clowally Viewpoint. As members had no further information regarding the legal proceedings currently taking place, it was resolved:

A. To contact the Tourism Development Manager when the legal proceedings were clearer.

B. That Mr A Dundas would report back to next meeting.

The Tourism Development Manager left the meeting at this point.

## **3. Adoption of Minutes**

The minute of the meeting held on 26 June 2018 was approved, being proposed by Mr A Dundas and seconded by Mr N Sclater.

## **4. Matters Arising**

### **A. Bus Shelter – Germiston Road**

After discussing correspondence from Democratic Services, copies of which had previously been circulated, concerning possible funding for a bus shelter, members asked the Clerk to contact Stagecoach and enquire about possible funding, and it was:

Resolved that the Clerk would communicate with Stagecoach regarding possible funding for a shelter.

### **B. Roads Issues – 30mph Zone**

Members were informed that there had been no further feedback from Roads Support, and it was:

Resolved to note that no further information was available.

### **C. Area of Land at Clowally**

Members noted that this item had already been discussed at Item 2, and it was:

Resolved that this item should be added to the agenda for the next meeting.

### **D. Orphir School Football Pitch**

Members heard that one contractor had withdrawn from the bid to upgrade football pitch. As there was no further information available, it was:

Resolved that this issue be added to the agenda for the next meeting.

## **E. Orkneyinga Saga Centre**

Members heard that the centre was due to close for the year. Discussions regarding redecoration would then take place, after consultation with Highland Park. Members also heard that a local craftsperson was going to repair the longship over the winter period, although storage was still sought for the item. It was noted that members had previously agreed, via email, to pay the caretaker for the period 1 April to 28 July from CCGS, and that they subsequently agreed to fund the remainder of the season (to 31 October) from CCGS and the General Fund. Members also heard that a £10 donation had been received towards the Saga Centre, and it was resolved:

1. That the Clerk should process the £10 donation.
2. That members agreed to fund the caretaker's wages for the period 1 April to 28 July, and until the centre closed for the season on 31 October.
3. That the Saga Centre redecoration and Longship storage be added to the agenda for the next meeting.

## **5. Correspondence**

### **A. Community Council Conference – 2 October 2018**

Following consideration of correspondence from Democratic Services, copied of which had been previously circulated, advising members of the Community Council conference to be held on 2 October to which both Chairs and Clerks were invited, it was:

Resolved that Mr D Marwick be asked to attend in place of the Chair.

### **B. Unsafe Headstones**

Members discussed correspondence from Democratic regarding the Headstone Inspection Process and heard that Orkney Island Council were to replace paper with metal plaques explaining the health and safety regulations behind the laying down of headstones. It was discussed that the Community Council should appoint a named person as point of contact for relatives enquiring about headstones, and it was:

Resolved that the Clerk be the named point of contact.

### **C. Accessible Transport**

Members discussed correspondence from Disability Equality Scotland, copies of which had been previously circulated, regarding the Accessible Transport event being held on 20 September, and it was:

Resolved to note the information provided.

## **6. Consultation - Statement of Alcohol Licensing Policy**

Following consideration of the consultation document on the Statement of Alcohol Licensing Policy, copies of which had been circulated, it was:

Resolved that members had no comments to make on the consultation.

## **7. Financial Statements**

### **A. General Finance**

Following consideration of the Community Council General Finance statement as at 30 August 2018, copies of which had been distributed, it was:

Resolved to note that the estimated balance was £16,948.25.

### **B. Community Council Grant Scheme**

Following consideration of the Community Council Grant Scheme statement as at 30 August 2018, copies of which had been distributed, it was:

Resolved to note that the balance remaining for approval was £1,224.81.

### **C. Community Development Fund**

Following consideration of the Community Development Fund statement as at 30 August 2018, copies of which had been distributed, it was:

Resolved to note that the sum of £13,755.42 was available for allocation.

### **D. Seed Corn Fund**

After consideration of the Seed Corn Fund statement as at 30 August 2018, copies of which had been distributed, it was:

Resolved to note that the sum of £3,518 was available for allocation.

## **8. Financial Requests**

### **A. Kirkwall and St Ola CC – Bonfire and Fireworks**

Following consideration of correspondence received from Kirkwall and St Ola Community Council, copies of which had previously been circulated, asking for financial assistance towards the cost of the annual bonfire and fireworks event on 3 November 2018, it was:

Resolved that a general fund donation of £100 be given towards the event.

### **B. Emergency Services Fun Day**

Following consideration of correspondence received from the Police Scotland Youth Volunteers asking for financial assistance towards the cost of an Emergency Services Fun Day on 7 October 2018, it was:

Resolved that a general fund donation of £100 be given towards the event.

## **9. Any Other Competent Business - Road Warning Cone**

Members reported that a road warning cone had been left at the end of the Germiston Road for several weeks, and noted that the cone itself was a hazard in itself, and it was:

Resolved that the Clerk should contact Democratic Services to raise the issue.

## **10. Date of Next Meeting**

Following consideration of a date for the next meeting of the Community Council, it was:

Resolved to note that the next meeting would be held on Tuesday, 13 November 2018 in the Orphir Community School, at 19:30.

## **11. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 20:30.