

## Minute

### Asset Management Sub-committee

Tuesday, 28 January 2025, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.



### Present

Councillors Alexander G Cowie, Kristopher D Leask, Janette A Park, Ivan A Taylor and Heather N Woodbridge.

### Present via remote link (Microsoft Teams)

Councillors Steven B Heddle and Mellissa-Louise Thomson.

### Clerk

- Sandra Craigie, Committees Officer.

### In Attendance

- Hayley Green, Corporate Director for Neighbourhood Services and Infrastructure.
- Kenny MacPherson, Head of Property, Asset Management and Facilities.
- Thomas Aldred, Service Manager (ICT).
- Graeme Christie, Service Manager (Estates).
- Shonagh Merriman, Service Manager (Corporate Finance).
- Glen Thomson, Service Manager (Property and Capital Projects).
- Michael Scott, Solicitor.
- Gwyn Evans, Strategic Projects.

### Declarations of Interest

- No declarations of interest were intimated.

### Chair

- Councillor Alexander G Cowie.

## 1. Revenue Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

**1.1.** The revenue financial summary statement in respect of service areas for which the Asset Management Sub-committee was responsible, for the period 1 April to 31 December 2024, attached as Annex 1 to the report by the Head of Finance, indicating a budget overspend position of £119,200.

**1.2.** The revenue financial detail by Service Area statement in respect of service areas for which the Asset Management Sub-committee was responsible, for the period 1 April to 31 December 2024, attached as Annex 2 to the report by the Head of Finance.

The Sub-committee scrutinised:

**1.3.** The explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 3 to the report by the Head of Finance, and obtained assurance that appropriate action was being taken with regard to significant budget variances.

## **2. Corporate Asset Improvement Programmes**

### **Expenditure Monitoring**

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

**2.1.** The summary position of expenditure incurred as at 31 December 2024 against the approved corporate asset improvement programmes for 2024/25, as detailed in section 1.4 of the report by the Head of Finance.

The Sub-committee scrutinised:

**2.2.** The detailed analysis of expenditure figures and programme updates, attached as Appendix 1 to the report by the Head of Finance, and obtained assurance regarding significant budget variances and progress being made with delivery of the approved corporate asset improvement programmes.

## **3. Corporate Asset Maintenance Programmes**

### **Revenue Expenditure Monitoring**

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

**3.1.** The summary position of expenditure incurred, as at 31 December 2024, against the approved corporate asset maintenance programmes for 2024/25, as detailed in section 1.4 of the report by the Head of Finance.

The Sub-committee scrutinised:

**3.2.** The detailed analysis of expenditure figures and programme updates, attached as Appendix 1 to the report by the Head of Finance, and obtained assurance regarding significant budget variances and progress being made with delivery of the approved corporate asset revenue maintenance programmes.

#### **4. Information Technology and Cybersecurity Strategy**

After consideration of a report by the Corporate Director for Neighbourhood Services and Infrastructure, together with an Equality Impact Assessment, copies of which had been circulated, and after hearing a report from the Service Manager (ICT), the Sub-committee:

Resolved to **recommend to the Council** that the Information Technology and Cybersecurity Strategy 2025-2029, together with Delivery Plan, attached as Appendix 1 to this Minute, be approved.

#### **5. Conclusion of Meeting**

At 09:50 the Chair declared the meeting concluded.

Signed: Alexander G Cowie.