

**Stephen Brown (Chief Officer).**

Orkney Health and Social Care Partnership.

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Agenda Item: 4.

## IJB Performance and Audit Committee

Date of Meeting: 6 December 2023.

### Matters Arising Log from Meeting held on 28 June 2023

Matters Arising	Target Date	Lead Officer	Notes

### Outstanding Matters Arising from Previous Committee Meetings

	Matter.	Meeting.	Target Date.	Lead Officer	Notes.
1.	Adoption Allowances and Kinship Payments	6 July 2022		Maureen Swannie	Review of allowances and payments to be considered by OIC's Policy and Resources Committee on 28 November 2023.
2.	Adoption Allowances and Kinship Payments	28 June 2023		Maureen Swannie	A Scottish Recommended Allowance for Foster and Kinship Carers was announced by the Scottish Government on 29 August 2023. The introduction of this standard national allowance

Matter.	Meeting.	Target Date.	Lead Officer	Notes.
				will be progressed as soon as we have final information, and will be backdated to 1 April 2023.

### Regular Reports required

Report.	Frequency.	Notes.
1. External Audit Annual Report.	Annually (usually September).	On Agenda.
2. Final Annual Accounts.	Annually (usually September).	On Agenda
3. Performance Monitoring.	Quarterly.	Next due March 2024 meeting.
4. Internal Audit Annual Plan.	Quarterly updates.	Next due March 2024 meeting.
5. Internal Audit Annual Plan.	Annually in March.	Next due March 2024 meeting.
6. External Audit Plan	Annually in March.	Next due March 2024.
7. Internal Audit Annual Report and Opinion.	Annually in June.	Next due June 2024.
8. Draft Annual Accounts	Annually in June.	Next due June 2024.