

Notice of Meeting and Agenda

Asset Management Sub-committee

Venue: Council Chamber, Council Offices, Kirkwall.

Date: Tuesday, 4 November 2025.

Time: 09:30.



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Oliver D Reid,

Chief Executive.

Contact

Clerk Name: Sandra Craigie.

Clerk Telephone: 01856 873535 extension 2205.

Clerk Email: committees@orkney.gov.uk.

Sub-committee Membership

Councillors Alexander G Cowie (Chair), Steven B Heddle, Kristopher D Leask, Janette A Park, Ivan A Taylor, Mellissa-Louise Thomson and Heather N Woodbridge.

Hybrid Meeting

Please note that this meeting is scheduled to be held in the Council Chamber. However, arrangements will be made for members to join the meeting remotely, should they wish.

For those attending remotely, they will be asked to declare:

- They are in a room with no other persons present.
- That no persons can overhear the discussions.
- That they will not answer any other calls or attend to any other business whilst participating in the meeting.
- That cameras will be kept on at all times without exception.

Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

A paper copy of the agenda and associated reports is available on request from committees@orkney.gov.uk.

Audio Recording Notice

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for at least 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

Order of Business

1. Apologies.
2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Revenue Expenditure Monitoring – report by Head of Finance **attached**.
4. Corporate Asset Maintenance Programmes – Revenue Expenditure Monitoring – report by Head of Finance **attached**.
5. Corporate Asset Improvement Programmes – Capital Expenditure Monitoring – report by Head of Finance **attached**.
6. Corporate Asset Management Plan – report by Director of Infrastructure and Organisational Development **to follow**.

Exclusion of Public

7. The Sub-committee is requested to exclude the public from the meeting for the following items of business, on the grounds that they would involve the likely disclosure of:
 - Confidential information of the class described in Section 50A(3)(a) of the Local Government (Scotland) Act 1973 as amended.
 - Exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.
8. Proposed Property Acquisition – joint report by Director of Education, Communities and Housing and Director of Infrastructure and Organisational Development **to follow**.

Not for publication by virtue of Section 50A(3)(a) of the Local Government (Scotland) Act 1973 as amended.

9. Proposed Property Acquisition – joint report by Director of Education, Communities and Housing and Director of Infrastructure and Organisational Development **attached**.

Not for publication by virtue of paragraphs 6, 8 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

10. Proposed Lease of Property – joint report by Director of Education, Communities and Housing and Director of Infrastructure and Organisational Development **attached**.

Not for publication by virtue of paragraphs 6 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

11. Property Matter – report by Chief Executive **attached**.

Not for publication by virtue of paragraphs 6 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

Local Government (Scotland) Act 1973 – Schedule 7A

Access to Information: Descriptions of Exempt Information

Paragraph 6. Information relating to the financial or business affairs of any particular person (other than the authority).

Paragraph 8. The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

Paragraph 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

Local Government (Scotland) Act 1973 – Section 50A

(2) The public shall be excluded from a meeting of a local authority during consideration of an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during consideration of that item, confidential information would be disclosed to them in breach of the obligation of confidence; and nothing in this Part shall be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence.

(3) For the purposes of subsection (2) above, “confidential information” means –

(a) information furnished to the authority by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; or

(b) information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court.