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## **Integration Joint Board**

### **Notice of Meeting and Agenda**

Venue: Council Chamber, Council Offices, School Place, Kirkwall.

Date: Wednesday, 3 October 2018.

Time: 09.30.

Dear Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**David Drever, Chair.**

### **Contact**

Clerk Name: Hazel Flett.

Clerk Telephone: 01856 873535 extension 2208.

Clerk Email: [hazel.flett@orkney.gov.uk](mailto:hazel.flett@orkney.gov.uk).

### **Further Information**

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) at [www.orkney.gov.uk](http://www.orkney.gov.uk).

### **Audio Recording Notice**

Please note that this meeting will be recorded and broadcast over the Internet on Orkney Islands Council's website. The recording will also be publicly available following the meeting and available for listening for 12 months thereafter. The Council will comply with its statutory obligations under Data Protection legislation.

# Order of Business

## 1. Apologies

Apologies should be intimated to the Clerk, Hazel Flett, Senior Committees Officer, Orkney Islands Council, telephone 01856 873535 extension 2208 or 01856 886463, or email [hazel.flett@orkney.gov.uk](mailto:hazel.flett@orkney.gov.uk).

## 2. Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

## 3. Minute of Previous Meeting

The draft Minute of the Meeting of the Board held on 27 June 2018 is **attached** for consideration, checking for accuracy and approval.

**Please note that paragraph 25 of the draft Minute contains exempt information, as described in paragraph 1 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended. Paragraph 26 of the draft Minute relates to discussion for which the public was not present.**

## 4. Minute of Special Meeting

The draft Minute of the special Meeting of the Board held on 13 September 2018 is **attached** for consideration, checking for accuracy and approval.

## 5. Action Log

The Action Log is **attached** to monitor progress against matters arising and actions due and to consider corrective action where required.

## 6. Information Technology Update

The **attached** report presents an update on progress with delivery of IT services to Orkney Health and Care by NHS Orkney and Orkney Islands Council, for information.

## 7. Funding Allocations

The **attached** report sets out the baseline funding allocations for 2018 to 2019 from NHS Orkney and Orkney Islands Council to the Integration Joint Board, within which the Strategic Commissioning Plan should be delivered, for consideration and approval.

## 8. Financial Monitoring

The **attached** report sets out the financial position of Orkney Health and Care as at 31 August 2018, for scrutiny.

## **9. Performance Monitoring**

The **attached** report sets out performance of services, commissioned by the Integration Joint Board, for the period 1 April to 30 June 2018, for scrutiny.

## **10. Workforce Planning**

The Head of HR and Performance, Orkney Islands Council, will provide an update in respect of the joint workforce plan.

## **11. Members' Expenses**

The **attached** report presents an updated policy for reimbursement of expenses, for consideration and approval.

## **12. Publication Scheme and Freedom of Information Policy**

The **attached** report presents an updated Publication Scheme and a refreshed Freedom of Information Policy, for consideration and approval.

## **13. Risk Management Strategy**

The **attached** report presents a refreshed Risk Management Strategy, for consideration and approval.

## **14. Fairer Scotland Duty**

The **attached** report presents an overview of the Fairer Scotland Duty, together with recommendations for an interim approach ensuring compliance with the Duty, for consideration and approval.

## **15. Chief Social Work Officer's Annual Report**

The **attached** report presents the Chief Social Work Officer's Annual Report for 2017 to 2018, to enable the Board to seek assurance on performance.

## **16. Alcohol and Drugs Partnership**

The **attached** report presents the Alcohol and Drugs Partnership's Annual Report for 2017 to 2018, to enable the Board to seek assurance on performance.

## **17. Primary Care Improvement Plan**

The report **to follow** presents the final draft Primary Care Improvement Plan for consideration and approval, prior to submission to the Scottish Government.

## **18. Enhancing Carers' Representative on Integration Joint Boards**

The **attached** report presents an update on enhancing the involvement of the Carer Representative on Integration Joint Boards, including a publication from the Coalition of Carers in Scotland, for information.

## **19. Community Mental Health Services**

The **attached** report advises of a funding announcement regarding Action 15 of the National Mental Health Strategy and presents the subsequent submission to the Scottish Government, for consideration.

## **20. Clinical and Care Governance Committee**

The **attached** Chair's report highlights the key agenda items discussed at the meeting of the Clinical and Care Governance Committee held on 11 July 2018, to enable the Board to seek assurance.

## **21. Joint Staff Forum**

The **attached** Chair's report highlights the key agenda items discussed at the meeting of the Joint Staff Forum held on 26 July 2018, to enable the Board to seek assurance.

## **22. Chief Officer Groups**

The Chief Officer/Chief Social Work Officer will highlight key agenda items discussed at the meeting of the Chief Officer Groups of the Adult Protection Committee and the Child Protection Committee held on 1 August 2018, to enable the Board to seek assurance.

## **23. Strategic Planning Group**

The **attached** Chair's report highlights the key agenda items discussed at the meeting of the Strategic Planning Group held on 28 August 2018, to enable the Board to seek assurance.

## **24. Audit Committee**

The **attached** Chair's report highlights the key agenda items discussed at the meetings of the Audit Committee held on 30 August 2018 and 26 September 2018, to enable the Board to seek assurance.

## **25. Items to be brought to Partners' Attention**

The Board is invited to consider and agree key messages to be escalated to Orkney Islands Council and/or NHS Orkney.

## **26. Date and Time of Next Meeting**

The Board is invited to note that the next meeting will be held on Wednesday, 28 November 2018, at 09:30, Council Chamber, Council Offices, School Place, Kirkwall.

## **27. Briefings Issued**

The Board is invited to consider the exclusion of the public, if required, in order to note the undernoted briefings, issued under separate cover, and consider any matters arising:

- Equalities Outcomes and Mainstreaming Report.
- Extension of Free Personal Care to Under 65s (Frank's Law).
- Health and Social Care Integration Performance Audit 2018.
- Implementation of National Health and Social Care Standard and Impact on National Care Home Contract (NCHC).
- Key Messages – Integration.
- British Sign Language Plan.
- Homelessness and Rough Sleepers Action Group.
- Press Release – Child and Adolescent Mental Health Service.
- Press Release – Royal Cornhill Hospital.
- Primary Care Improvement Fund – Annual Funding Letter 2018-19.

## **Local Government (Scotland) Act 1973 – Schedule 7A**

### **Access to Information: Descriptions of Exempt Information**

- Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.
- Paragraph 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- Paragraph 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.
- Paragraph 11. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office-holders under, the authority.

Orkney Islands Council's Orkney Health and Care Committee:

Public papers for the meeting on 13 September 2018 can be accessed via this link:

<http://www.orkney.gov.uk/Council/C/ohac-committee-13-september-2018.htm>