

Voluntary Action Orkney

Equal Opportunities Policy Statement

All recruitment and selection activities will be carried out in a fair, consistent, effective and professional manner. An effective recruitment process contributes directly to the continuing success of VAO and it is the responsibility of the Board of Directors to ensure that this policy and procedure complies with all relevant legislation.

VAO is committed to applying its equal opportunities policy at all stages of recruitment and selection, whether that be for employed or contracted roles. Selection will always be carried out without regard to gender, sexual orientation, marital status, colour, race, nationality, ethnic or national origins, religion or belief, age or trade union membership, unless lawfully allowed for certain specific posts.

Equal Opportunities Monitoring Form

Voluntary Action Orkney believes in equal opportunities.

We want to make sure that we are an equal opportunities contractor in practice, which is why we want to monitor our recruitment procedures. We will separate this part of the form from the application documentation. It will not form part of the selection process.

Please tick the appropriate boxes:

Gender

Male	<input type="checkbox"/>
Female	<input type="checkbox"/>
Prefer not to say	<input type="checkbox"/>

What age group do you belong to?

18-25	<input type="checkbox"/>	45-55	<input type="checkbox"/>
25-35	<input type="checkbox"/>	over 55	<input type="checkbox"/>
35-45	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>

Do you consider that you have a disability?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>
Prefer not to say	<input type="checkbox"/>

Do you consider that you have a long-term health problem?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>
Prefer not to say	<input type="checkbox"/>

How would you describe your nationality?

British English Scottish

Welsh Irish

Other (please describe) _____

How would you describe your ethnic origin?

All information will be recorded separately and will not be attributed to individuals.