

ORKNEY ISLANDS AREA LICENSING BOARD

APPLICATION FOR TEMPORARY PREMISES LICENCE

Licensing (Scotland) Act 2005, section 47

APPLICANT INFORMATION

Question 1

Name, address and postcode of premises to be licensed.

Question 2

Particulars of applicant

2(a) *Where applicant is an individual, provide full name, date and place of birth and home address including postcode.*

2(b) *Where applicant is a partnership, please provide full name and postal address of partnership.*

2(c) *Where applicant is a company, please provide name, registered office and company registration number.*

2(d) *Where the applicant is a club or other body, please provide full name and postal address of club or other body.*

2(e) *Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.**

*** Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005 and in the Guidance Notes issued by this Board.**

Question 3

Previous applications

3 *Has the applicant been refused a premises licence under section 23) of the Licensing (Scotland) Act 2005 in respect of the same premises?
YES/NO**

**If YES – provide full details*

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Question 4

Previous convictions

4 <i>Has the applicant or any connected person ever been convicted of a relevant or foreign offence(a)</i>	YES/NO*
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**If YES – provide full details*

For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974

<i>Name position & (if applicable)</i>	<i>Date of conviction or sentence</i>	<i>Court</i>	<i>Offence</i>	<i>Penalty</i>

(a) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of Section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign convictions which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

DESCRIPTION OF PREMISES

Question 5

5 Description of premises (where application is submitted by a members' club please also complete question 6)

Question 6

6 To be completed by members' clubs only

Do the club's constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007?	YES/NO*
* Delete as appropriate	

DECLARATION BY APPLICANT/OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this Application are true to the best of my knowledge and belief.

Signature * (see note below)

Date

Capacity APPLICANT/AGENT (delete as appropriate)

Telephone number and email address of signatory

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See Checklist over –

I have enclosed the relevant documents with this application – please tick the relevant boxes

<i>Operating plan</i>	
<i>Layout plan (5 copies)</i>	

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

<u>For use by the Licensing Board only</u>	
Application checklist	
Date received	
Fee amount	
Consideration date	
Date granted/refused (delete as appropriate)	
Documents required	
Operating plan	
Layout plan	