

# Minute of the Meeting of Holm Community Council held in the Games Room, Holm Community Centre, Holm, on Wednesday, 26 October 2022 at 19:30

## Present:

Erland Drever, Martin Lee, Bill Robertson, Alan Scott and Robbie Thomson.

## In Attendance:

- Councillor James Moar.
- Councillor Raymie Peace.
- Councillor Gillian Skuse.
- Hazel Flett, Clerk.
- Kenny MacPherson, Head of Property, Asset Management and Facilities.
- Jackie Montgomery, Empowering Communities Liaison Officer.

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## **1. Introduction and Apologies**

The Empowering Communities Liaison Officer welcomed everyone to the first meeting of Holm Community Council following the recent election.

The Scheme for Orkney Community Councils had been updated to allow for blended meetings. Meetings of Community Councils were for the members of the Community Council only, with the Clerk, employed by Orkney Islands Council, to convene meetings on agreed dates and to help guide discussion, but not participate. Orkney Islands Council elected members were invited to observe the meeting and could, if they so wished, pick up any matters which required discussion with officers of Orkney Islands Council, noting that Democratic Services should be included in any correspondence, to avoid duplication. Elected members should only speak at meetings when invited to do so by the Chair.

No apologies for absence had been received.

## **2. Appointment of Chair**

Resolved that Alan Scott should be appointed Chair of Holm Community Council.

## **3. Appointment of Vice Chair**

Resolved that Martin Lee should be appointed Vice Chair of Holm Community Council.

## **4. Appointment of Planning Representative**

Resolved that Robbie Thomson should be appointed as the Planning Representative of Holm Community Council.

## **5. Adoption of Constitution**

Following consideration of a draft Constitution, copies of which had been circulated, it was:

Resolved to adopt the Constitution, attached as Appendix 1 to this Minute.

## **6. Adoption of Minute**

The Minute of the Meeting held on 20 April 2022 was approved, being proposed by Martin Lee and seconded by Robbie Thomson.

## **7. Matters Arising**

### **A. Various Roads Matters**

As well as the outstanding matters from the previous meeting, the Clerk had received a telephone call from a resident requesting the Community Council to consider asking Orkney Islands Council to provide blind summit signs and/or for SLOW to be written on the road, in the vicinity of Netherton, and it was:

Resolved that the Clerk should write to Orkney Islands Council again requesting a site visit with a member of the Roads team, to which all members of the Community Council would be invited to attend, in order to discuss three priority areas in Holm, namely:

- The newly resurfaced section of road from the war memorial past Netherton.
- The section of road from the war memorial down to Graemeshall.
- Number 1 Barrier.

## **B. School Bus Route**

Following consideration of correspondence from the Community Council Liaison Officer responding to the Community Council's concerns regarding school buses churning up verges, copies of which had been circulated, it was:

Resolved that the Clerk should write to Orkney Islands Council advising that, as well as churning up verges and cutting corners, there had now been incidences of buses clipping the brig near Greenwall and moving the top stones, noting that, in other areas, specific corners had been widened, using hard core only, and that consideration be given to a similar treatment at problem areas in Holm.

## **C. Scapa Deep Water Quay and Holm Pier**

The Clerk had received correspondence from Marine Services, Orkney Islands Council, providing an update on the Orkney Harbours Masterplan Phase 1, together with the first Community Newsletter, The Airt o Wind, in respect of everything happening with offshore wind and how the Orkney Harbours Masterplan was supporting that, and it was:

Resolved that the Clerk should write to Orkney Islands Council requesting that the next meeting be held in the offices at Kiln Corner, Kirkwall, to enable members to see the scale models of the Scapa Deep Water Quay and other Harbours Masterplan projects.

## **D. Gate in Old Kirkyard**

The Clerk advised that no response had been received to date regarding repairs to the gate in the old kirkyard, once it had been ascertained it was the gate with the War Graves Commission sign, and it was:

Resolved that the Empowering Communities Liaison Officer would endeavour to have an update for the next meeting.

# **8. Correspondence**

## **A. West of Orkney Windfarm – Community Panel**

Following consideration of correspondence from the West of Orkney Windfarm regarding an invitation to join the Community Panel, copies of which had been circulated, it was:

Resolved that Martin Lee should represent the Community Council on the Community Panel for the West of Orkney Windfarm.

## **B. West of Orkney Windfarm – Community Engagement Plan**

Following consideration of correspondence from the West of Orkney Windfarm regarding a consultation on the Community Engagement Plan, copies of which had been circulated, it was:

Resolved to note the contents of the correspondence.

## **C. Crown Estate Scotland’s Sustainable Communities Fund**

Following consideration of correspondence from the Stakeholder Assistant, West of Orkney Windfarm, advising of Crown Estate Scotland’s Sustainable Communities Fund, copies of which had been circulated, it was:

Resolved to note the contents of the correspondence.

## **D. R100 Rollout in Orkney**

Following consideration of correspondence from L McArthur MSP regarding the rollout of superfast broadband under the R100 programme in Orkney, copies of which had circulated, it was:

Resolved to note the contents of the correspondence.

## **E. OIC Neighbourhood Services and Infrastructure Directorate**

Following consideration of correspondence from Orkney Islands Council advising of attendance at community council meetings by the senior management team from the Neighbourhood Services and Infrastructure directorate, copies of which had been circulated, it was:

Resolved to note the contents of the correspondence.

## **F. Outdoor Access, Walking and Cycling**

Following consideration of correspondence from Orkney Islands Council asking for ideas regarding new or improved footpaths were needed, copies of which had been circulated, and it was:

Resolved that the Clerk should write to Orkney Islands Council suggesting that the pavement which ended at the entrance to the Commodore be extended to Rockworks, but ideally to the junction with the Graemeshall Road, given the number of children accessing the football pitch as well as the general public walking along that stretch of road.

## **G. Remembrance Day**

Following consideration of correspondence from A Drever regarding arrangements for the annual Remembrance Day event, copies of which had been circulated, it was:

Resolved:

1. To acknowledge and thank A Drever for making all the necessary arrangements for the annual Remembrance Day event on Sunday, 13 November 2022.

2. That the cost of the poppy wreath should be met from the Community Council Grant Scheme.

## **H. West of Orkney Windfarm – Pre-Application Consultation Notice**

Following consideration of correspondence from the West of Orkney Windfarm advising of their intention to submit applications marine licences from Marine Scotland for the construction of the offshore windfarm and associated transmission infrastructure, copies of which had been circulated, it was:

Resolved that Martin Lee should attend one of the consultation events, if possible.

## **I. Orkney Native Wildlife Project**

Following consideration of correspondence from the Orkney Native Wildlife Project regarding a further update on the project, copies of which had been circulated, it was:

Resolved that the Clerk should write to the Orkney Native Wildlife Project inviting them to make a presentation to the March 2023 meeting, as the January 2023 meeting was proposed to be held at an alternative venue.

## **J. Scottish Islands Federation – Events and Consultations**

Following consideration of correspondence from the Scottish Islands Federation advising of a number of events and consultations, copies of which had been circulated, it was:

Resolved to note the contents of the correspondence.

## **9. Community Council Annual Accounts**

Following consideration of the income and expenditure account, together with the balance sheet, for the year ended 31 March 2022, copies of which had been circulated, it was:

Resolved to note the annual accounts for the year ended 31 March 2022.

## **10. Financial Statement – General Fund**

Following consideration of the General Finance statement for the period 1 April 2021 to 31 March 2022, copies of which had been circulated, it was:

Resolved to note the estimated balance as at 31 March 2022 of £12,772.37.

## **11. Financial Statements**

### **A. General Finance**

Following consideration of the General Finance statement as at 14 October 2022, copies of which had been circulated, it was:

Resolved to note the estimated balance as at 14 October 2022 of £16,043.43.

## **B. Community Council Grant Scheme**

Following consideration of the 2022/2023 Community Council Grant Scheme statement as at 14 October 2022, copies of which had been circulated, it was:

Resolved:

1. To note that, as at 14 October 2022, projects to the value of £1,122.72 had been approved, of which £610.72 had been claimed.
2. To note the balance remaining for approval within the main capping limit of £2,992.37.
3. To note the balance remaining for approval within the additional capping limit of £743.

## **C. Community Development Fund**

Following consideration of the Community Development Fund Statement as at 14 October 2022, copies of which had been circulated, it was:

Resolved to note the balance remaining for approval of £nil.

## **D. Seed Corn Funding**

Following consideration of the Seed Corn Funding Statement as at 14 October 2022, copies of which had been circulated, it was:

Resolved to note the balance remaining for approval of £3,093.33.

# **12. Financial Requests**

## **A. North District Athletics Competition**

Following consideration of correspondence from E Thomson requesting financial assistance towards her daughter's participation in the North District Athletics Competition in Inverness in May 2022, copies of which had been circulated, it was:

Resolved to note that a grant of £30 had been approved, via email, prior to the Community Council elections in August 2022.

## **B. Holm Community Association – Queen's Jubilee Event**

Following consideration of correspondence from E Thomson requesting financial assistance towards an event organised by the Hall Committee to celebrate the Queen's Platinum Jubilee in June 2022, copies of which had been circulated, it was:

Resolved to note that a donation of £500 had been approved, via email, prior to the Community Council elections in August 2022.

### **C. Scottish Youth Climbing Competitions**

Following consideration of correspondence from L Moar requesting financial assistance towards her daughter's participation in various Scottish Youth Climbing Competitions between June and October 2022, copies of which had been circulated, it was:

Resolved to note that a grant of £30 per trip had been approved, via email, prior to the Community Council elections in August 2022.

### **D. Kirkwall and St Ola Community Council**

Following consideration of correspondence from Kirkwall and St Ola Community Council requesting financial assistance towards the annual bonfire and fireworks display, to be held at the Peedie Sea on 5 November 2022, copies of which had been circulated, it was:

Resolved that a grant of £200 be provided, subject to assistance from the Community Council Grant Scheme being approved.

### **E. Ross County Football**

Following consideration of correspondence from M Ewing requesting financial assistance towards her son's participation in Ross County football games between September and December 2022, copies of which had been circulated, it was:

Resolved that a grant of £30 per game attended, up to a maximum of £180 in 2022/2023, be provided.

### **F. Holm Ball Group**

Following consideration of correspondence from Holm Ball Group requesting financial assistance towards the purchase of Kurling equipment, copies of which had been circulated, it was:

Resolved that the Clerk should write to Holm Ball Group advising that Voluntary Action Orkney had specific funding to purchase this equipment, failing which the Community Council should meet the full cost, estimated at £320, subject to assistance from the Community Council Grant Scheme being approved.

### **G. Holm Community Association – Senior Citizens Christmas Meal**

Following consideration of correspondence from Holm Community Association requesting financial assistance towards the Senior Citizen's Christmas meal, to be held in December 2022, copies of which had been circulated, it was:

Resolved that the Clerk should write to Holm Community Association seeking further information on the numbers of senior citizens expected to attend the meal, following which a decision could be reached via email, prior to the next meeting.

## **H. Holm Community Association – Hallowe’en Party**

Following consideration of correspondence from Holm Community Association requesting financial assistance towards a kid’s Hallowe’en Party to be held on 31 October 2022, copies of which had been circulated, it was:

Resolved that a donation of £200 be provided.

## **I. Holm Children’s Christmas Party**

The Clerk had received correspondence from E Marcus requesting assistance towards the Holm Children’s Christmas party, to be held on 18 December 2022, copies of which had been circulated, it was:

Resolved that a donation of £300 be provided.

## **13. Christmas Tree Lighting**

Following discussion on the annual Christmas Tree lighting ceremony, it was:

Resolved:

A. That the Clerk should advise Holm Community Association that the Community Council accepted their offer to arrange an indoor event for the lighting of a Christmas tree in late November 2022.

B. That the Community Council should meet the cost of the Christmas tree, subject to assistance from the Community Council Grant Scheme being approved.

C. That the Clerk should write to Holm Community Association requesting further information regarding the electricity supply and hard standing area to the rear of the hall, with a view to planting a living Christmas tree for 2023.

## **14. Publications**

The following publications had been sent to the Clerk and were forwarded to members via email:

- NHS Healthcare Improvement Scotland – Information Updates (23 August and 12 October 2022).
- ORSAS Quarterly Newsletter – August 2022.
- VAO – Training and Funding Updates – August, September and October 2022.
- VAO Newsletters – August and September 2022.
- Liam McArthur MSP – Summer Highlights.
- Liam McArthur MSP – Holyrood Highlights – 23 and 30 September and 7 October 2022.
- Scottish Water – Autumn Newsletter.

## **15. Any Other Competent Business**

### **A. NHS Scotland Initiative – SHARE**

The Clerk had received correspondence from NHS Scotland regarding the SHARE initiative, the Scottish Health and Research Register and Biobank, and it was:

Resolved to note the contents of the correspondence.

### **B. Street Lighting at Station Square**

The Clerk had received correspondence from a member of the public enquiring whether the Community Council would support a request to Orkney Islands Council to provide a streetlight at the top of Station Square at the stile, and it was:

Resolved that the Clerk should write to Orkney Islands Council to determine whether the request could be added to the list of proposals at item 9F above, or whether it would be more appropriate to be considered during the site visit with a member of the Roads team, detailed at item 7A above.

### **C. Grass Cutting at Holm Kirkyards**

Councillor Peace advised that he had received concerns from members of the public regarding the standard of grass cutting within the Holm kirkyards during 2022 and, following discussion, it was:

Resolved that, as the contract was for three years, arrangements should be made for more rigorous monitoring during 2023.

## **16. Date of Next Meeting**

Following consideration of future meeting dates, it was:

Resolved:

A. That the next meeting of Holm Community Council should be held on Wednesday, 18 January 2023, commencing at 19:30, potentially in the offices at Kiln Corner, Kirkwall.

B. To note the following proposed dates:

- 15 March 2023.
- 3 May 2023.
- 28 June 2023.
- 30 August 2023.
- 8 November 2023.

## **17. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 21:41.