

# Minute of the Meeting of Westray Community Council held via Microsoft Teams on Monday, 7 February 2022 at 19:00

## Present:

Mr A Baird, Mrs E Drever, Mr D Hutchison Mr C Kirkness, Mr A Scott and Mrs J Tulloch.

## In Attendance:

- Councillor S Clackson.
- Councillor G Sinclair.
- Councillor H Woodbridge.
- Mr K Moar, Orkney Drugs Dog Handler.
- Mr P Baker, Island Link Officer (ILO), Papa Westray.
- Mrs J Montgomery, Empowering Communities Liaison Officer/Interim Clerk.
- Ms S Taylor, Interim Clerk.

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## **1. Apologies**

Resolved to note that apologies for absence had been intimated on behalf of Mr D Seatter.

## **2. Presentation - Orkney Drugs Dogs**

After hearing a report and presentation from the Orkney Drugs Dog Handler, it was:

Resolved to note the content of the presentation.

The Orkney Drugs Dog Handler left the meeting at this point.

## **3. Adoption of Minutes**

The minute of the meeting held on 8 November 2021 was approved, being proposed by Mr A Scott and seconded by Mr C Kirkness.

## **4. Kirkyard Grass Cutting**

Members discussed the revised tender documents to discuss, and it was:

Resolved:

A. To advertise the tenders for a one-year contract.

B. To advertise locally with a closing date of 12 noon on Monday, 28 March 2022.

## **5. Matters Arising**

### **A. Village Path**

The ILO gave members an update on progress with the proposed path along the Village, and it was:

Resolved:

1. To note that letters would be sent to relevant landowners.

2. That the project should be phased into three sections, starting from the School to Public Toilets, Public Toilets to Hume Sweet Hume and finally Hume Sweet Hume to Chalmersquoy.

3. That the ILO would investigate possibly funding avenues.

4. That the ILO would look into any permissions required.

The ILO left the meeting at this point.

### **B. Christmas Lights for Lamp Posts**

Members discussed the Christmas lights and when they should be switched off, and it was:

Resolved to ask the local contractor to switch off the lights at the end of February.

### **C. Flooding at Millburn**

Following consideration of correspondence from SEPA advising on what action could be taken on how to record the flooding for future reference, and it was:

Resolved to note that Mr A Scott had put together the relevant information and photos regarding flooding at Millburn which had been submitted to SEPA.

### **D. Play Park Fence**

Members noted that the work of repairing the fence at the play park had not been done, and it was:

Resolved to advise Orkney Islands Council that the work had not been undertaken.

### **E. White Goods Collection**

Members discussed the possibility of arranging two special collections, to be funded by the Community Council before the end of March, and it was:

Resolved:

1. To arrange two special collections, if possible.
2. To apply for Community Council Grant Scheme assistance on the total cost, once known.

### **F. Road Scheme**

Members noted that a response had not been received from Westray Development Trust regarding possible funding for setting up a joint road scheme, and it was:

Resolved that the Clerk would contact Westray Development Trust requesting a response.

### **G. Facebook Page**

Mrs J Tulloch advised members that a Community Facebook page had been started and that the administration would be completed soon, and it was:

Resolved to note the content of the report.

## **6. Correspondence**

### **A. Route Based Forecasting**

Members considered correspondence received from Orkney Islands Council advising on the winter service route-based forecasting, and it was:

Resolved to note the contents of the correspondence and that members had made no comments.

## **B. Message from Ferry Services Manager**

Following consideration of correspondence from the newly appointed Ferry Services Manager, introduction herself to the community council and providing an update of various operational items within Orkney Ferries, it was:

Resolved to note the contents of the correspondence.

## **C. Free Childminding Course**

Following consideration of correspondence from Community Learning, Development and Employability providing members with information on free childminding courses, it was:

Resolved to note the content of the correspondence.

## **D. Correspondence from Strategic Projects Team**

Following consideration of correspondence from the Strategic Projects team at Orkney Islands Council regarding the community benefit scheme for Orkney's Community Wind Farm Project, it was:

Resolved to note the content of the correspondence.

## **E. Outer North Isles Ditching**

Following consideration of correspondence advising on the ongoing programme of ditching works and that works had been undertaken in Westray, it was

Resolved to note the contents of the correspondence and advise on members appreciation of the works undertaken so far.

## **F. Orkney Youth Local Action Group**

Following consideration of correspondence from Orkney Youth Local Action Group regarding the aim of setting up a Youth Local Action Group, it was:

Resolved to note the content of the correspondence.

## **G. Thank You Letter – Westray Film Club**

Following consideration of correspondence from Westray Film Club thanking members for the donation made regarding their connection with the Bargain Box, it was:

Resolved to note the content of the correspondence.

# **7. Financial Statements**

## **A. General Finance Statement**

Following consideration of the General Finance statement, it was:

Resolved to note the estimated balance of £34,440.44 as at 25 January 2022.

## **B. Community Council Grant Scheme**

Following consideration of the Community Council Grant Scheme statement as at 25 January 2022, it was:

Resolved to note that the balance remaining for approval in the main capping limit was fully allocated, £676 remained in the additional capping limit, and £664 remained in the island capping limit.

## **C. Community Development Fund**

Following consideration of the Community Development Fund, it was:

Resolved to note that £5,000 remained available for allocation as at 25 January 2022.

## **D. Seed Corn Fund**

Following consideration of a statement for the Seed Corn Fund as at 25 January 2022, it was:

Resolved to note that the funds had been fully allocated and the £420 remained to be claimed.

## **E. Finance**

Members discussed the funds available and how best to encourage the public to apply for funding, and it was:

Resolved:

1. To consider the purchase of additional Christmas lights for the lamp posts, if fitting were on the posts.
2. That funds would be required should the path progress.
3. That an article should be put on the Facebook page advising the public on how to apply for funding.

## **8. Financial Request**

### **A. Westray Heritage Trust - Staffing**

Following consideration of correspondence from Westray Heritage Centre requesting finance assistance towards the cost of staffing, it was:

Resolved to award a grant of £1,000 towards staffing costs and that a Community Council Grant Scheme application should be submitted on the cost.

### **B. Bag the Bruck**

Following consideration of the annual Bag the Bruck Scheme, it was:

Resolved:

1. That a Community Council Grant Scheme assistance application should be submitted on the cost of £300.
2. That the Community Council would add an additional £600 towards the project from General Funds.
3. That an advert should be posted locally and on Facebook regarding Bag the Bruck Scheme.

## **9. Consultation Documents**

### **A. Barriers to Participation in Local Politics**

Following consideration of the consultation regarding barriers to participating in local politics from the Local Government Housing and Planning Committee, it was:

Resolved to note that the consultation had closed on 15 November 2021.

### **B. Turbines Tourism Infrastructure Development Plan Strategic**

Following discussion of the formation of a Strategic Tourism Infrastructure Development plan regarding long-term sustainable development of tourism on the islands, it was:

Resolved to note that the consultation had closed on 22 November 2021.

### **C. Aviation Strategy**

After consideration of a consultation from Transport Scotland regarding its Aviation Strategy, it was:

Resolved to note that the closing date for the consultation had passed.

### **D. Fourth National Planning Framework**

Following consideration of the consultation on the Draft National Planning Framework 4 (NPF4) regarding the Scottish Government's approach to planning and development, it was:

Resolved to note that the closing date for the consultation had passed.

### **E. Telecoms Cable Installation – Orkney**

Members noted a consultation regarding Telecoms Cable Installation, and it was:

Resolved to note the contents.

### **F. 2022 Verge Maintenance Plan**

Following consideration of the Verge Maintenance Plan document, it was:

Resolved that members had no comments to forward.

## **10. Reports from Representatives**

### **A. Planning**

Resolved to note that there was nothing to report.

### **B. Transport**

Resolved to note that there was nothing to report.

### **C. Kalisgarth**

Resolved to note that there was nothing to report.

## **11. Publications**

Resolved to note the following publications which had been previously circulated:

- Orkney Ferries Statistics – August, September 2021.
- Loganair Statistics – May, June, July and August 2021.
- VAO Newsletter – November 2021.
- VAO Training and Funding – November and December 2021 and January 2022.
- Letter from School Place – November and December 2021 and January 2022.
- Healthcare Improvement Scotland – Newsletter – November 2021.
- Police Scotland – Orkney Area Newsletter – July and October 2021.
- Scottish Water – “Protect Your Pipes”.
- Police Scotland - Orkney Area Command – Newsletter – January 2022.

## **12. Any Other Competent Business**

### **A. The Orcadian**

Mr D Hutchison left the meeting at this point.

Following consideration of correspondence from The Orcadian advising members that they were planning to run a feature on the appointment of the Ferry Services Manager and what the community’s priorities were, it was:

Resolved to put the following comments forward:

- Provision of online booking service.
- Use available space on ferries to maximum capacity.
- Be more flexible regarding bookings.
- Make the canteen more user friendly for young children.
- Provide/Improve disabled facilities.

Mr D Hutchison re-joined the meeting.

### **B. Swimming Pool**

Members queried the situation regarding the collapse of the internal roof of the swimming pool, and it was:

Resolved to note that a meeting was due to be held the following day with a view to repairs and the re-opening of the pool.

### **13. Date of Next Meeting**

Following discussion of a date for the next meeting, it was:

Resolved:

A. That the next meeting of Westray Community Council should be arranged for Monday, 28 March 2022 at 19:00.

B. That, covid situation dependent, a venue with wi-fi access should be sought which would allow the meeting to be blended.

### **14. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 20:49.