

# Minute of the Meeting of Papa Westray Community Council held via Microsoft Teams on Thursday, 10 June 2021 at 19:30

## Present:

Mr I Cursiter, Mrs I Hourston, Mrs F McNab and Mr N Rendall.

## In Attendance:

- Councillor S Clackson.
- Councillor G Sinclair.
- Councillor H Woodbridge.
- Ms J Foley, Community Development Officer, Papa Westray Development Trust.
- Mrs J McGrath, Community Council Liaison Officer.
- Mr P Baker, Island Link Officer (ILO)/Clerk.

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## **1. Apologies**

Resolved to note that apologies had been received from Mr A Hourston, Mr B Hourston and Mr S Thompson.

## **2. Adoption of Minutes**

The minute of the general meeting held on 15 April 2021 was approved, being proposed by Mr N Rendall and second by Mrs F McNab.

The minute of the special meeting held 14 May 2021 was approved, being proposed by Mrs F McNab and second by Mr N Rendall.

## **3. Matters Arising**

### **A. Election of Bearers**

Following consideration of the results of the election of office bearers, where there was a majority vote for Mr I Cursiter to be Chair and Mr N Rendall to be Vice Chair, it was:

Resolved:

1. That Mr I Cursiter would remain Chair of Papa Westray Community Council.
2. That Mr N Rendall would remain Vice Chair and Transport representative of Papa Westray Community Council.

### **B. Ferry Issues**

Following consideration of the minutes of the special meeting held on 14 May regarding the proposals for the future ferry service, and the correspondence received from the Ferry Services Manager regarding transporting loose cattle, it was:

Resolved:

1. To note that members felt that there needed to be additional talks with Orkney Auction Mart for further input and planning as to future arrangements.
2. That the Clerk would find out if a date had been set for further consultations with island communities.
3. That the Community Council should hold a public meeting with residents of Papa Westray to discuss the proposal of the Link Span and Ro-Ro to Westray.
4. That the Clerk would advertise in the shop and email residents regarding the proposal of the public meeting to gain an idea of numbers that would be attending. This would then determine the status and location of the meeting, to adhere to current covid restrictions.

## **C. Papay Water Scheme - Update**

After consideration of the update from the Clerk regarding the completed and submitted application for funding through Orkney Islands Council's Community Development Fund, it was:

Resolved that no information was available as yet as to whether the application had been successful or not.

## **D. Community Resilience - Satellite Phone Funding**

After consideration of the update from the Clerk regarding contact with the NHS, it was:

Resolved that the Clerk would send a follow up email to NHS Orkney to see if they would be willing to contribute financially to the tariff.

## **E. Lease of Land - Community Shed**

After consideration of the draft lease that had been drawn up by Orkney Islands Council, it was:

Resolved to note that the Committee of the Machinery Group were happy with the agreement and the required signatures had been added to the contract and returned to Orkney Islands Council.

## **F. Fibre Broadband proposal**

Following consideration of the correspondence from Cloud-Net and the update given from the Chair, explaining that the Scottish Government had authorised Cloud-Net to receive the funding for Fibre broadband installation on Papa Westray, it was:

Resolved that the Clerk would send a follow up email to the residents of Papa Westray to encourage prompt responses to any correspondence that they might receive regarding the funding and fibre installation.

## **G. Kirkyard Road Repairs**

Following consideration of the update from the Chair and Clerk advising that no applications had been received regarding the job advertisement for the road repairs placed in the local shop, it was:

Resolved:

1. That the Clerk would readvertise the job in the shop.
2. That the Clerk would send the job advertisement via email to the Papay Matters mailing list.

## **H. Ferry arrangements for Papa Westray to Westray route**

Following discussion between members and Councillors about the current situation regarding the ferry crossing between Papa Westray and Westray, it was:

Resolved:

1. That members felt reassured to see that the job advertisement for the ferry service was now in the local newspaper and that they were happy with the current service being provided.
2. That members were pleased to hear that Orkney Ferries' manager had assured Councillor S Clackson that there would be a continued service available.
3. To note that members hoped that thought had been given to the possibility of out of hour's emergency care being required, and that a consideration to call the Lifeboat or air ambulance may be the option.

## **I. Adjustments to the community owned skip**

Members were advised that the skip was now back in operation with Orkney Ferries.

The Clerk also advised that some further adjustments may be required to adhere to lifting regulations, and it was:

Resolved:

1. To note the information provided.
2. That the Clerk would enquire about maximum loads and whether the skip needed welding and send follow up emails to members.

## **J. Storage of Gritter and Salt**

The Clerk advised that a potential solution regarding the storage of the gritter and salt had been offered to Orkney Islands Council, but no response had been received as yet, and it was:

Resolved that the Clerk would send a follow up email to Democratic Services regarding the offer.

## **K. Insurance Policy 2021-2022**

Members had requested that the current insurance policy, which included the wind turbine, should only cover public and workers liability, and it was:

Resolved that Democratic Services would contact the insurance supplier and make the enquiry.

## **4. Correspondence**

### **A. Adoption of Planning Guidance**

Following consideration of the correspondence from Orkney Islands Council, advising of three planning documents that had recently been approved by Orkney Islands Council, it was:

Resolved to note that members felt that these were complicated documents to digest.

## **B. Community Renewal Fund**

Following consideration of correspondence from Development and Regeneration manager, it was:

Resolved to note the information on the opening of a new fund.

## **C. Annual Grants**

Following consideration of correspondence from the Democratic Services Manager, copies of which had previously been circulated, explaining the Community Council grant scheme amounts for financial year 2021/2022, it was:

Resolved to note that members felt very happy and grateful for the funding.

## **D. Orkney Regional Marine Plan**

Following consideration of the correspondence Orkney Islands council Marine planner, it was:

Advised by Cllr G. Sinclair that the Orkney marine planning advisory group are currently setting up a plan and that members were advised to keep a look out for such plan and offer input where required.

## **E. 5G Workshop**

Following consideration of correspondence from Orkney Islands Council, advising of an upcoming workshop, it was:

Resolved to note that the Chair would attend the online meeting.

## **F. Connecting Scotland**

Following consideration of the correspondence from Connecting Scotland, regarding further funding being made available for devices, it was:

Resolved to note the information provided.

## **G. Agri-Environment Climate Scheme - Improving Public Access**

Following consideration of information sent on behalf of the Rural Planner, Orkney Islands Council, advising of a scheme to help landowners create and/or develop existing access routes on their land, it was:

Resolved to note the information provided.

## **5. Consultation Documents**

### **A. Winter Service Delivery - Policy and Plan - 2021-2026**

Following consideration of the consultation document received from Orkney Islands council in relation to winter service delivery, it was:

Resolved:

1. To note that there was no change to the current plan for Papa Westray.
2. That members had no comment to make on either the policy or plan.

## **B. Local Place Plan Regulations**

Following consideration of the consultation from Orkney Islands Council, it was:

Resolved that members had no comments on the consultation.

## **C. Under 22's Free Bus Travel**

Following consideration of the consultation regarding free bus travel for under 22's, it was:

Resolved:

1. That members felt that free bus travel for under 22's was a good idea, however they felt that free ferry travel for under 22's would be better suited for Papa Westray.
2. That the Clerk should request via the business letter to Democratic Services that free ferry travel for under 22's should be considered for the islands that do not have a bus service.

## **6. Financial Statements**

### **A. General Fund**

After consideration of the General Finance statement as at 24 May, copies of which had previously been circulated, and discussion thereof, it was:

Resolved to note that the estimated balance remaining was £6,882.66.

### **B. Papa Westray Water Scheme 2021**

After consideration of the Papa Westray Water Scheme statement as at 24 May, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £43,715.74.

### **C. Community Council Grant Scheme 2020 - 2021**

Following consideration of the 2020-2021 Community Council Grant Scheme statement as at 24 May, copies of which had previously been circulated, it was:

Resolved to note that the balance remaining in the main capping limit was £3,131.32, that £676.00 remained for allocation in the additional capping limit, and £654.00 remained in the island capping limit.

## **D. Seed Corn Fund**

After consideration of the Seed Corn statement as at 24 May, copies of which had previously been circulated, it was:

Resolved to note that the balance remaining for allocation was £1,000.00.

## **7. Financial Requests**

Resolved to note that there were no financial requests to consider.

## **8. Reports from Representatives**

### **A. Transport Representative**

Members were advised that most of the travel concerns had already been covered in the meeting and members were advised that there was to be another transport meeting in August, and it was:

Resolved to note the information provided.

### **B. Planning Representative**

Members considered three planning applications for Papa Westray which had been received, as listed below:

- Erect a 12m telecommunications lattice tower with antennae and cabinet near Clestrain Papa Westray, application number 21/152/PP.
- Erect a 12m telecommunications lattice tower with antennae and cabinet near the community ambulance station, Papa Westray, application number 21/169/PP.
- Extend a house, convert a redundant building to a self-catering unit and create an access at Kimbland, Papa Westray, application number 21/153/PP.

Following discussion, it was:

Resolved to note that there were no objections to the proposals.

### **C. Papa Westray Water Scheme Administrator's Report**

Resolved to note that there was no information to provide.

### **D. Papa Westray Development Trust Report**

The Community Development Officer provided members with a verbal update, reporting that Papay Development Trust were progressing various projects and currently looking at the long-term sustainability of these. She reported that the community owned property, Bewan, was close to completion and that just external tidying work was needed. The Market Garden job was currently being advertised as the previous employee had now left, and various funding had been applied for and claimed to support the trust over the difficult times caused by covid.

A gradual increase in tours hosted by the Papay Ranger had started but due to restrictions the PDT has had to reduce capacity to adhere to regulations.

The pop-up café, which was introduced with help from the Community Recovery Fund whilst restrictions were in place had now stopped and members advised that they would like to thank Mrs I Hourston for her hard work in making the café happen and work, and it was:

Resolved to note the content of the report.

## **9. Publications**

The following publications had previously been circulated and were noted by members:

- Orkney Ferries - Statistics – March 2021.
- Liam McArthur - Holyrood Highlights - Various.
- Loganair – Statistics – April 2021.
- Letter from School Place – April and May 2021.

## **10. Any Other Competent Business**

### **A. Proposed Works - St Boniface Kirkyard**

It had been reported that works were required at St Boniface, including topping up sunken graves, moss removal from the grass and headstones that needed to be straightened. Following discussions, it was:

Resolved:

1. That the Clerk would meet the Chair at the kirkyard to take photos and measurements of the concerns/hazards.
2. That the Clerk would send information to Democratic Services, with the information/photos, with a status of concern for the health and safety of the public whilst visiting, and also request how these measures should be rectified, by whom and if there were funds available through Orkney Islands Council.

### **B. Kirk Road Weedkilling**

Following consideration of the update from members regarding the quantity of weeds growing through the road leading to St Boniface kirk, it was:

Resolved that the Clerk would send a letter to Mr S Cursiter requesting the possibility of his services.

## **11. Date of Next Meeting**

Following consideration of future meeting dates, it was:

Resolved that the next meeting of Papa Westray Community Council would be held on Thursday, 26 August 2021 in St Ann's Community Room, Papa Westray, if possible, or via Microsoft Teams, commencing at 19:30.

## **12. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 20:55.