

# Application for Community Transport Small Grant Scheme



Orkney Islands Council is seeking applications specifically from constituted Community Groups and Trusts for the Community Transport Small Grant Scheme under the value of £10,000.

The purpose of the scheme is to assist Groups and Trusts, with the objective of delivering transport services to improve connectivity and reduce isolation where, or when there are no conventional public transport services available or accessible. Applications need to demonstrate that the project is viable and will offer community benefits.

It is expected that groups or trusts should raise part of the costs of the transport scheme themselves, through for example, generating fares and revenue, donations and / or successful application to other grand funding bodies. Projects must be delivered during the financial year, 1 April to 31 March.

<b>Your Group / Trust</b>	
Name of Community Group or Trust	
Address	
Contact Person & Position	
Phone Number	
Email	
Status of your Community Group or Trust (Voluntary organisation / Registered charity etc)	
How long has your group or trust been established?	
<b>Your Project – Aims &amp; Objectives</b>	
Please outline your proposal by giving a brief description of the community transport project you are seeking funding for (ie what are you planning to do).	

<p>Who are the target users and what are the benefits to your community?</p>	
<p>Describe how you will advertise, market and promote your project to ensure your target users are aware of the service.</p>	
<p><b>Budget</b></p>	
<p>What is the total budget for your project?</p>	
<p>Please detail your planned budget (use a separate sheet if necessary), this should include:</p> <ul style="list-style-type: none"> <li>Income and expenditure</li> <li>Staffing</li> <li>Operational costs</li> </ul>	
<p>How much are you applying for from OIC?</p>	
<p>What are your other sources of income? Please detail any funding from other sources for this project.</p>	

<b>Summary</b>	
Please explain how you will monitor and evaluate the project.	
Any other additional information	

Signed	
Position / Role in Group or Trust	
Date	

Closing date for application: **Sunday 24 March 2024**

Completed forms should be returned to [transport@orkney.gov.uk](mailto:transport@orkney.gov.uk)

Community Transport Small Grant Scheme  
 Marine and Transportation Services  
 Enterprise & Sustainable Regeneration  
 Harbour Authority Building  
 Scapa  
 KW15 1SD

