

Minute of the Meeting of Flotta Community Council held in Flotta Community Centre, on Monday, 3 September 2018 at 16:00

Present:

Mrs H Howe, Mr N Cheeseman, Mrs P Gee, Mr D Hourston, Mr M Howe and Ms I Smith.

In Attendance:

- Councillor R Crichton.
- Mr A Blake, Ferry Service Manager.
- Mrs J Montgomery, Empowering Communities Liaison Officer/Interim Clerk.
- 2 Members of the Public.

Order of Business

1. Apologies	2
2. Discussions with Orkney Ferries Manager.....	2
3. Minute of meeting held on 2 July 2018.....	2
4. Matters Arising	2
5. Correspondence.....	4
6. Financial Statements.....	6
7. Financial Request	6
8. Consultation Document – Licensing (Scotland) Act 2005	6
9. Reports from Representatives.....	7
10. Publications.....	7
11. Any Other Competent Business.....	7
12. Date of Next Meeting	7
13. Conclusion of Meeting.....	7

1. Apologies

Resolved to note that apologies for absence had been intimated on behalf of Mr C Mullins and Councillors J Stockan and M Thomson.

2. Discussions with Orkney Ferries Manager

The Orkney Ferries Manager advised members that he was attending community council meetings to discuss any points they wished clarification on. Members raised various points including ticketing, Sunday sailings, wi-fi and fare structures. Members also advised that the car parking area was in need of upgrading and that there was a requirement for the provision of a marshalling area, and it was resolved:

A. That the Orkney Ferries Manager would consider the various requests and get back to the Community Council with a response.

B. To note that the pier area was in the ownership of Marine Services.

C. To write to Orkney Islands Council asking that consideration be given to upgrading the car park and providing a marshalling area.

3. Minute of meeting held on 2 July 2018

The Minute of the meeting held on 2 July 2018 was considered by members, and subsequently approved, being proposed by Mr M Howe and seconded by Mr D Hourston.

4. Matters Arising

A. Flotta Play Park

After hearing a report from Mr M Howe advising members that he had been advised that the equipment came with a 25 year guarantee however should the company provide and install the swing the cost would be in the region of £2500. Members discussed various options for the transportation of the swing to Flotta. It was reported that a response on whether Orkney Islands Council staff could install the equipment was still awaited, and it was resolved:

1. That Mr M Howe would find out transportation costs for getting the swing to Flotta.

2. That the transportation costs should be emailed round members to make a decision prior to the next meeting.

3. That Councillor Crichton would make enquiries with the Sport and Leisure Service Manager regarding installation of the new equipment, and insurance responsibilities.

B. 13-14 Burnside

Members were advised that a Council Building Inspector had assessed the properties and that a verbal report had been given on site. Members also noted that correspondence had been received highlighting that a planning application required to be submitted for change of use for 14 Burnside to a hostel and that further

enquiries were to be made on the live rateable value on the properties, and it was resolved:

1. That a planning application should be submitted for change of use of 14 Burnside to a Hostel.
2. To submit an application for Community Council Grant Scheme assistance on the total planning application cost.
3. That the Burnside Sub-committee would compile a final list of all works required in each room as part of the planned refurbishment at 13 and 14 Burnside.
4. That the Interim Clerk would draft a poster advertising the tender, and draft tender documents before sending round members for their consideration.
5. That Councillor R Crichton would make further enquiries regarding the live rateable value of the properties.
6. That the item would be discussed further at the next meeting.

C. Road Scheme

Due to the sensitive nature of this item it was held in committee.

Following consideration of an application for road scheme assistance towards the cost of providing a disabled access, it was resolved:

1. To note that the request did not fit the roads scheme criteria.
2. To advise the applicant that the request did not match the criteria however once all the relevant permissions were in place they could submit a further application for funding assistance which could be then be discussed.

D. Isles Operations

After hearing a report from Mr M Howe advising members of works that had been undertaken on the island and of an area where the tarmac was blistering and grass was growing through it. Councillor R Crichton advised that the gate at the cattle grid was to be replaced at some point, and it was:

Resolved that Mr M Howe would take photographs of the blistering tarmac and forward to Democratic Services.

E. Unsafe Headstones

Following consideration of correspondence from Orkney Islands Council advising members of a recent survey undertaken on all headstones in all burial grounds in Orkney, it was resolved:

1. To note the information provided.
2. To request feedback on the results of the survey in Flotta.
3. To request a list of the headstones to be laid down in the Flotta Kirkyard.

F. Burial Ground

Members raised concerns regarding the wall of the kirkyard and the grass cutting equipment, and it was resolved:

1. That Councillor R Crichton would pass on the concerns regarding the kirkyard wall.
2. That repair/replacement of the kirkyard grass cutting equipment should be discussed at the next meeting.

G. Fly Tipping/Island Tidy up

After hearing a report advising members that a tracked vehicle would be required to assist in the clearing up process and that the landowner's permission had been received, it was resolved:

1. To ask K Gee if he could find out who would have the necessary equipment for hire along with a price for the work.
2. To note that the landowner's permission had been sought and received.
3. That arrangements should be made for signs to be erected stating No Dumping.

H. Abandoned Vehicles at Flotta Pier

Mr M Howe advised members that contact had been made with Environmental Health regarding the abandoned cars in the car park at the Pier, and it was:

Resolved to await the outcome of the Environmental Health visit to the island.

I. Criteria for Funding

The Interim Clerk provided examples of funding criteria which was used in other areas, and it was:

Resolved that the Clerk would forward the information to all the members and to resume consideration at the next meeting.

5. Correspondence

A. Police Scotland – Community Resilience Planning

Following consideration of correspondence from Police Scotland advising members of the Community Resilience Planning and community local resources. Members asked if an update could be requested from the Civil Contingencies Officer regarding the plan for Flotta, and it was resolved:

1. To note the information provided.
2. To request an update on the COMAH plan for Flotta.

B. Christmas Tree Lighting 2018

Following consideration of correspondence from Democratic Services requesting information of the Christmas Tree Lighting, it was:

Resolved that the tree lighting would be on 8 December and the Clerk should forward the arrangements as in previous years.

C. Digital Champion Training

Following consideration of correspondence advising members of the Digital Champion Training, it was:

Resolved to note the content of the correspondence.

D. The Orkney Islands Council (Disabled On-Street Parking Places) Order

The Orkney Islands Council (Disabled On-Street Parking Places) Order had been emailed round members due to the deadline being prior to the meeting, and it was:

Resolved to note that members had no comments to make on the document.

E. Letter from I McConnell

Following consideration of correspondence from I McConnell concerning various items in relation to Flotta, it was:

Resolved that the items mentioned in the correspondence were not the responsibility of the Community Council and that he should direct the queries to the relevant sections in Orkney Islands Council.

F. Voluntary Action Orkney VAO

Following consideration of the annual membership fee for VAO, it was:

Resolved that the annual fee of £15 should be paid to VAO.

G. Orkney Inter Islands Transport Study Strategic Business Case Report

Following consideration of correspondence from Democratic Services, members noted the information regarding the report and that there were several mentions throughout the documentation referring to the regular availability of the Flotta launch to the public however this was no longer the case, and it was:

Resolved that Councillor Crichton would enquire whether any of the STAG community engagements were to be held in Flotta and advise that the Flotta launch situation had changed.

H. Letter of Thanks

The Interim Clerk advised that correspondence had been received from Ms B Sharpe thanking members for the funding provided for the children's activities, and it was:

Resolved to note the contents of the correspondence.

6. Financial Statements

A. General Fund

Following consideration of the General Fund statement, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £35,150.68 as at 20 August 2018.

B. Burnside Account

Following consideration of the Burnside Account statement, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £2,843.84 as at 20 August 2018.

C. Wind Power Fund

Following consideration of the financial statement for the Wind Power Fund, it was:

Resolved to note that the estimated balance was £10,139.41 as at 20 August 2018.

D. Community Council Grant Scheme

Following consideration of the financial statement for the Community Council Grant Scheme, it was:

Resolved to note that £105.65 remained available for approval under the main capping limit as at 20 August 2018.

E. Community Development Fund

Following consideration of the financial statement for the Community Development Fund, it was:

Resolved to note that the balance remaining for approval was £9,825.31 as at 20 August 2018.

F. Seed Corn Fund

Following consideration of the financial statement for the Seed Corn Fund, it was:

Resolved to note the balance remaining available for allocation of £3,161.00, as at 20 August 2018.

7. Financial Request

Resolved to note that no financial requests had been received.

8. Consultation Document – Licensing (Scotland) Act 2005

Following consideration of the Consultation Document Licensing (Scotland) Act 2005, it was:

Resolved that members had no comments they wished to forward.

9. Reports from Representatives

A. Transport

The Transport Representative advised members of being at the Forum which had been a good meeting, and it was:

Resolved to note the content of the report.

B. Planning

Resolved to note that there were no planning matters to report.

10. Publications

The following publications were noted by the Community Council:

- Orkney Ferries – Statistical Reports.
- VAO Newsletter.

11. Any Other Competent Business

A. Transportation of School Children to Orphir School

Members queried who was responsible for escorting the school children from Flotta to Orphir and return. Councillor R Crichton advised that it would be the local authority, and it was:

Resolved that Councillor R Crichton would contact the relevant department in this connection.

B. Fishing Boat at Pier

Members raised concerns regarding an old fishing boat lying at the pier and the possibility of pollution should it break up in the winter weather, and it was:

Resolved that the Orkney Ferries Services Manager would contact Marine Services in this connection.

12. Date of Next Meeting

Following a discussion regarding possible dates for the next meeting, it was:

Resolved that the next meeting of Flotta Community Council would be held on Monday, 29 October 2018 at 16:00.

13. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 18:40.