



Item: 3

Investments Sub-committee: 20 November 2025.

Revenue Expenditure Monitoring.

Report by Head of Finance.

1. Overview

- 1.1. On 4 March 2025, the Council set its overall revenue budget for financial year 2025/26. On 17 June 2025, the Policy and Resources Committee recommended approval of the detailed revenue budgets for 2025/26, which form the basis of the individual revenue expenditure monitoring reports.
- 1.2. Individual revenue expenditure monitoring reports are circulated every month to inform elected members of the up-to-date financial position. Quarterly revenue expenditure monitoring reports are presented to individual service committees.
- 1.3. In terms of revenue spending, at an individual cost centre level, budget holders are required to provide an explanation of the causes of each material variance and to identify appropriate corrective actions to remedy the situation.
- 1.4. Material variances are identified automatically as Priority Actions within individual budget cost centres according to the following criteria:
 - Variance of £10,000 and more than 110% or less than 90% of anticipated position (1B).
 - Not more than 110% or less than 90% of anticipated position but variance greater than £50,000 (1C).
- 1.5. Priority Actions can be identified at the Service Function level according to the same criteria and these are shown in the Revenue Expenditure Statements. As with individual cost centre variances, each of these Priority Actions requires an explanation and corrective action to be identified and these are shown in the Budget Action Plan.
- 1.6. The details have been provided following consultation with the relevant Directors and their staff.
- 1.7. The figures quoted within the Budget Action Plan by way of the underspend (-) and overspend position will always relate to the position within the current month.

2. Recommendations

2.1. It is recommended that members of the Sub-committee:

- i. Note the revenue financial summary statement in respect of service areas for which the Investments Sub-committee is responsible, for the period 1 April to 30 September 2025, attached as Annex 1 to this report, indicating a budget surplus position of £11,732,300.
- ii. Note the revenue financial service area statement in respect of service areas for which the Investments Sub-committee is responsible, for the period 1 April to 30 September 2025, attached as Annex 2 to this report.
- iii. Note the explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 3 to this report.

For Further Information please contact:

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Implications of Report

1. **Financial** The Financial Regulations state that Corporate Directors can incur expenditure within approved revenue and capital budgets. Such expenditure must be in accordance with the Council's policies and objectives and subject to compliance with the Financial Regulations.
2. **Legal** Regular financial monitoring and reporting help the Council meet its statutory obligation to secure best value.
3. **Corporate Governance** In terms of the Scheme of Administration, monitoring the levels of revenue expenditure incurred against approved budgets, in respect of each of the service areas for which the Sub-committee is responsible, is referred to the Investments Sub-committee.
4. **Human Resources** N/A
5. **Equalities** Equality Impact Assessment is not required for financial monitoring.
6. **Island Communities Impact** Island Communities Impact Assessment is not required for financial monitoring.
7. **Links to Council Plan:** The proposals in this report support and contribute to improved outcomes for communities as outlined in the following Council Plan strategic priorities:
 - Growing our economy.
 - Strengthening our Communities.
 - Developing our Infrastructure.

- Transforming our Council.
- 8. **Links to Local Outcomes Improvement Plan:** The proposals in this report support and contribute to improved outcomes for communities as outlined in the following Local Outcomes Improvement Plan priorities:
 - Cost of Living.
 - Sustainable Development.
 - Local Equality.
 - Improving Population Health.
- 9. **Environmental and Climate Risk** N/A
- 10. **Risk** N/A
- 11. **Procurement** N/A
- 12. **Health and Safety** N/A
- 13. **Property and Assets** N/A
- 14. **Information Technology** N/A
- 15. **Cost of Living** N/A

List of Background Papers

Policy and Resources Committee, 25 February 2025, Budget and Council Tax Level for 2025/26.

Policy and Resources Committee, 17 June 2025, Detailed Revenue Budgets

Annexes

Annex 1: Financial Summary.

Annex 2: Financial Detail by Service Area.

Annex 3: Budget Action Plan.

Annex 1: Financial Summary

September 2025

The table below provides a summary of the position across all Service Areas.

Non-General Fund	Spend £000	Budget £000	Over/(Under) Spend £000	%	Annual Budget £000
Service Area					
Strategic Reserve Fund	(1,750.4)	9,981.9	(11,732.3)	N/A	(1,322.3)
	(1,750.4)	9,981.9	(11,732.3)	N/A	(1,322.3)
Service Totals	(1,750.4)	9,981.9	(11,732.3)	N/A	(1,322.3)

Compared to last month, the total number of PAs has changed as follows:

Service Area	No. of PAs P05	No. of PAs P06	Service Functions	PAs/ Function
Strategic Reserve Fund	4	4	10	40%
Totals	4	4	10	40%

Annex 2: Financial Detail by Service Area

September 2025

The following tables show the spending position by service function

Non-General Fund

Strategic Reserve Fund	PA	Spend	Budget	Over/(Under)	Spend	Annual
		£000	£000	£000	%	Budget £000
Investment Activities	1B	(19,703.1)	(7,969.4)	(11,733.7)	247.2	(19,144.0)
Investment Properties	1B	(381.0)	(580.4)	199.4	65.6	(933.6)
Local Investments	1B	111.6	208.1	(96.5)	53.6	639.7
Conservation Fund		0.0	1.6	(1.6)	0.0	0.2
Travel Fund		0.0	0.7	(0.7)	0.0	0.0
Flotta Decommissioning Fund		0.0	0.0	0.0	0.0	953.0
Orkney Memorial Fund		28.3	28.3	0.0	100.0	0.0
Renewable Energy Investment Fund	1B	(237.2)	(138.0)	(99.2)	171.9	(138.0)
Movement in Reserves		18,431.0	18,431.0	0.0	100.0	17,233.4
Finance & Capital Charges		0.0	0.0	0.0	0.0	67.0
Service Total		(1,750.4)	9,981.9	(11,732.3)	N/A	(1,322.3)

Strategic Reserve Fund

Function	Function Description Explanation	Action Category/ Action Description	Responsible Officer	Deadline	Status
R55C	<p>Investment Activities</p> <p>More than anticipated income by £11,733.7K</p> <p>Market returns are volatile at present. At the end of September this budget area showed a positive variance against budget. However, investments can go down, as well as up.</p>	<p>Monitor the situation</p> <p>Continue to review market investments.</p>	Erik Knight	31/10/2025	Ongoing
R55D	<p>Investment Properties</p> <p>Less than anticipated income by £199.4K</p> <p>This Service Function covers in the region of 80 industrial estate properties; there is no single reason that can be attributed to the variances as delays in rental payments, vacant assets, higher than expected rates or other factors can skew the income. However, some of the budget variances are related to properties now disposed of and in one case a renounced lease.</p>	<p>Monitor the situation</p> <p>The budget will be monitored, but this specific service area will almost always be difficult to align to profile due to the unpredictable nature of the income. In the case of property disposals, the service will raise the necessary movements and actions to address.</p>	Kenny MacPherson	31/03/2026	Ongoing

Function	Function Description Explanation	Action Category/ Action Description	Responsible Officer	Deadline	Status
R55F	<p>Local Investments Less than anticipated expenditure by £96.5K</p> <p>Underspend is due to a combination of a staff vacancy and delays in external advisors issuing invoices.</p>	<p>Monitor the situation</p> <p>Underspend due to the staff vacancy will carry forward to the year-end as this post has been vacant for the first 6 months of the year. Suppliers will be contacted to chase any invoices still outstanding, and this part of the variance is expected to resolve by the end of Q3. A virement will be processed to realign the budget if required.</p>	Sweyn Johnson	31/12/2025	Ongoing
R55V	<p>Renewable Energy Investment Fund More than anticipated income by £99.2K</p> <p>Dividend received ahead of budget expectations.</p>	<p>Monitor the situation</p> <p>Continue to monitor level of returns for this investment noting that the budget for 2025/26 was reduced to reflect the fact dividend income is not guaranteed and no dividends were received in financial year 2024/25.</p>	Erik Knight	31/10/2025	Ongoing