

# Minute of the Meeting of Westray Community Council held via Microsoft Teams on Monday, 21 June 2021 at 19:00

## Present:

Mr A Baird, Mrs E Drever, Miss J Holland, Mr D Hutchison, Mr A Scott and Mr D Seatter.

## In Attendance:

- Councillor S Clackson.
- Councillor G Sinclair.
- Councillor H Woodbridge.
- Sergeant M Arbuckle, Police Scotland.
- Mrs J McGrath, Community Council Liaison Officer.
- Mrs J Montgomery, Empowering Communities Liaison Officer (ECLO)/Interim Clerk.
- Ms J Hellewell, Incoming Clerk.

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## **1. Apologies**

Resolved to note that apologies for absence had been intimated on behalf of Mr C Kirkness.

## **2. Police Scotland**

The Police Scotland representative provided an update to members on recent staffing changes and the proposed newsletter, and it was:

Resolved to note the content of the report.

The Police Scotland representative left the meeting at this point.

## **3. Election of Office Bearers**

Following discussion of the election of office bearers, it was:

Resolved to remain with the status quo.

## **4. Adoption of Minutes**

The minute of the meeting held on 8 March 2021 was approved, being proposed by Mr A Scott and seconded by Mr D Seatter.

## **5. Matters Arising**

### **A. Village Path**

Mr A Scott advised members that Mr D Seatter and himself had met with the Papay Island Link Officer (ILO) and gone over the area for the proposed path. He also advised that some of the properties had new owners since the initial work had been undertaken. The ILO had advised that he would look into possible funding, planning applications along with any other requirements. The ECLO advised that Democratic Services would work with the ILO on the project, and it was:

Resolved:

1. To note the content of the report.
2. To note that there had been changes of ownership of properties.
3. That the landowners should be sent a letter providing an update.
4. That the ILO would look for possible funding avenues.

### **B. Christmas Lights for Lamp Posts**

Members discussed the Christmas lights and whether they should be switched off, and it was:

Resolved to ask the local contractor for a cost to have the lights turned off.

## **C. Flooding at Millburn**

Members were advised that an update had not been received, and it was:

Resolved to note the content of the update.

## **D. Play Park Fence**

Members were advised that a quote for the work was awaited from the contractor, and it was:

Resolved to note the content of the update.

## **E. Westray Development Trust (WDT) Representative**

Members were updated that WDT had advised that they required one representative rather than different members attending meetings, and it was:

Resolved to note the update.

## **6. Correspondence**

### **A. HITRANS – E-Cargo Bikes**

Members considered correspondence sent on behalf of the Transportation Manager, regarding E-Cargo bikes being made available for use through HITRANS, and it was:

Resolved to note the contents of the correspondence.

### **B. Community Renewal Fund**

Correspondence had been previously circulated to members which provided information on a Community Renewal Fund, and it was:

Resolved to note the contents of the correspondence.

### **C. Orkney Regional Marine Plan**

Members discussed correspondence, copies of which had previously been circulated, regarding the regional marine plan, and asking for any input at the early stages, and it was:

Resolved to note the contents of the correspondence.

### **D. Annual Grant 2021/2022**

Following consideration of correspondence from the Democratic Services Manager, copies of which had previously been circulated, giving information on the grant amounts being awarded to Orkney Community Councils for financial year 2021/2022, it was:

Resolved to note that Westray Community Council had received an annual grant of £4,652.10.

## **E. Adoption of Planning Guidance**

Members considered correspondence from Democratic Services, copies of which had previously been circulated, regarding documents that had recently been approved by Orkney Islands Council, and it was:

Resolved to note the contents of the correspondence.

## **F. Agri-Environment Climate Scheme**

Following consideration of correspondence from the Rural Planner, copies of which had previously been circulated, regarding improvements to public access, it was:

Resolved to note the contents of the correspondence.

## **G. Tesco Community Grant Scheme**

Following consideration of correspondence advising members of the reopening of the Tesco Community Grant Scheme, it was:

Resolved to note the content of the correspondence.

## **H. Restoration Project**

Following consideration of correspondence from Mr M Cooper requesting members views on the possible refurbishment of the old community pump at the corner leading up to Lastigar, it was:

Resolved that members supported the proposed project, and should it progress a request could be submitted to the Community Council requesting financial assistance.

## **I. Thank You Letter**

Members were advised that a thank you letter had been received from Westray Development Trust on behalf of all the groups that had received funding recently, and it was:

Resolved to note the letter of thanks.

## **J. 5G New Thinking Project**

Following consideration of correspondence advising of a workshop on mobile networks, it was:

Resolved to note the content of the correspondence and that the event had passed.

## **K. Orkney Ferries Catering Facilities**

Following consideration of correspondence from Mr L McArthur, MSP, regarding the lack of catering facilities on Orkney Ferries vessels, due to Covid regulations, it was:

Resolved to note the content of the correspondence.

## **L. Inter-Island Transport Study – Phase 2**

Following consideration of correspondence from Democratic Services regarding the Inter Island Transport Study Outline Business Case Phase 2, it was:

Resolved to note that the consultation opened on 21 June 2021.

## **M. Orkney Ferries – Sunday Sailings**

Members raised community concerns regarding the lack of a return boat service to Westray on a Sunday night during the summer months. Councillor Sinclair advised that the ferries, due to Covid regulations, could not lie over in the islands at present. Members noted the comments however two return trips to the islands on a Sunday would be appreciated for various reasons i.e. onward travel, returning to isle on a Sunday it time for work on Monday. Members also appreciated that the North Ronaldsay excursions were popular, and it was:

Resolved to note the content of the discussion.

## **N. Orkney's Wind Farm Project – Community Benefit Scheme**

The Chair advised members that an online meeting was to be held by Orkney Islands Council regarding the setting up of a Community Benefit Scheme from the proposed Wind Farm Project, and it was:

Resolved to note the content of the report.

## **7. Financial Statements**

### **A. General Finance Statement**

Following consideration of the General Finance statement, it was:

Resolved to note the estimated balance of £35,668.80 as at 9 June 2021.

### **B. Community Council Grant Scheme**

Following consideration of the Community Council Grant Scheme statement as at 9 June 2021, it was:

Resolved to note that the balance remaining for approval in the main capping limit was £2,584.99, £676.00 remained in the additional capping limit, and £654.00 remained in the island capping limit.

### **C. Community Development Fund**

Following consideration of the Community Development Fund, it was:

Resolved to note that £5,000 remained available for allocation as at 9 June 2021.

### **D. Seed Corn Fund**

Following consideration of a statement for the Seed Corn Fund as at 9 June 2021, it was:

Resolved to note that the funds had been fully allocated and the £420 remained to be claimed.

## **8. Financial Requests**

### **A. Insurance 2021/2022**

It had previously been agreed, via email, to fund the cost of insurance for the financial year 2021/2022 from Community Council Grant Scheme, and it was:

Resolved to note that £155 would be paid from CCGS.

### **B. Community Archaeology Westray - Cards**

Mrs E Drever declared an interest in this item and was not present during discussion.

Following consideration of correspondence from Community Archaeology Westray SCIO requesting financial assistance towards the cost of printing Christmas Cards for funding raising, it was:

Resolved that a grant of £368.50 should be awarded and that application should be submitted for Community Council Grant Scheme assistance on the cost of £368.50.

### **C. Auk Club**

Following consideration of correspondence from the Auk Club requesting assistance towards the cost of their annual trip to the Mainland, it was:

Resolved to award the sum of £500 towards the cost and that application should be submitted to the Community Council Grant Scheme for assistance.

## **9. Consultation Documents**

### **A. Easing of Covid-19 Restrictions on Islands**

Following consideration of the Scottish Government consultation document previously circulated regarding the loosening of restrictions, it was:

Resolved to note that the deadline for responses had now passed.

### **B. Marine Scotland – Replacement Cable Construction**

Following consideration of the Marine Scotland – replacement cable construction correspondence, it was:

Resolved to note the content of the correspondence.

### **C. Orkney Partnership – Community Priorities**

Following consideration of correspondence from Orkney Islands Council regarding a consultation on community priorities undertaken by the Orkney Partnership, copies of which had been circulated, it was:

Resolved to note the contents of the correspondence.

## **D. OIC – Scheme for Orkney Community Councils**

Following consideration of the document circulated previously by Democratic Services, regarding amendments to the Scheme for Community Councils, it was:

Resolved to note the contents of the Scheme and that members had no comments to make.

## **E. OIC – Winter Service Delivery Policy and Plan**

Following consideration of the consultation from Orkney Islands Council on the policy and plan for winter service delivery, it was:

Resolved to note the content of the Plan and that members had no comments to make.

## **F. Island Wellbeing Survey**

Following consideration of the Island Wellbeing Survey, copies of which had previously been circulated, it was:

Resolved to note the contents of the correspondence.

## **G. HITRANS - GO-HI Rural MaaS Project**

Following consideration of the survey, copies of which had previously been circulated, regarding transport options, it was:

Resolved to note the contents of the correspondence.

## **H. R100 Scottish Isles Fibre Optic Cable Project**

Following consideration of correspondence regarding the R100 Scottish Isles Fibre Optic Cable Project, it was:

Resolved to note the contents of the correspondence.

## **I. Under 22's Free Bus Travel**

Following consideration of a survey regarding the impact on island communities of free bus travel for young people under 22, it was:

Resolved:

1. To note the contents of the survey.
2. To forward a response suggesting that the scheme should be extended to ferry travel.

## **10. Reports from Representatives**

### **A. Planning**

Resolved to note that there was nothing to report.

## **B. Transport**

Resolved to note that there was nothing to report.

## **C. Kalisgarth**

Resolved to note that there was nothing to report.

## **11. Publications**

Resolved to note the following publications which had been previously circulated:

- Orkney Ferries Statistics – February and March 2021.
- Loganair Statistics – April 2021.
- VAO Newsletter – March, April and May 2021.
- VAO Training and Funding – March, April and May 2021.
- S Clackson’s Letter from School Place – March, April and May 2021.

## **12. Any Other Competent Business**

### **A. Fixed Link between Eday and Westray**

Following consideration of correspondence from Mrs A Byers advising that, along with a work colleague, they would wish to prepare a business case as to whether or not there was a need for a fixed link between Eday and Westray and whether the Community Council would consider part funding the work, it was:

Resolved that as similar work had already been done regarding fixed links the Community Council would not provide funding.

### **B. Household Waste Collection**

Members discussed the lack of an alternative service being provided when the household waste could not be collected on the allocated day. It was agreed that it was not acceptable for households to have to store their household waste for at least four weeks when this happened. It was suggested that this could encourage fly tipping in a community. It was queried as to why it was a problem to put a lorry out on a different day as there was a Roads Operative on the island. Councillor Sinclair advised that it was not always possible to reschedule a lorry to “catch up” on missed trips, and it was:

Resolved to forward members’ comments to Orkney Islands Council.

### **C. White Goods Collection**

The provision of another white goods special collection was raised, and members believed it would be worthwhile to provide another collection, and it was:

Resolved:

1. That consideration should be given to organising a white goods special collection.

2. That the Clerk would look into how the collection was organised last time and forward the information to members.

#### **D. Grass cutting at Noltland Castle**

Members discussed the condition of the grass outside the walls of the Castle and the Castle car park, and it was:

Resolved to ask Historic Scotland if the areas outside both the Castle and Carpark could be cut when the grass at the Castle was being cut.

#### **E. Incoming Clerk**

The Chair advised members that Ms J Hellewell had agreed to take on the post of Clerk to the Community Council and welcomed her to the meeting, and it was:

Resolved to note the content of the discussion.

#### **F. Local Flood Risk Management Plan**

Councillor Sinclair advised members that the Local Flood Risk Management Plan would be published for consultation at some point and that members should give it consideration regarding flooding at the Millburn area, and it was:

Resolved to note the content of the report.

### **13. Date of Next Meeting**

Following discussion of a date for the next meeting, it was:

Resolved that the next meeting of Westray Community Council should be arranged for September/October on a date that suited members.

### **14. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 21:30.