

Stephen Brown (Chief Officer).

Orkney Health and Social Care Partnership.

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Agenda Item: 4.

IJB Performance and Audit Committee

Date of Meeting: 11 June 2025.

Matters Arising Log from Meeting held on 19 March 2025

Matters Arising	Target Date	Lead Officer	Notes
No new Matters Arising from meeting held on 19 March 2025. Please refer to Outstanding Matters below.			

Outstanding Matters Arising from Previous Committee Meetings

	Matter.	Meeting.	Target Date.	Lead Officer	Notes.
1.	Chair and Chief Officer to meet to discuss and plan how to bring forward financial performance reports to the IJB PAC	18 June 2025 19 March 2025 28 September 2024.	31 October 2025 December 2024	Stephen Brown Stephen Brown	<p>Update: A meeting between the Chair and Chief Officer has been organised for after recess to discuss.</p> <p>Due to the imminent change of Chair, it has been decided to revisit this conversation once the new Chair is in position. New target date: 31 October 2025.</p> <p>A meeting was held on 1 October 2024. Chair and Chief Officer recognise that the scheduled timing of PAC needs to be considered moving forward to enable this to happen in a meaningful way.</p>
2.	Full Risk Register to be included on agenda for every meeting	18 June 2025 19 March 2025 28 September 2024	31 October 2025 March 2025	Stephen Brown Stephen Brown	<p>Update: A meeting has been scheduled with the Chair, Vice Chair and Chief Officer to discuss.</p> <p>Due to the imminent change of Chair, it has been decided to revisit this conversation once the new Chair is in position. New target date: 31 October 2025.</p> <p>Chief Officer will discuss this with the Chair and Vice Chair of the IJB to ensure that there is no duplication.</p>

Regular Reports required

Report.	Frequency.	Notes.
1. Performance Monitoring.	Quarterly.	On agenda.
2. Care Inspectorate Assurance Report	Every 6 months. (June and December).	On agenda.
3. Internal Audit Annual Report and Opinion.	Annually in June.	On agenda.
4. Draft Annual Accounts	Annually in June.	On agenda.
5. External Audit Annual Report.	Annually in September.	Next due September 2025
6. Final Annual Accounts.	Annually in September.	Next due September 2025.
7. External Audit Plan	Annually in March.	Next Due March 2026.
8. Internal Audit Charter	Annually in June.	Next due March/June 2026.
9. Internal Audit Annual Plan.	Annually in March.	Next due March 2026.