

# Minute of the Meeting of Flotta Community Council held in Flotta Community Centre and via Microsoft Teams on Tuesday, 20 September 2022 at 16:15

## Present:

Ms R Biddle, Mr N Cheeseman, Mrs P Gee, Mr C Mullins, Mrs I Smith, Mrs J Smith and Mrs J Ward.

## In Attendance:

- Councillor G Bevan, (via Teams).
- Councillor L Hall.
- Mr R Mackay, Head of Planning and Community Protection.
- Mr D Miller, Safety and Resilience Officer (via Teams).
- Mrs J McGrath, Community Council Liaison Officer.
- Mrs J Montgomery, Empowering Communities Liaison Officer/Interim Clerk.
  
- Seven members of the public.

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## **1. Apologies**

Resolved to note that no apologies for absence had been received.

## **2. Election of Office Bearers**

### **A. Appointment of Chair**

Following a secret ballot, it was:

Resolved that Mr N Cheeseman was duly appointed as Chair of Flotta Community Council.

### **B. Appointment of Vice Chair**

Following a secret ballot, it was:

Resolved that Ms R Biddle was duly appointed as Vice Chair of Flotta Community Council.

### **C. Appointment of Transport Representative**

Following a secret ballot, it was:

Resolved that Mrs J Smith was duly appointed as Transport Representative of Flotta Community Council.

### **D. Appointment of Planning Representative**

Following a secret ballot, it was:

Resolved that Mrs J Ward was duly appointed as Planning Representative of Flotta Community Council.

## **3. Adoption of Constitution**

Copies of the constitution for Flotta Community Council had previously been circulated, and it was:

Resolved to adopt the constitution for Flotta Community Council.

## **4. Adoption of Minutes**

The minute of Meeting held on 12 April 2022 was approved, being proposed by Mr C Mullins and seconded by Mrs P Gee.

## **5. Matters Arising**

### **A. Community Asset Transfer – Area of Land**

The Empowering Communities Liaison Officer advised members that the land had been purchased and all fees had been paid to the solicitors. Members discussed various options for the area of land and possible requirements such as planning and

how to take the project forward. It was suggested that a sub-committee be formed, and it was:

Resolved to defer consideration of this item to the next meeting.

## **B. Island Emergency – COMAH Plan**

The Safety and Resilience Officer, Orkney Islands Council, gave an update on the COMAH plan in relation to the Flotta Oil Terminal and how Orkney Islands Council was responsible for an evacuation plan, which should be revised every three years. He asked if the community council could assist with the plan by finding an efficient and fast process for contacting all households in the island. Following discussion, it was:

Resolved that the Safety and Resilience Officer would attend a Public Meeting to discuss the Plan and that the Terminal Manager should also be invited to attend.

## **C. Repsol Sinopec – Play Park Equipment**

It was noted that the park equipment was not in place and Mrs J Ward agreed to contact Mr Tulloch, Repsol Sinopec, and it was:

Resolved to note that Mrs J Ward would contact Mr Tulloch.

## **D. 13 and 14 Burnside - equipment**

The Interim Clerk advised members that it had been agreed by email to purchase a tumble drier for Burnside. Members discussed the need to have a review of the costs and charging for the Burnside house and agreed that a sub-committee should be set up, and it was:

Resolved:

1. To note that a tumble drier had been purchased.
2. That a sub-committee consisting of Mr N Cheeseman, Ms R Biddle, Mrs P Gee and Mrs J Smith should be set up to review that costs and charging for the houses.

## **E. Waiting Room**

Members reported that the waiting room had been completed and the Interim Clerk advised that the wall was to be removed and replaced with railings, and it was:

Resolved to note the content of the reports.

## **F. New Notice Board**

Following discussion regarding the Notice Board at the School it was agreed that it should be replaced and to obtain quotes locally for having one made. Member then discussed the possibility of dropping the kerb at the noticeboard, and it was:

Resolved to ask Orkney Islands Council if the kerb at the notice board could be dropped for easier access for wheelchair users.

## **G. Bicycle Shelter**

Members discussed the placing of the proposed bicycle shelter and the preference for it to be placed on the square in Burnside housing. The Community Council Liaison Officer advised that Orkney Islands Council would require additional information in connection with the placing and how it was to be funded, and it was:

Resolved that Ms R Biddle would source the additional information for the next meeting.

## **H. Wind Turbine Fund**

Members discussed the Wind Turbine fund account and how the turbine had recently been transferred to new ownership and querying if payments would still be made to the CC. Mrs J Smith advised that she had contact details for the new owners which she would pass to Democratic Services. A questionnaire had been circulated round the island asking how the community saw the funds being used which had resulted in most responses for it being used to assist the residents with the ever increasing energy bills. The Empowering Communities Liaison Officer provided information on all the funding received and what had been purchased to date with the funds and that £4,621.77 remained in the fund, and it was:

Resolved:

1. To note the contents of the discussion:
2. That Mrs J Smith would forward the contact details of the new owners to Democratic Services.
3. That Democratic Services would contact the new owners advising on the previous agreement and whether they may uphold the agreement.

## **I. Old Phone Box**

The Community Council Liaison Officer advised members that a draft Agreement had been received for the phone box, and it was:

Resolved that a copy of the Agreement should be emailed to members and to resume consideration at the next meeting.

## **6. Correspondence**

### **A. Community Ownership Fund**

Following consideration of correspondence from Democratic Services, copies of which had previously been circulated, regarding the Community Ownership Fund – Round 2, it was:

Resolved to note the content of the correspondence.

### **B. Orkney Ferries – Community Update**

Following consideration of correspondence from Orkney Ferries, copies of which had previously been circulated, providing an operation update, it was:

Resolved to note the content of the correspondence.

### **C. West of Orkney Windfarm**

Following consideration of correspondence from West of Orkney Windfarm, copies of which had previously been circulated, regarding their Community Engagement Plan, it was:

Resolved to note the content of the correspondence.

### **D. Letter from NSI Directorate**

Following consideration of correspondence from Orkney Islands Council, copies of which had previously been circulated, advising members that officers planned to continue attending community council meeting where possible, it was:

Resolved to note the content of the correspondence.

### **E. Outdoor Access, Walking and Cycling**

Following consideration of correspondence from Orkney Islands Council, copies of which had previously been circulated, regarding the Outdoor Access, Walking and Cycling possible projects, it was:

Resolved to note the content of the correspondence.

### **F. Ferry Timetables – Summer 2023**

Following consideration of correspondence from Orkney Islands Council, copies of which had been previously circulated, advising that the Air and Ferry Forum was due to be held on Monday, 24 October, via Teams, it was:

Resolved to note the content of the correspondence.

## **7. Consultations**

Following a query from members, the Community Council Liaison Officer advised that consultation documents were emailed round members between meetings should the date for responses be required prior to their next meeting, and it was:

Resolved to note the content of the report.

## **8. Financial Statements**

### **A. General Fund**

After consideration of the General Fund statement as at 13 September 2022, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £46,681.71.

## **B. Burnside Account**

After consideration of the Burnside statement as at 13 September 2022, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £6,579.24.

## **C. Wind Power Fund**

After consideration of the Wind Power Fund statement as at 13 September 2022, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £4,621.77.

## **D. Community Council Grant Scheme**

Following consideration of the Community Council Grant Scheme statement as at 13 September 2022, copies of which had previously been circulated, it was:

Resolved to note that there was £1,018.84, £743 and £719 remaining in the main, additional and island capping limits respectively.

## **E. Community Development Fund**

Following consideration of the Community Development Fund statement as at 13 September 2022, copies of which had previously been circulated, it was:

Resolved to note that £5,980.51 remained available for allocation.

## **F. Seed Corn Fund**

Following consideration of the Seed Corn Fund statement as at 13 September 2022, copies of which had previously been circulated, it was:

Resolved to note that £3,161 remained available for allocation.

## **G. Annual Accounts at 31 March 2022**

Following consideration of the annual accounts at 31 March 2022, it was:

Resolved to note the content of the annual accounts.

## **9. Financial Request**

Resolved to note that no financial requests had been received.

## **10. Publications**

Resolved to note that the following publications had been circulated to members:

- Island Wellbeing Survey Findings Report.
- VAO – Training and Funding Update – August 2022.
- VAO – Newsletter – August 2022.
- Isles Special Collection Rota to March 2023.

## **11. Reports from Representatives**

### **A. Transport**

Following discussion regarding various ferry and timetable concerns, it was:

Resolved:

1. To note that the Community Council Liaison Officer would liaise with the Transport Representative regarding the Air and Ferries Forum to be held on 24 October 2022.
2. To continue discussion regarding the timetable.

### **B. Planning**

Resolved to note that there were no issues to report in relation to planning matters.

## **12. Any Other Competent Business**

### **A. Car Parking Spaces for Blue Badge Holders**

A quick discussion was held regarding the provision of additional parking spaces for blue badge holders in Burnside. The Community Council Liaison Officer advised members that the Roads Support Manager had advised the number of spaces could be reviewed however it was necessary to find a balance between disabled provision and spaces for other road users as the provision of two disabled bays would occupy the same space as three standard bays, and it was:

Resolved:

1. To note the content of the discussion.
2. That additional information on numbers of parking spaces, houses and spaces sought for blue badge holders along with how the work would be funded was required.

### **B. Community Council Clerk**

Members asked when the Clerk's position would be advertised. The Community Council Liaison Officer advised members that the previous Clerk had left the post and Democratic Services would be taking on the role of Clerk meantime, and it was:

Resolved to note the content of the report.

## **13. Date of Next Meeting**

Members agreed to adjourn the meeting at this point, and it was:

Resolved that the meeting should be reconvened on Thursday, 6 October 2022 at 16:15.

## **14. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 18:10.