

# Minute of the Meeting of Flotta Community Council held in Flotta Community Centre on Tuesday, 7 December 2021 at 19:30

## Present:

Mrs P Gee, Mrs R Biddle, Mr N Cheeseman, Mrs H Howe, Mr M Howe, Mr C Mullins and Mrs I Smith.

## In Attendance:

- Councillor R Crichton.
- Councillor J Stockan.
- Councillor R Thomson.
- Ms H Green, Interim Executive Director (Environment, Property and IT Services).
- Mrs J McGrath, Community Council Liaison Officer.
- Ms J Gatfield, Clerk.
- One member of the public.

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## **1. Apologies**

Resolved to note that, due to connection issues at Flotta Community Centre, those trying to attend remotely were unable to do so. Therefore, the Stromness and South Isles Councillors, the Interim Executive Director and the Community Council Liaison Officer effectively left the meeting at this point.

## **2. Adoption of Minutes**

The minute of the meeting held on Thursday, 7 October 2021 was approved, being proposed by Mr C Mullins and seconded by Mr M Howe.

## **3. Matters Arising**

### **A. Island Emergency – COMAH Plan**

Members discussed the request for residents' contact details from Flotta Oil Terminal. The Community Council Liaison Officer had earlier advised that an email had been sent to the security department at the terminal. It was discussed how data protection was an issue with gathering residents' information on behalf of Flotta Oil Terminal.

Members discussed having a Community Council Plan for Flotta independently of Flotta Oil Terminal.

Members discussed the condition of West Hill Road, the evacuation route should a serious incident occur at Flotta Oil Terminal.

Members also discussed the proposed online meeting with Councillor J Stockan so that updates could be provided, and it was:

Resolved:

1. To note the information provided.
2. That a Community Council Plan for Flotta residents be considered.
3. That a request that Orkney Islands Council adopt West Hill Road be sent by the Clerk.
4. That an online meeting with Councillor J Stockan be arranged.

### **B. Repsol Sinopec – Play Park Equipment**

Mrs H Howe advised that there hadn't been any progress but that bad weather and the Covid 19 situation may be holding things up. She offered to speak to the relevant office again, and it was:

Resolved to discuss this item again at the next meeting.

### **C. 13 and 14 Burnside**

Members discussed raising the charges for staying at 13 and 14 Burnside in the new year, and it was:

Resolved:

1. To raise the rates of number 13 to £125 per week during peak periods, £100 per week within mid periods and £75 per week during off peak periods.
2. To raise the rates of number 14 from £10 per night per room peak times to £15 per night per room peak times.
3. That the Clerk would request the electricity costs from Democratic Services so that a more accurate electricity charge be applied.
4. To monitor charges throughout the year and review if necessary.

### **D. Waiting Room**

Members discussed the progress of the new waiting room at the pier. Concerns were made that the siting of the waiting room might cause a blind spot for drivers, and it was queried if there would be an electric car charge point installed in the new waiting room, and it was:

Resolved:

1. To check for potential blind spots on completion of building works.
2. To enquire via Democratic Services whether an electric car charge point was planned for the new waiting room.

### **E. Speed Limit Near School**

Members discussed the speed limit by the school and how an Orkney-wide proposal for 20 mph speed limits near to schools had been put forward. It was also noted that signage indicating the presence of a school were in place, and it was:

Resolved:

1. To note the information provided.
2. To seek an update regarding proposed speed restrictions from Councillor J Stockan at the proposed online meeting.

### **F. Roads Operative Vacancy**

Members discussed that the new road operative was now working on the island, and it was:

Resolved to note that feedback was being awaited on this subject.

## **4. Community Asset Transfer - Area of Land**

Progress regarding the purchase of the area of land adjacent to Burnside and the level of interest in the proposed allotments was discussed, along with the clearance of the land and preparing it for allotments, and it was:

Resolved:

A. That a separate meeting would be held between a sub-committee of Flotta Community Council and interested residents of Flotta.

B. That the Clerk would obtain a plan of the area of land.

C. That costings would need to be obtained regarding the clearance and preparation of the land for allotments.

D. That possible grants to assist in the funding of the project would need to be looked into.

## **5. Correspondence**

### **A. Proposed Flotta Hydrogen Hub**

Following consideration of correspondence regarding the proposed Flotta Hydrogen Hub, it was:

Resolved to note that an increase in lorry traffic would be concerning, should the proposed Hydrogen Hub go ahead.

### **B. Islands Bond, HIAL and Marine Litter**

Following consideration of correspondence from the Scottish Islands Federation regarding updates on the Islands Bond, Island Social Care and National Care Service, a Marine Litter Training Session and SIF in Parliament, it was:

Resolved to note the contents of the correspondence.

### **C. Memorial Bench**

Following consideration of correspondence regarding the memorial bench overlooking the Flotta Oil Terminal, it was:

Resolved to note the contents of the correspondence.

### **D. Briefing Note - Scottish Flood Forum**

Following consideration of correspondence from the Scottish Flood Forum regarding the drop-in sessions held in September, it was:

Resolved to note the contents of the correspondence.

## **E. Briefing Note – Route Based Forecasting**

Consideration was given to correspondence from Orkney Islands Council regarding route-based forecasting. It was also discussed how there was a lot of gravel on the roads currently and that this had been reported but no action had yet been taken.

It was also reported that the surface of the pier before the ramp was pitted and a trip hazard, and it was:

Resolved:

1. That route-based forecasting would be a good idea as grit would not be wasted unnecessarily.
2. That the trip hazard be reported by the Clerk to Democratic Services.

## **6. Consultations**

### **A. Local Government, Housing and Planning Committee - Short Term Lets**

After consideration of information received from the Scottish Government regarding forthcoming Short-term lets regulations, it was:

Resolved to note that the consultation had closed on 29 October 2021.

### **B. Local Transport Strategy**

After consideration of information received regarding the Local Transport Strategy consultation from Orkney Islands Council, it was:

Resolved to note that the consultation had closed on 1 December 2021.

### **C. Introduction of Memorial Permit**

Following discussion of the proposed introduction of a Memorial Permit by Orkney Islands Council, it was:

Resolved:

1. That it wasn't a justified charge to add to the cost of a funeral.
2. To note that the consultation had closed on 26 November 2021.

### **D. Participation in Local Politics**

Following consideration of the consultation regarding barriers to participating in local politics from the Local Government Housing and Planning Committee, it was:

Resolved to note that the consultation had closed on 15 November 2021.

## **E. Draft National Planning Framework 4**

Following consideration of the consultation on the Draft National Planning Framework 4 (NPF4) regarding the Scottish Government's approach to planning and development, it was:

Resolved:

1. To note the information provided and that members had no comments.
2. To note that the consultation closes on 10 January 2022.

## **F. Strategic Tourism Infrastructure Development Plan for Orkney**

Following discussion of the formation of a Strategic Tourism Infrastructure Development plan regarding long-term sustainable development of tourism on the islands, it was:

Resolved to note that the consultation had closed on 22 November 2021.

## **G. Aviation Strategy**

After consideration of a consultation from Transport Scotland regarding its Aviation Strategy, it was:

Resolved:

1. To note that a consultation event had been held locally on 28 October 2021.
2. To note that the closing date for the consultation was 21 January 2021 and that members could respond individually if they wished.

## **7. Financial Statements**

### **A. General Fund**

After consideration of the General Fund statement as at 24 November 2021, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £46,900.68 and that this would be reduced when the invoices for the works carried out on 13 and 14 Burnside were paid.

### **B. Burnside Account**

Following consideration of the Burnside account statement as at 24 November 2021, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £7,612.66

### **C. Wind Power Fund**

After consideration of the General Fund statement as at 24 November 2021, copies of which had previously been circulated, it was:

Resolved:

1. To request residents' ideas for fund usage.
2. To note that the estimated balance was £10,141.77.

## **D. Community Council Grant Scheme**

After consideration of the CCGS statement as at 24 November 2021, copies of which had previously been circulated, it was:

Resolved to note that there was £690.33, £676.00, and £654.00 remaining in the main, additional and island capping limits respectively.

## **E. Community Development Fund**

After consideration of the General Fund statement as at 24 November 2021, copies of which had previously been circulated, it was:

Resolved to note that £5,980.51 remained for allocation.

## **F. Seed Corn Fund**

After consideration of the Seed Corn Fund statement as at 24 November 2021, copies of which had previously been circulated, it was:

Resolved to note that £3,161.00 remained available for allocation.

## **8. Publications**

It was resolved to note that the following publications had been circulated to members:

- Young Person's Guarantee.
- Winter Service Plan.
- Police Scotland – Orkney Area Command Newsletter – November 2021.
- VAO - Training and Funding Update – October and November 2021.
- Orkney Ferries Statistics – July, August and September 2021.
- ORSAS - 16 Days of Activism.
- Healthcare Improvement Scotland Update.
- Flotta Biosecurity Plan.

## **9. Reports from Representatives**

### **A. Transport**

It was reported that Orkney Ferries were taking measures to set up an emergency booking office after the recent closure of Kirkwall booking office due to Covid 19 and staff isolation being necessary. It was also reported that there did not appear to be any contingency plan if an entire ferry crew had to self-isolate, and it was:

Resolved to note the information provided.

## **B. Planning**

Resolved to note that there were no issues to report in relation to planning matters.

## **10. Any Other Competent Business**

### **A. New Notice Board**

Members discussed the need for a new notice board at the front to the school as the current notice board was not fit for purpose. It was reported that the Community Association members were also planning on constructing a new notice board, and it was:

Resolved that Mr M Howe would look into designs and discuss with the relevant member of the Community Association.

### **B. Consultation/Survey Feedback**

Members discussed how feedback should be received after surveys had been completed and that often it was not known what the results of surveys had been, and it was:

Resolved that more feedback was required following completion of surveys and consultations.

### **C. Flotta Biosecurity – Partnership with Flotta Terminal**

Members discussed the proposed partnership between Flotta Community Council and Flotta Oil Terminal in the Flotta Biosecurity Plan, and it was:

Resolved to request attendance from Mr Bell from the RSPB at the next Flotta Community Council meeting to discuss said partnership.

### **D. Flotta Community Council Facebook Page**

Members discussed the Clerk's proposal for having a Facebook page solely as a Flotta Community Council online notice board, and it was:

Resolved that members agreed with the proposal and that a page would be created.

### **E. Tender for Kirkyard Grass Cutting**

Members discussed the grass cutting tender for the kirkyard for next year, and it was:

Resolved to start the process as soon as possible and advertise the tender once received.

### **F. Bicycle Storage**

Members discussed the recent proposal for a bicycle shelter, and it was:

Resolved:

1. To note that Mr C Mullins had requested a quote from R Clouston Ltd and would update members in due course.

2. To note that the best site for said bicycle storage would be near to the Community Centre.

## **11. Dates of Future Meetings**

Following consideration of future meeting dates, it was:

Resolved that the next meeting of the Flotta Community Council would be held on Tuesday, 15 February 2021 at Flotta Community Centre and online, commencing at 19:30.

## **12. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 21:50.