

# Minute of the Meeting of Flotta Community Council held in the Community Centre on Thursday, 12 December 2019 at 16:00

## Present:

Mr D Hourston, Mr N Cheeseman, Mrs P Gee, Mrs H Howe, Mr C Mullins and Ms I Smith.

## In Attendance:

- Councillors R Crichton and J Stockan.
- Mrs M Spence, Democratic Services Manager/Interim Clerk.
- One member of the public.

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## **1. Apologies**

Resolved to note that an apology had been received from Mr M Howe.

## **2. Adoption of Minutes**

The Minute of the meeting held on 26 September 2019 was approved by members, being proposed by Mr C Mullins and seconded by Mrs P Gee.

## **3. Matters Arising**

### **A. Community Asset Transfer – area of land**

Following a verbal update by the Democratic Services Manager advising that valuations for each area of land were still awaited from the District Valuer, it was:

Resolved to await the outcome of this process.

### **B. Marshalling Area Outside Toilets, Flotta Pier**

Members were advised that the surface in the car park was still dangerous and that repairs were still scheduled to be carried out as previously stated. All present agreed that repairs should be carried out without any further delay, and it was resolved:

1. That Councillors Crichton and Stockan would follow this up with the relevant department.
2. To ask Democratic Services for an update on the present timescale for repair.

### **C. Island Emergency – Control of Major Accident Hazards (COMAH) Plan**

Following consideration of correspondence from Orkney Islands Council (OIC) confirming that the responsibility for the COMAH Plan falls to Repsol Sinopec, and that Repsol Sinopec should be in touch to discuss further, and it was resolved:

1. That the Interim Clerk was to ask the Safety and Contingencies Manager to attend the next meeting to provide more information and clarity on this matter.
2. Members agreed that once more information was available then they would consider holding a public meeting to discuss this further.

### **D. Ditches and Offlets**

Members were advised that photographs of areas requiring maintenance have not yet been collated and following further discussion, it was resolved:

1. That Mrs P Gee would collate photos and send to the Interim Clerk.
2. That the Interim Clerk would ask the Roads Foreman to carry out a detailed inspection of the areas.

3. That the Interim Clerk would ask OIC if the local bin men could dig out the offlets when time allowed between ferry times.

## **E. Disability Scotland Visit**

In the absence of Mr M Howe, members were informed that a representative from Access Tourism had recently visited Flotta and highlighted the need for a handrail at the Doctors Surgery. Following further discussion regarding members responsibilities in this matter, it was:

Resolved that members have supported an evaluation of disability access within Flotta but any further action on improved accessible facilities was generally beyond the Community Council's remit therefore, this matter was now concluded.

## **4. Correspondence**

### **A. Recycling Plastic**

Members were advised that the Waste Team from OIC visited Flotta recently to discuss the issue of recycling plastic as several new residents were horrified that they are unable recycle. Although members found the visit interesting, they were advised that due to transport charges it was not cost effective to recycle plastic, and it was:

Resolved to note the information provided.

### **B. Dangerous Headstone**

Following consideration of correspondence from OIC, identifying a headstone in a dangerous state and further advising as the headstone is not of high risk that no work would be undertaken until such time as family members had been notified, it was:

Resolved that the Interim Clerk was to ask OIC for full details of the headstone, which would then be passed to Mrs P Gee to progress locally.

### **C. Inter-Isles Ferry Services Consultative Forum Invite**

Following consideration of correspondence from OIC inviting members to the Inter-Isles Ferry Services Consultative Forum on 12 February 2020, it was:

Resolved that Ms I Smith would attend on behalf of members.

### **D. Draft Burial Grounds Code of Practice – November 2019**

Following consideration of correspondence from OIC regarding the draft Burial Grounds Code of Practice, members agreed that the document was very complicated, and it was:

Resolved that members were encouraged to submit individual comments should they wish.

## **E. Repsol Sinopec – Scrap Cars**

Following consideration of correspondence from Repsol Sinopec, confirming receipt of the letter of thanks for assisting with the disposal of scrap cars, members also discussed the play equipment that was still situated in the yard, and it was:

Resolved that Mrs H Howe would ask again when this equipment would be installed.

## **5. Consultations**

### **A. Draft Planning Policy Advice – Amenity and Minimising Obtrusive Lighting**

Following consideration of the above consultation, which required a response by 19 December 2019, members were advised that OIC wanted to achieve a dark sky policy and that there was only one light of the old style in Flotta, and it was:

Resolved to note the information provided.

### **B. Winter Service Plan 2019-2020 Responses**

Members were advised that the recent recruitment for a relief road operative had been unsuccessful and following consideration of the Winter Service Plan responses for 2019-2020, members agreed that there were no new comments to make, and it was:

Resolved that members would encourage local residents to consider applying for the relief post.

### **C. Verge Maintenance Plan 2019 Responses**

Following consideration of the Verge Maintenance Plan responses for 2019, members agreed that their comments had already been noted and it was:

Resolved that the Interim Clerk should thank the Roads Department for the quality of the verge maintenance during the year.

### **D. Scotland's National Transport Strategy (NTS2)**

Following consideration of the above consultation, of which the deadline for comments was 23 October 2019, it was:

Resolved to note the information provided.

## **6. Financial Statements**

### **A. General Fund**

After consideration of the General Fund statement as at 29 November 2019, it was:

Resolved to note that the estimated balance was £29,287.63.

## **B. Burnside Account**

After consideration of the Burnside statement as at 29 November 2019, it was:

Resolved to note that the balance was £9,497.54.

## **C. Wind Power Fund**

After consideration of the Wind Power Fund statement as at 29 November 2019 and confirmation from the Developer that the three outstanding payments would be made shortly, it was resolved:

1. To note that the balance was £9,981.77.
2. That the Interim Clerk should advise members as soon as the outstanding payments have been received.

## **D. Community Council Grant Scheme**

After consideration of the Community Council Grant Scheme statement as at 29 November 2019, it was:

Resolved to note that the main capping limit had been exceeded by £460.95, £662 remained available in the additional capping limit and £342 remained available in the island capping limit.

## **E. Community Development Fund**

Following consideration of the Community Development Fund statement as at 29 November 2019, it was:

Resolved to note that the balance remaining available for allocation was £5,980.51.

## **F. Seed Corn Fund**

Following consideration of the Seed Corn Fund statement as at 29 November 2019, it was:

Resolved to note that the balance remaining available for allocation was £3,161.00.

## **7. Financial Requests**

Resolved to note that no financial requests had been made.

## **8. Publications**

The following publications were noted by the Community Council:

- Orkney Ferry Statistics – August, September and October 2019.
- VAO Newsletter – September and October 2019.
- VAO – Training and Funding October and November 2019.
- VAO – Volunteering Opportunities October 2019.
- Draft Mental Health Strategy 2020-2025.

- Orkney Health Walks.
- Scottish Health Council.
- OHAC Strategic Plan 2019-2022.
- Scottish Water Newsletter – October 2019.

## **9. Reports from Representatives**

### **A. Transport**

Members discussed the issue of Sunday sailings throughout the summer months and considered that Flotta should be given the chance to have the ferry “on request” during the summer since the ferry passing Flotta Terminal. Given that the Consultative Forum was to take place soon, it was:

Resolved that a request be made to Orkney Ferries asking for “on request” stop in Flotta as part of the Sunday sailings in order that Flotta be treated equitably with other islands.

### **B. Planning**

Resolved to note that there were no planning matters to report.

## **10. 13 and 14 Burnside**

Members were advised that a contractor had been selected to carry out all the necessary works at 13 and 14 Burnside. Works were scheduled to begin in early January, the contractor will stay on site for the duration and following further discussion, it was resolved:

1. That Democratic Services would keep the file and paperwork on behalf of members.
2. That the Chair would liaise with the contractor regarding any requirements for removing equipment or soft furnishing from the accommodation prior to commencement of works.

## **11. Any Other Competent Business**

### **A. Local Development**

Members expressed their extreme dissatisfaction over the conflicting advice and information provided by various Sections of Orkney Islands Council in relation to the recent creation of driveway at the Council Houses, and it was:

Resolved that members were very unhappy with the contradictory communication received from sections of OIC but agreed that the matter was now closed.

### **B. Christmas Tree**

Members agreed that the Christmas Tree this year was excellent. It was erected free of charge by a resident and the lighting event organised by the Community Council was well attended, and it was:

Resolved to note the information provided.

## **12. Dates of Next Meetings**

Following discussion, the following meetings of Flotta Community Council would be held on Thursday, 13 February 2020 and Thursday, 23 April 2020, both in the Community Centre commencing at 16:00.

## **13. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 17:50.