

Minute of the Meeting of Sanday Community Council held in Sanday Community School on Tuesday, 26 June 2018 at 19:30

Present:

Mrs J Seatter, Mr P Allan, Mr M Lennie, Mr J Muir, Miss H Dakin and Mr A Towrie.

In Attendance:

- Councillor G Sinclair.
- Mrs J Montgomery, Empowering Communities Liaison Officer.
- Ms G Speers, Island Link Officer.

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1. Apologies

Resolved to note that apologies for absence had been received from Mr G Ellis and Councillors S Clackson and K Woodbridge.

2. Election of Office Bearers

A. Election of Chair

Following a secret ballot, it was:

Resolved that Mrs J Seatter be elected as Chair.

B. Election of Vice Chair

Following a secret ballot, it was:

Resolved that Mr J Muir be elected as Vice-Chair.

C. Election of Planning Representative

Following a ballot, it was:

Resolved that Mr M Lennie be elected as Planning Representative.

D. Election of Transportation Representative

Following a ballot, it was:

Resolved that Mr G Ellis be elected as Transport Representative, subject to his approval.

E. Election of Sanday Development Trust Representative

Following a ballot, it was:

Resolved that Mr J Muir be elected as Sanday Development Trust Representative

3. Adoption of Minutes

The minute of the meeting held on 15 May 2018 was approved, being proposed by Mr J Muir and seconded by Mr P Allan, subject to the following amendments:

Item 6A – should read – Resolved to grant £630 towards the project, subject to CCGS approval and that SCA should approach the Sanday Development Trust requesting the remaining £250 towards the cost of the new spinal board.

Item 6C – remove A Towrie declared an interest in this item and was not present during discussion.

Item 10B – add item – Old lawnmower – Resolved that the old lawnmower had been sold and funds paid into Sanday Community Council's General Account.

That the following item should be included in the minute:

Duke of Edinburgh

Following discussion of correspondence from Mrs Newton advising member that one child had cancelled from the trip and asking if the funds could be used to purchase tents instead, it was resolved:

1. That members agreed that the funds were not be transferable.
2. That the unused funds should be refunded to the Community Council.
3. That Mrs Newton could submit an application for the purchase of new tents.

4. Matters Arising

A. Land at Kettletoft

After hearing a report from the Sanday Development Trust Representative, advising members that Sanday Development Trust was dealing with this item, it was:

Resolved to note the contents of the report and that no further action would be taken meantime.

B. Old Airfield Terminal Building

The Empowering Communities Liaison Officer advised members that the old Airfield Terminal building had been secured for the use of the Island Link Officer, and that arrangements had been made for furniture to be delivered, and a phone and broadband connection to be installed. Mr M Lennie advised that there was a water leak at the building and that the water was currently turned off, and it was resolved:

1. To note the information provided.
2. That the ILO would report the water leak to Orkney Islands Council.

C. Pier Store, Kettletoft

After hearing a report from the Chair advising members that the door of the store on Kettletoft Pier had still not been fixed, it was:

Resolved to note that this had been reported and to monitor the situation.

D. Various Roads, Sanday

After discussion of the various road items that had been raised previously, members were advised that they had been reported, and it was:

Resolved to note that they had been reported and to monitor the situation.

E. Empowering Communities

After hearing a report from the Island Link Officer on the progress of the old Airfield Terminal Building and the most suitable opening times for the Island Link Office, it was resolved:

1. That opening times should be Monday 13:00 to 16:00, Tuesday 10:00 to 13:00 and Thursday 10:00 to 14:00.
2. That opening times would be advertised in the Sanday Sound.
3. That the Island Link Officer would clean the office and get it ready for opening on Monday, 2 July 2018.

F. Special Collection – White Goods

Resolved to note there was nothing to report.

G. Bag the Bruck

Members were advised that there had been complaints regarding the delay in collection of rubbish collected from the Bag the Bruck event, and it was resolved:

1. That the ILO should contact the organisers of the event to find out what the arrangements should be for collection of rubbish.
2. To note that several groups had taken part in the Bag the Bruck event and that payment would be made once all forms had been returned.

H. Island Drop-In - Community Conversation Event

After hearing a report from the Chair advising members of the various topics raised during the event, members discussed the possibility of running this type of drop-in event annually as different items had been brought to members' attention that should be discussed and attended to through the Community Council, and it was resolved:

1. To note that the Chair, Vice Chair and Island Link Officer had been in attendance at the drop-in sessions and that two members of the public had attended the morning session and four had attended the evening session.
2. That the information received at the drop-in sessions should be included on the agenda for the next meeting.

5. Correspondence

A. SEPA – Coastal Flood Warning

Following consideration of correspondence from SEPA advising members of an event to be held in September regarding the launch of a new Coastal Flood Warning Scheme, it was:

Resolved that the ILO should advise SEPA to place an advert to the Sanday Sound advertising their event and to give them details on how to book Heilsa Fjold, suggesting they could hold it at a time when the café was open.

B. Micro Grant Emergency Fund

Following discussion regarding the possibility of setting up an emergency fund from the Micro Grant allocation, it was resolved:

1. To note that the setting up of an emergency fund for use by individuals was not within the criteria for SSE funding.
2. That the ILO would investigate whether there was any other funding available for use in the event of an emergency.
3. That the Development Trust Representative would raise this item at a Trust meeting to see if it was something they could incorporate in the small grants fund.

C. Annual Grants

Following consideration of correspondence from Orkney Islands Council advising members of the Annual Grant awards, it was:

Resolved to note that an award of £4,481.60 had been made to Sanday Community Council.

D. Unsafe Headstones and Sunken Graves

Following consideration of correspondence from Orkney Islands Council advising on plans for the inspection of unsafe headstones, and after hearing a report from the Chair advising of the sunken graves within the kirkyard, it was agreed that the current kirkyard caretaker would be asked to identify the sunken graves most in need of repair. Following further discussion, it was resolved:

1. To note the correspondence regarding the inspection of unsafe headstones by Orkney Islands Council.
2. That a request should be forwarded to Orkney Islands Council asking if arrangements could be made locally, and funding provided, to have the sunken graves repaired.
3. To enquire as to whether the Community Council could tender for the kirkyard gates to be painted.

6. Consultation Documents

A. Orkney Harbour Masterplan

Members were advised that the Chair, Vice Chair and Mr P Allan had met with Sanday Development Trust members and Sanday Pier users to discuss the Orkney Master Harbour Plan, it was:

Resolved to note that the Chair had compiled the response and forwarded it direct to the consultants and to the members.

B. Orkney Local Biodiversity Action Plan

Following consideration of the Orkney Local Biodiversity Action Plan consultation document, it was resolved:

1. That the ILO would email the information relevant to Sanday to members.

2. That any comments should be returned to the ILO by the deadline of 26 July 2018.

7. Financial Statements

A. General Finance

Following consideration of the General Finance statement as at 6 June 2018, it was:

Resolved to note the estimated balance was £12,437.93.

B. Spurness Wind Fund

Following consideration of the Spurness Wind Fund statement as at 6 June 2018, it was:

Resolved to note the balance was £4,946.42.

C. Community Council Grant Scheme

Following consideration of the 2018/2019 Community Council Grant Scheme statement as at 6 June 2018, it was:

Resolved to note the balance remaining for approval in the main capping limit was £1,672, additional capping limit was £545 and the Island capping limit was £330.

D. Community Development Fund

Following consideration of the Community Development Fund statement as at 6 June 2018, it was:

Resolved to note the balance remaining for approval was £9,419.68.

E. Seed Corn Fund

Following consideration of the Seed Corn Fund statement as at 6 June 2018, it was:

Resolved to note that the balance remaining for approval was £4,218.03.

8. Applications for Financial Assistance

A. Sanday Community School

Following consideration of correspondence received from Sanday Community School, requesting assistance towards the production costs of the local newsletter, it was resolved:

1. That an award of £450 should be given towards production of the Sanday Sound newsletter.
2. That the ILO should apply for CCGS assistance of £450 towards the project.
3. That the ILO should advise the group to let the Community Council know should the costs increase.

B. Sanday Agricultural Association

Mr M Lennie declared an interest in this item and was not present during discussion thereof.

Following consideration of correspondence which had been received from Sanday Agricultural Association, requesting assistance towards the fees and administration costs of running the Sanday Show, it was resolved:

1. That an award of £300 should be given towards the Sanday Show expenses.
2. That the ILO should apply for CCGS assistance of £300 towards the event.
3. That the ILO should advise the group that they should provide actual costs with their request to allow members to consider appropriate funding.

C. Scrap Car Scheme

Following discussion from members regarding the position of the scrap car scheme, the ILO advised that one further application had been received, and it was resolved:

1. That the ILO would contact the recent applicant and inform them that their vehicle would be added to the list but that removal would be subject to sufficient funds being available.
2. To note the suggestion that, as there was money in scrap at present, it may be more cost effective for the public to arrange any further removal of scrap vehicles themselves.

D. Spurness Micro Grant Fund

1. Sanday Gardening Club

Following consideration of a Micro Grant Fund application received from Sanday Gardening Club, requesting assistance toward the club travelling to gardens in South Ronaldsay, it was resolved:

- A. That funding of £258.40 should be awarded towards their travel costs.
- B. That application should be made to the Community Council Grant Scheme for assistance on the cost of £258.40.
- C. That once CCGS funding had been confirmed, the Gardening Club should be advised that this would be funded through Community Council Grant Scheme assistance leaving them free to submit a further application to the Spurness Micro Fund.

2. K Bruce

Following consideration of a Micro Grant Fund application from K Bruce towards the cost of providing a leaflet "Sanday Artists Studio Trail", it was:

Resolved that funding of £250 should be awarded towards the brochure costs.

3. D Clackson

Following a letter from D Clackson requesting assistance towards the cost of driving lessons, it was resolved:

A. That the applicant should be asked to submit the application form with relevant details.

B. That on the submission of an application form, £250 would be awarded.

9. Reports from Community Council Representatives

A. Transport Representative

Members were advised that the next Air and Ferry Services Consultative Forum meetings were due to be held on 22 August 2018, and it was:

Resolved to note the content of the report.

B. Planning Representative

The Planning Representative advised of a number of applications relevant to Sanday, and it was:

Resolved to note the content of the report.

C. Development Trust Representative

The Development Trust Representative gave a report advising members of the various projects being undertaken by the Trust at present, and it was:

Resolved to note the content of the report.

10. Publications

The following publications were made available to members:

- Orkney Policing Report March 2018.
- THAW WellBeing Orkney Report 2018.

11. Any Other Competent Business

A. Community Council Conference

Members received a report from the Chair, who had attended the above event. She advised that she had found it to be very informative and worthwhile, and that talks had been given on Participation Requests, Participatory Budgeting and Asset Transfers, as well as information provided on different funding avenues, and it was:

Resolved to note the content of the report.

B. Stronsay Massive Weekend

Following consideration of correspondence received from Stronsay Community Association regarding the Massive Weekend, it was resolved:

1. To advise the Stronsay Community Association that posters for the event could advertised on Sanday.
2. To note that the boat times had been amended to allow Sanday residents to attend the event.

C. Seed Corn Funding

After hearing a report advising members that a recent application submitted for Seedcorn funding had been successful and that the applicant had been advised accordingly, it was:

Resolved to note the content of the report.

12. Date of Next Meeting

Following consideration of future meeting dates, it was:

Resolved that the next meeting would be held on Tuesday, 21 August 2018, commencing at 19:30.

13. Conclusion of Meeting

There being no further business, the Chair declared the meeting closed at 22:16.