

**For Official Use**

Application received on .....

Application No .....

Blue Badge Correct / Incorrect \*

V5 Correct / Incorrect \*

Application received by Roads Services Manager

On ..... Initials .....

Recommendation: Approved ..... Refused .....

Reason for refusal / Comments when approved including bay position

.....  
.....  
.....

If approved: Temporary disabled parking place marked - Yes / No \*

Mandatory consultation commenced - Yes / No \*

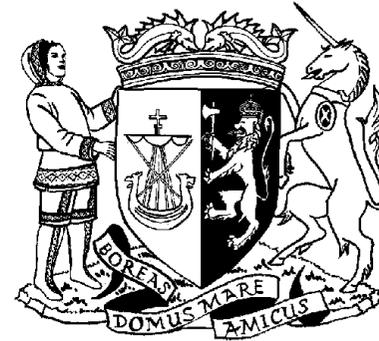
Database updated - Yes / No \*

If refused (at any stage): letter to applicant - Yes / No \*

Temp. DPP marks removed - Yes / No \* (if applicable)

Signature ..... Date .....

Print Name .....



**ORKNEY**  
**ISLANDS COUNCIL**

**Disabled Persons' Parking Places (Scotland) Act 2009**



**Application Form for Disabled Persons' Parking Place**

\* Please delete as appropriate

Disabled parking places are for people who have severe problems getting around and who currently have a blue badge. To qualify for a disabled persons' parking place you must have a blue badge and a suitable vehicle must be registered with DVLA to your address.

**If you think you meet these requirements and want to apply for a disabled persons' parking place, please complete this form and return it with a photocopy of the V5 – vehicle registration document (Do NOT send the original) – to Development and Infrastructure, Orkney Islands Council, School Place, Kirkwall, Orkney, KW15 1NY.**

**Remember, when using a disabled persons' parking place:**

- You must have your blue badge on display in your car otherwise the Police/Traffic Warden can issue you with a fixed penalty notice.
- These parking places are not for your exclusive use and can be used by anyone displaying a blue badge.

## **Applicant's Details**

Title (Mr, Mrs, Miss, Ms, Other) .....

Full name .....

Address .....

.....

..... Post Code .....

Date of birth. ....

Telephone number .....

Copies of this form can be obtained from:

Customer Services, Ferry Terminal Building, Stromness  
Customer Services, School Place, Kirkwall  
Orkney Islands Council's Web Site: [www.orkney.gov.uk](http://www.orkney.gov.uk)

## **Checking whether or not you qualify**

**Information / documents required:**

Blue Badge Serial No .....

Registration number of the vehicle registered to your address .....

**Please attach a photocopy of the V5 vehicle logbook (ownership details)**

**To qualify for a residential disabled persons' parking place, you must not have a driveway or vehicle access next to your home.**

**Do you have any of these? Yes / No \***

### **Declaration**

**The information I have given on this form is true. You may contact other agencies or departments and give them my personal information, to get information in connection with my application. I understand that if I give false information my application may not be valid.**

Your Signature .....

Relationship to applicant .....

(If signing on behalf of the applicant, please state relationship)

Date .....

**Your application cannot be processed without a copy of the V5 – vehicle registration document to show ownership.**

**The Roads Services Manager will arrange for your request to be assessed and a decision made as to whether or not to provide a parking place. You should be aware that it may not be possible to provide a parking place in some areas if it is considered liable to cause disruption to other traffic.**