

Minute

Asset Management Sub-committee

Thursday, 4 December 2025, 11:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Alexander G Cowie, Steven B Heddle, Janette A Park, Ivan A Taylor and Mellissa-Louise Thomson.

Present via remote link (Microsoft Teams)

Councillors Kristopher D Leask and Heather N Woodbridge.

Clerk

- Sandra Craigie, Committees Officer.

In Attendance

- Hayley Green, Director of Infrastructure and Organisational Development.
- James Wylie, Director of Education, Communities and Housing.
- Kenny MacPherson, Head of Property and Asset Management.
- Frances Troup, Head of Strategic Housing, Housing Operations and Homelessness.
- Shonagh Merriman, Service Manager (Corporate Finance).
- Laura Baillie, Team Manager (Housing Strategy, Development and Data).
- Michael Scott, Solicitor.

Observing

- Erik Knight, Head of Finance.
- Graeme Christie, Service Manager (Estates).
- Kirsty Groundwater, Team Leader (Communications).

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Alexander G Cowie.

1. Exclusion of Public

On the motion of Councillor Alexander G Cowie, seconded by Councillor Mellissa-Louise Thomson, the Sub-committee resolved that the public be excluded from the meeting as the business to be considered involved the disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

2. Proposed Property Acquisition

Under section 50A (4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 6, 8 and 9 of Part 1 of Schedule 7A of the Act.

After consideration of a joint report by the Director of Education, Communities and Housing and the Director of Infrastructure and Organisational Development, copies of which had been circulated, and after hearing a report from the Team Manager (Housing Strategy, Development and Data), the Sub-committee:

Resolved to **recommend to the Council** what action should be taken with regard to regard to a proposed property acquisition.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

3. Conclusion of Meeting

At 12:05 the Chair declared the meeting concluded.

Signed: Alexander G Cowie.