



Working together to make a real difference

Title of meeting: Strategic Planning Group (SPG)		Date: 01.08.23
		Time: 10:00-12:00
		Location: Microsoft Teams
Chair:	Issy Grieve	
Action Log Recorder:	Debbie Hallworth	
Member	Attended	Apologies / No Apologies (NA)
Janice Annal (JA)		x
Lynda Bradford (LB)	x	
Morven Brooks (MB)		x
Stephen Brown (SB)	x	
Garry Burton (GB)	x	
Louise Byrne (LBy)		x
Graeme Clark (GC)		NA
Maureen Firth (MF)	x	
Andrew Fuller (AF)		NA
Morven Gemmill (MG)	x	
Jacqui Hirst (JH)	x	
Sara Lewis (SL)		x
Graham Lindsay (GL)	x	
Jim Love (JL)	x	
Wendy Lycett (WL)		x
Michelle Mackie (MM)		NA
Ryan McLaughlin (RM)		NA
Yvonne McPhee (YM)		x
Danny Oliver (DO)		x
Garry Reid (GR)	x	
Scott Robertson (SR)		x
Helen Sievewright (HS)		x



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Valerie Stonehouse (VS)		NA
Maureen Swannie (MS)	x	
Peter Thomas (PT)	x	
Samantha Thomas (ST)		x
Frances Troup (FT)		x
Louise Wilson (LW)		x
Jay Wragg (JW)	x	
Diane Young (DY)	x	
In attendance/By invitation		
Hannah Casey, Service Improvement Co-ordinator (HC)	x	
David Hall, Police Scotland (DH)	x	

	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
1.	Welcome & Apologies	The Chair thanked everyone for attending and apologies were noted as above.		
2.	Minutes of the meeting – 20.04.23	<p><u>Update on Actions</u></p> <p>Feedback to be shared on work undertaken in Northumbria to look at the approaches and tools we should be putting in place in relation to GIRFE (Getting it Right for Everyone) - MS advised still trying to arrange meeting.</p> <p>Arrange Strategic Planning Day – workshop took place 30.06.23 with clear outcome measures aligned to strategic priorities. Follow up session arranged for Friday of this week.</p>	<p>Follow up on work undertaken in Northumbria.</p> <p>Provide update to next SPG.</p>	<p>M Swannie</p> <p>M Gemmill / M Swannie 12.09.23</p>



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		<p>Ensure union representatives receive invite to Carers' Conference 18.05.23 – were alerted to the conference.</p> <p>Annual Performance Report – was approved at Integration Joint Board and has been submitted to Scottish Government (SG).</p> <p>Link in with Jayne Smith-Savile regarding development of a software application (app) – DH contacted Jayne who has received funding to develop another app. Has a meeting with Jayne today and will be populating information into the app, which hopefully will be ready end of September.</p> <p>Get availability of new Chair and schedule meetings for remainder of financial year – meetings scheduled.</p> <p>Members approved the minutes as a true and accurate record.</p>	<p>Provide update to next SPG.</p> <p>Provide update to next SPG.</p>	<p>M Swannie 12.09.23</p> <p>D Hall 12.09.23</p>
3.	Discussion on how Sport Scotland's agenda can link to ours	<p><i>(JL joined the meeting).</i></p> <p>SB advised of ongoing discussions with Sport Scotland and how their agenda could link in with the wider health and wellbeing of our community. He invited them to join SPG going forwards, so they would be sighted on our strategic priorities, along with Garry Burton, Leisure and Culture Service Manager at Orkney Islands Council (OIC).</p> <p>GB highlighted the work carried out as part of OIC's Education, Leisure</p>		



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		<p>and Housing Service and the strong partnership they have with Sport Scotland. He referred to the significant work taking place around Orkney hosting the Island Games in 2025.</p> <p>GR, Lead Manager for Sport Scotland, gave a presentation entitled 'Sport for Life' explaining their vision of an active Scotland where everyone benefits from sport.</p> <p>GL, Partnership Manager for Sport Scotland, then followed with a presentation entitled 'Making an Impact Together', explaining the positive contribution of physical activity and sport to Scotland. He asked how we can work more collaboratively to take forward that agenda of health and wellbeing.</p> <p>There followed a discussion during which the Chair advised of NHS Orkney's endowment fund for the health and wellbeing of the people in Orkney, and suggested that GB might want to look into that. MF advised of a meeting scheduled this week with Scottish Ballet Dance Health and was keen to see how that could be developed. JW noted if funding was available, he would like to look into the provision of gum shields for sports and also nutrition.</p> <p>HC advised of a meeting taking place with Public Health this week around physical activity and it was agreed it would initially be helpful to hear back from that meeting and SPG could then provide support as and when required.</p>	<p>Feedback to SPG following meeting with Public Health.</p>	<p>L Wilson 12.09.23</p>



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4.	SPG Workshop Update	Covered under agenda item 2.		
5.	Strategic Plan 2022-25 - Priority Area Discussion: Unpaid Carers	JL, carers' representative, presented two papers in relation to unpaid carers, focusing on the Carers' Strategy and Home First. The resulting discussion was wide-ranging and the following actions were agreed. MG and JL will arrange to meet with Home First outwith SPG to discuss further, and JL will provide MG with a detailed incident log prior to the meeting.	Arrange meeting with Home First.	M Gemmill / J Love
6.	AOCB	MG shared a letter received from the Director of Social Care and National Care Service Development at the SG, congratulating the GIRFE Pathfinder Team in the engagement work they are doing around co-designing pathways. JL advised he has agreed to write an article for The Orcadian on the changing role of unpaid carers.		
7.	Date of next meeting	12.09.23, 14:00-16:00		