

# Minute of the Meeting of Papa Westray Community Council held in St Ann's Community Room and via Microsoft Teams on Thursday, 8 June 2023 at 19:30

## Present:

Mr N Rendall, Mr I Cursiter, Mr A Hourston, Mr B Hourston, Mrs I Hourston, Mrs F McNab and Mrs L Sharp.

## In Attendance:

- Ms L Richardson, Head of Neighbourhood Services.
- Councillor M Thomson.
- Mrs J Mcgrath, Community Council Liaison Officer.
- Mr P Baker, Island Link Officer (ILO).
- Mrs J Foley, Papa Westray Development Trust.
- 2 Members of the public.

## Order of Business

1. Apologies.....	2
2. Adoption of Minutes.....	2
3. Matters Arising.....	2
4. Correspondence.....	5
5. Consultation Documents.....	6
6. Financial Statements.....	6
7. Financial Requests.....	7
8. Reports from Representatives.....	7
9. Publications.....	8
10. Any Other Competent Business.....	8
11. Date of Next Meeting.....	9
12. Conclusion of Meeting.....	9

## **1. Apologies**

Resolved to note that apologies for absence had been received on behalf of Councillors H Woodbridge, S Clackson and I Hourston.

## **2. Adoption of Minutes**

The minute of the meeting held on 6 April 2023 was approved, being proposed by Mrs F McNab and seconded by Mr I Cursiter.

## **3. Matters Arising**

### **A. Update from Cloudnet and Water Attendant**

It was agreed by members that the representative from Cloudnet, and the water attendant, give members an update of the water and fibre broadband. Members were informed that there had been numerous sensors installed to the wells that can enable the water supply to be accessed remotely and should give accurate readings of the supply. This will also help early fault findings for any leaks that may occur in the system. Members were shown graphs of the current water levels of each of the wells and when the water supply demand was at the highest.

Cloudnet advised members that there is potential for stage 2, which would consist of 5 additional sensors placed in each well to monitor the water levels of the well, along with the temperature of the supply. This would be made possible to view remotely as each well house has now had a fibre broadband connection installed.

With the fibre broadband being connected to the wells, this opens up additional opportunities should the community council wish to have any solar panels installed and the chance to monitor and control digitally.

The water attendant gave members a brief update with regards to the overall condition of the supply and the equipment, reporting that certain tasks will need attention soon, such as replastering the well walls and redressing the main tank roof and, it was:

Resolved to note the content of the report.

### **B. Ferry Matters**

Due to no further updates from Orkney Islands Council, members requested that the service manager attend the next meeting and outstanding concerns be followed up and, it was:

Resolved that the Clerk sends a business letter to Orkney Islands Council, requesting consideration of some of the outstanding concerns previously discussed:

1. Feedback from the public meeting, detailing the haulage issue of who is to be responsible for the haulage logistics should a link span be introduced to Papa Westray and any costing involved for the island.

2. Members would like a confirmed agreement of the plan for the haulage logistics, before any decisions are made between the 2 options, link span and hard ramp.

3. Following on from a study done by a Papa Westray resident regarding the comparison of haulage charges and operations between the link span and ro-ro option, members would like confirmation that the Technical Superintendent and the Transportation Service Manager have read and understood the concerns.
4. Ask that a meeting is held between the community council, the Transportation Service Manager and Orkney Ferries' Service Manager to discuss the outstanding concerns and to confirm that the points raised are fully understood.
5. In the event that Papa Westray go ro-ro, between Westray and Papa Westray, and with outstanding concerns for a spare vessel to be available for times when the routine vessel is not available, members would like to ask if the spare vessel that would be available for Shapinsay and Rousay, could also be a spare for Papa Westray?
6. Confirm that the purchase of a tractor for loading and unloading of the trailers for Papa Westray has or will be actioned soon.
7. How would the service improve, should the link span vessel travel the same route as it currently is, taking into consideration the number of cancellations that Papa Westray was currently facing?
8. Could the above regarding the Kirkwall Bay be possible and be an option to serve the Papa Westray to Westray route?

### **C. Papay Water Scheme Update**

Following consideration of a verbal update from the Clerk and the draft letter regarding the proposed changes to the water scheme customers, regarding the installation of the UV bulbs, members were advised by the water attendant that each house would need to be standardised with the installation of isolation valves to the supply to ensure the UV bulb change be done efficiently. Members agreed that any required changes to the customer's supply plumbing would be covered by the community council and, it was:

Resolved that the Clerk should:

1. Get a quote from the water attendant for the proposed work and the requirement for each property.
2. Check to see if the insurance would cover the water attendant to work in residential properties.

### **D. Community Resilience Satellite Phone Funding**

Following consideration of an update from the Clerk explaining that there had been no new correspondence since the previous meeting and no further progress for funding, it was:

Resolved that the clerk remove this item from the agenda.

## **E. Fibre Broadband Proposal Update**

Following consideration of the update from Cloudnet and the reassurance to members that spares would be kept on island and in the event of a water leak where the pipes would need to be repaired, the fibre can be easily temporarily interrupted, it was:

Resolved to note the information provided.

## **F. Storage of the Gritter and Salt belonging to OIC**

Following a verbal update from members and that no further information was to be reported, it was:

Resolved to note the information provided.

## **G. Cattle Trailers**

Following discussions between members, it was:

Resolved that the clerk send an email to Democratic services for an update.

## **H. Benches for Tirlo and Airport**

Following an update from the Clerk, explaining that the recycled plastic bench has been delivered and is in use at the airport, it was:

Resolved to note the information provided.

## **I. Housing Shortage on Papa Westray**

Members discussed the housing shortage on Papa Westray, and the Development Trust representative explained that the Trust has applied for funding to secure two new homes on Papa Westray. The Trust has had an offer accepted on a property and is currently looking into funding for refurbishment. The Trust is hoping to secure ownership of a further property on the island, and it was:

Resolved to note the information provided.

## **J. Community Council Owned Field**

Following discussions regarding the quote for materials to fence the community council owned field adjacent to the machinery shed, it was:

Resolved that the clerk advertise the field for rent in the shop to see if there is any interest from residents, before any commitment of fencing.

## **K. Kirkyard Maintenance**

Following discussions regarding the maintenance and repairs required at Boniface, it was:

Resolved that the gates had been repaired, the potholes leading to Boniface had been filled and the scarifier had been used on the grass to help reduce the moss.

## **L. New Pier Improvements**

A verbal update was provided, advising that no further information had been received regarding the improvements and, it was:

Resolved that the clerk include the item in the business letter for an update.

## **4. Correspondence**

### **A. Environmental Health, Decentralised Water Scheme Research**

Following consideration of the correspondence from Orkney Islands Council with regards to a study for a decentralised water scheme, Members were advised that Papa Westray's water scheme is the only one in the UK that is run by the community and, it was:

Resolved that members were happy to meet and share the information of the water schemes success and members request that any report or information produced regarding the scheme, must be produced as a draft for members to authorise before sharing within the public domain.

### **B. Charter Charges- MV Golden Mariana**

Following consideration of the correspondence regarding the increase of the charter charges, it was:

Resolved to note the information provided.

### **C. Pierowall to Papa Westray – Timetable amendment**

Following consideration of correspondence from Orkney Islands Council regarding the amendments to the timetable, it was:

Resolved to note the information provided.

### **D. ANP interviews**

Following consideration of correspondence from NHS Orkney regarding the interview panel for the upcoming ANP interviews, it was resolved to note that:

1. Members agreed that members F. McNab and I. Cursiter be the representation for Papa Westray community council.
2. The clerk draft the two questions received by members for the interviewees and forward to Democratic services.

### **E. Community Council Health and Care Representative**

Following consideration of correspondence from Orkney Islands Council requesting volunteers to represent Papa Westray community council with matters regarding health and care.

Members were advised that a meeting would be set up solely for discussions of Papa Westray's needs with organisations such as the Coastguard, Scottish Ambulance Service, and the airfield. This would give the opportunity to discuss what is going well and if any issues need addressing and the chance to address the long-term outstanding issue of health and care and , it was:

Resolved that:

1. F.McNab and L Sharp be Papa Westray's representatives for Health and Care.
2. The clerk include Health and Care on the agenda under Reports from representatives.

## **F. White Ribbon Orkney status report**

Following consideration of correspondence from Orkney Islands Council regarding White Ribbon Orkney, it was:

Resolved that the community council would like to invite a representative of White Ribbon to the next community council meeting, to deliver a presentation.

## **5. Consultation Documents**

### **A. Boundaries Scotland - Scottish Parliament Consultation On Provisional Proposal For Constituencies**

Following consideration of the consultation regarding boundaries Scotland, it was:

Resolved to note the information provided.

### **B. Cooke Community Consultation Event**

Following consideration of the past consultation, it was:

Resolved to note the information provided.

### **C The Orkney Islands Council Variable 20mph Speed Limit (Islands Schools) Order 2023**

Following consideration of the consultation, it was:

Resolved to note the information provided.

## **6. Financial Statements**

### **A. General Finance**

After consideration of the General Finance statement as at 25 May 2023 and discussion thereof, it was:

Resolved to note that the estimated balance remaining was £14,227.57.

## **B. Papa Westray Community Council Water Scheme**

After consideration of the Papa Westray Water Scheme statement as at 26 May 2023, it was:

Resolved to note that the estimated balance was £40,046.67.

## **C. Community Council Grant Scheme 2022-2023**

Following consideration of the Community Council Grant Scheme statement as at 26 May 2023, it was:

Resolved to note the balance remaining for approval in the main capping limit was £210.97, that £743 remained available for allocation in the additional capping limit and £719 was left in the island capping limit.

## **D. Community Development Fund**

After consideration of the Papa Westray Community development statement fund as at 26 May 2023, it was:

Resolved to note that the balance was £0.

## **E. Seed Corn**

After consideration of the Papa Westray Seed corn statement as at 26 May 2023, it was:

Resolved to note that the balance of £1000.00 was approved but not claimed.

## **7. Financial Requests**

Resolved to note that there were no financial requests to date.

## **8. Reports from Representatives**

### **A. Transport Representative**

Members were advised that no further information was available that had not already been discussed, and it was:

Resolved to note the information provided.

### **B. Planning Representative**

Resolved to note that there was no information to be provided.

### **C. Papa Westray Water Scheme Administrator**

Following a verbal update from the Clerk regarding the water supply, it was:

Resolved:

1. That the new connection to Vola had been installed.
2. The water bills had been processed and sent to Orkney islands Council.

3. That the Clerk should obtain a quote from the water attendant to service every UV bulb, to include a quartz sleeve clean.

4. That the Clerk draft a letter on behalf of the water scheme to the residential owners, explaining the implications and the reasoning behind the change, taking into consideration that not all water UV systems were the same.

## **D. Papa Westray Development Trust**

The Development Officer explained that the boat store is in progress and moving to the next stage, however, due to the property being in a flood zone, planning would not grant permission for the property, including Hookin to be used for residential use.

Members were advised that the boat scheme had now expired and due to the Development Trust not being informed by Orkney Ferries of the significant price increase of nearly double; the Trust will, unfortunately, need to source additional funding for the service.

The Development Trust would be showcasing on the 14 June for the community council and Orkney Islands Council and, it was:

Resolved to note the information provided.

## **9. Publications**

The following publications had previously been circulated and were noted by members:

- Liam McArthur MSP Holyrood Highlights.
- Stephen Clackson's letter from school place
- Blide Blether

## **10. Any Other Competent Business**

### **A. Plane and Ferry Statistics**

Following discussions regarding the plane and ferry statistics, and that members have not received up to date statistics, it was:

Resolved that Democratic Services would request the information.

### **B. New Terminal Building For The Airport**

Following discussions regarding the proposed new terminal building which is to be sited south of the current building. Members requested that instead of the old building being removed, that the community council have access to the building when not in use, for the clerk to use as an office and storage and, it was:

Resolved that the clerk send a letter to Orkney Islands Council to request this.

## **C. Styles and Footpaths**

Following consideration of discussions regarding the footpaths and styles on Papa Westray, it was:

Resolved that members would supply a list of required works and repairs for NILPS.

## **11. Date of Next Meeting**

Following consideration of future meeting dates, it was:

Resolved that the next meeting of Papa Westray Community Council would be held on Thursday, 24 August 2023 in St Ann's Community Room, Papa Westray and via Microsoft Teams, commencing at 19:30.

## **12. Conclusion of Meeting**

There being no further business, the chair declared the meeting closed at 21:40.