

# **Minute of the Adjourned Meeting of Flotta Community Council held in Flotta Community Centre and via Microsoft Teams on Thursday, 6 October 2022 at 16:15**

## **Present:**

Ms R Biddle, Mr N Cheeseman, Mrs P Gee, Mr C Mullins, Mrs I Smith, Mrs J Smith and Mrs J Ward.

## **In Attendance:**

- Councillor G Bevan (via Teams).
- Mrs M Spence, Democratic Services Manager.
- Mrs J Montgomery, Empowering Communities Liaison Officer/Interim Clerk.
  
- Five Members of the Public.

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## **1. Apologies**

Resolved to note that no apologies for absence had been received.

## **2. Ferry Timetables**

Following consideration of the ferry timetable for summer 2023, queries were raised that the Transport Representative was asked to take up at the Ferry Services Consultative Forum meeting due to be held on 24 October, and it was:

Resolved to note that Mrs J Smith and Mr N Cheeseman would be attending the Ferry Services Consultative Forum meeting, via Teams.

## **3. Any Other Business**

### **A. Christmas Tree Lighting 2022**

Following discussion regarding the annual Christmas tree lighting and how it was arranged each year, it was:

Resolved:

1. To note that historically the Community Council oversee the event.
2. That the event consisted of tree lighting and a gathering at the Community Centre with refreshments.
3. That the tree lighting should be held on 3 December 2022.
4. That a Christmas tree should be purchased from W Shearer's and a Purchase Order would be raised by Democratic Services.
5. To note that new tree lights were required, and that Democratic Services would ascertain what connections was required
6. To note that an electrician would be required to connect the tree lights to the lighting column.
7. That battery operated lights could be purchased.
8. That a budget of £200 should be agreed for expenses incurred with the tree lighting and that receipts and evidence of expenditure should be provided.
9. That the Interim Clerk would complete and return the Event Management Plan to Democratic Services.

### **B. Christmas Gifts**

Following discussion regarding the annual Christmas Gifts provided to island residents aged 16 and under or 60 and above, it was:

Resolved:

1. That at Christmas a gift of £20 should be made to island residents meeting the criteria.
2. That the Interim Clerk would provide a poster to distribute locally, inviting applications for the Christmas gift.
3. That an item should be included in the Community Association newsletter regarding the gifts.
4. That all applications should be forwarded to the Interim Clerk.
5. To note that agreement required to be reached as to where the cost should be funded from and to defer making a decision to the next meeting.

### **C. Wheelie Bins**

Following discussion on the provision of wheelie bins to all the households on Flotta and correspondence from Orkney Islands Council advising that consideration was being given to the provision of wheelie bins to households, and it was:

Resolved to note the content of the correspondence.

### **D. Burnside, Flotta**

Member discussed the slab situated in the middle of the Burnside housing scheme and how the area could be better utilised. Various suggestions were made including removing the slabs tidying up the area and siting of a bike shelter, benches and/or flowered area, and it was:

Resolved:

1. That the residents of Burnside should be consulted on their views.
2. To ascertain if there was any requirement for a bike shelter at Burnside.
3. That Orkney Islands Council, as landowners, would have to be approached.
4. To note that bike shelters were not suitable for use by mobility scooters.
5. To defer consideration to a future meeting.

### **E. Island Handy Person**

Members raised concerns regarding small jobs that required to be done in the island and whether there was a possibility of employing a handy person for the Island. The Democratic Services Manager advised members that all Orkney Islands Council related work should be reported to customer services. Members also asked if a relief roads operative had been employed to cover the winter period, and it was:

Resolved to note the content of the discussion and that the Interim Clerk would check with Orkney Islands Council regarding the position of the relief roads worker.

## **F. Tesco Deliveries**

Following consideration of correspondence asking members to give consideration into the possibility of negotiating with Tesco on a way to implement deliveries to Flotta, it was:

Resolved that the Interim Clerk would write to Tesco querying the possibility of Tesco providing a delivery process to Flotta.

## **G. Warm Hub**

Members considered correspondence from Flotta Community Association regarding the possible need for a warm hub for vulnerable residents over the winter period. Members also noted that the heating in the Community Room was not working and that this should be reported. Members queried what conditions would be in place between the Community Association and Orkney Islands Council regarding the community area and what the terms for a keyholder was, and it was:

Resolved:

1. To note the content of the correspondence.
2. To note that it may be difficult to provide a warm hub in the community centre during school hours.
3. That the heaters in the Community Room should be reported to Orkney Islands Council.
3. That the Interim Clerk should ask Orkney Islands Council for a copy of the terms between Flotta Community Association and Orkney Islands Council regarding the running of the Community Area.
4. That the Interim Clerk should ask for a copy of the terms for a keyholder for Flotta Community Centre.
5. To ask Orkney Islands Council that Flotta Community Association be advised of planned works on the building to advise on booking amendments and to avoid disruption to users.

## **H. Play Park Equipment**

Following consideration of the play park equipment which had been purchased previously and the agreement by Flotta Terminal that they would erect the swings, it was:

Resolved that the Interim Clerk would contact the Flotta Terminal Manager to see if he could advise on the possibility of when the equipment might be installed.

## **4. Date of Next Meeting**

Following discussion on dates for the next meetings, it was:

Resolved:

A. That the next meetings of Flotta Community Council should be held on Tuesdays 29 November 2022 and 17 January 2023 at 16:15.

B. That the Flotta Terminal Manager and the OIC Safety and Resilience Officer should be asked to the next meeting in relation to the COMAH plan for Flotta.

## **5. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 18:18.