

Minute of the Meeting of Shapinsay Community Council held via Microsoft Teams on Tuesday, 8 September 2020 at 19:00

Present:

Mr A Boyd, Mrs L Bews, Mr S Garson, Mr C Leslie, Mr C Muir and Mr D Muir.

In Attendance:

- Councillor S Clackson.
- Mrs J McGrath, Community Council Liaison Officer.
- Mr R Lawrence, Clerk.

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1. Election of Office Bearers

A. Election of Chairman

Following a secret ballot, it was:

Resolved that Mrs L Bews be appointed Chairwoman of Shapinsay Community Council.

B. Election of Vice Chairman

Following a secret ballot, it was:

Resolved that Mr S Garson be appointed Vice Chairman of Shapinsay Community Council.

C. Election of Planning Representative

Resolved that Mr C Muir be appointed Planning Representative of Shapinsay Community Council.

D. Election of Transport Representative

Resolved that Mr A Boyd be appointed Transport Representative of Shapinsay Community Council.

E. Election of Shapinsay Development Trust Representative

Resolved that no member would be appointed Development Trust Representative at this time.

2. Apologies

Resolved to note that apologies for absence had been intimated on behalf of Mrs E Phillips and Councillor G Sinclair.

3. Adoption of Minutes

The minute of the meeting held on 27 February 2020 was approved, being proposed by Mr C Leslie and seconded by Mr S Garson.

4. Matters Arising

A. Shapinsay Waiting Room in Kirkwall

It was noted that there had been no correspondence from the Harbour Authority regarding improvements, or the issue of young people congregating in the waiting room. The Community Council Liaison Officer advised that she had spoken to an officer at Kirkwall Police Station who had advised that they would monitor this area. Following an update from Councillor Clackson regarding other areas of Kirkwall with a similar problem, and an update from the Community Council Liaison Officer regarding Police spot checks at the waiting room between the end of the school day and the departure of the 17:30 sailing, it was resolved:

1. That the Community Council Liaison Officer would contact the Police again, as well as the Headmaster at KGS to make him aware of this ongoing issue.
2. To continue to monitor the situation.

B. Canons at Pier

Following consideration of correspondence from the North Isles Landscape Partnership Scheme, copies of which had previously been circulated, regarding the application for funding process, it was:

Resolved that the Community Council Liaison Officer would complete and return the application form on behalf of Shapinsay Community Council.

C. Burroughston Broch

Members were advised that the footpath to the Broch was listed as a core path, and Historic Scotland also own land around the Broch. Following discussion around uncertainty of responsibility for maintenance of the path, fence and ditch, it was:

Resolved that further enquiries should be made regarding responsibility.

D. Roads Issues

Following consideration of correspondence regarding Roads Issues at Steaquoy to Howe and the french drain at the beach below Helliard View, copies of which had previously been circulated, it was:

Resolved to note the content of the correspondence.

E. Operation of Floodgates

Following consideration of correspondence from Democratic Services on behalf of the Ferry Services Manager, copies of which had previously been circulated, it was:

Resolved to monitor future changes to the floodgate notification system.

F. Christmas Lights

Following discussion regarding the provision of Christmas lights, it was:

Resolved to continue to seek sponsorship from local businesses for the cost of the lights.

G. Shapinsay Surgery Internal Décor

Following consideration of correspondence detailing information from the Asset Management Surveyor regarding responsibility for internal décor at the surgery, copies of which had previously been circulated, it was:

Resolved to note the information provided.

H. Scrap Car Scheme

Following discussion around progressing this further, it was resolved:

1. To note that there were still some remaining funds for Scrap Cars.
2. To note that there was now an Orkney Aggregates gate fee.
3. That Mr S Garson would ascertain what cars were left on the list that required to be moved and contact those owners initially.
4. To discuss the matter further at the next meeting.

I. Bag the Bruck

Following discussion, it was:

Resolved to note that this event had been cancelled.

J. Roads Operative

Following discussion regarding the advertisement for a Roads Operative on the island, it was:

Resolved to note that the vacancy for a Roads Operative specifically for Shapinsay had been advertised with a closing date of 20 September 2020.

K. Rock Armouring at Elwick Bay

Following consideration of correspondence, copies of which had previously been circulated, advising that works would be actioned if necessary, it was:

Resolved to note the contents of the correspondence.

L. Gritting of Pavements on Harbour Street

Following consideration of correspondence regarding comments made by the Roads and Environmental Services Manager, copies of which had previously been circulated, it was:

Resolved to request a grit bin in the vicinity of the Old Man's Hut or the Girnel on Harbour Street, Kirkwall.

M. Kirkyard Grass Cutting

Following discussion of grass cutting contracts, it was:

Resolved to note that the same contractors as last year won the contracts.

N. Ferry Timetable for Sundays

Following consideration of the Sunday timetable, members noted that the reduced summer sailings made it difficult for road hauliers getting on and off the island. It was also noted that the winter timetable would commence shortly, and it was:

Resolved to note the information.

5. Correspondence

A. Insurance Renewal 2020/2021

Following consideration of correspondence from the Community Council Liaison Officer, copies of which had previously been circulated, regarding the Community Council's annual insurance, it was:

Resolved to note that the insurance renewal had been arranged.

B. Verge Maintenance Plan 2020 and Responses to Comments

Following consideration of responses to the Community Council's comments on the Verge Maintenance Plan 2020, it was:

Resolved to note the correspondence.

C. Annual Grants 2020/2021

Following consideration of correspondence from the Democratic Services Manager, copies of which had previously been circulated, advising of the amount of Annual Grant being awarded this financial year, it was:

Resolved to note the Shapinsay annual grant allocation for the 2020/2021 financial year.

D. Annual Accounts 2019/2020

Following consideration of the Annual Accounts for Shapinsay Community Council for the financial year 2019/2020, it was:

Resolved to note the information provided.

E. “To Absent Friends” Festival

Following consideration of the information received from Democratic Services on behalf of the Burial Grounds Officer, it was resolved:

1. To note that the deadline for applications had already passed.
2. To pass any information received next year on this event to Shapinsay Community Association.
3. To support any future event by making additional or match funding available if requested.

F. Virtual Island Summit

Following consideration of correspondence received regarding the Island Summit, which was currently underway, it was:

Resolved to note that the final day of the summit was Sunday, 13 September and that any member could take part if they wished to do so.

G. Ferry Service

Following consideration of the points made in a letter from Mrs R Garson, copies of which had been circulated via email, and discussion around the difficulties of commuting due to the social distancing rules at the times when young people are travelling to school, along with the new booking system, it was resolved:

1. To write to Orkney Ferries requesting an explanation of the new system.
2. To ask for details of ownership of a minibus that had been made available for schoolchildren to travel in, and clarification on how this was supposed to operate.
3. That the Transport Representative would also contact the Ferry Services Manager for an informal discussion regarding the issues discussed.

6. The Smithy

Members discussed the Smithy and the fact that nobody had shown an interest in leasing the property over the summer. The Community Council Liaison Officer advised that it would be preferable not to let the license lapse. It was also stated that there had been no further correspondence from Shapinsay Development Trust regarding purchase after Mr C Leslie had opened up the premises for one of their representatives to look around regarding a valuation. It was agreed that any further spending on new equipment or the maintenance of existing equipment should be put on hold until it was clearer as to the future intentions of Shapinsay Development Trust. Members also noted that the Small Business Grant of £10,000 and the top up of £1,000 had been credited to the Smithy account. Following further discussion, it was:

Resolved to note the information and continue discussion at the next meeting.

7. Consultation Documents

A. Winter Service Plan 2020

Following consideration of the Winter Service Plan 2020, copies of which had previously been circulated, it was resolved:

1. To request that roads in Shapinsay are gritted in the morning before commuters need to travel to catch the first morning ferry.
2. To request that there is an afternoon gritting in Shapinsay.

B. HIAL Air Traffic Management Strategy: Impact Assessment

Following consideration of the Air Traffic Management Strategy: Impact Assessment, copies of which had previously been circulated, it was:

Resolved to make no comment on the consultation.

8. Financial Statements

A. General Finance Statement

Following consideration of the General Finance statement, it was:

Resolved to note the estimated balance of £6,370.52 in the General Fund and £1106.57 in the Smithy Fund as at 3 September 2020.

B. Community Council Grant Scheme

Following consideration of the 2020/2021 Community Council Grant Scheme statement as at 3 September 2020, it was resolved:

1. To note that the balance remaining for approval in the main capping limit was £3,355, £669 remained in the additional capping limit, and £648 remained in the island capping limit.
2. To note that the category for the Hoy trip (151917) could be cancelled as this trip would not be going ahead.

C. Community Development Fund

Following consideration of the Community Development Fund, it was:

Resolved to note that £6,315.53 remained available for allocation as at 3 September 2020.

D. Seed Corn Fund

Following consideration of the Seed Corn Fund, it was:

Resolved to note that £3,400 remained available for allocation as at 3 September 2020.

9. Financial Request - Shapinsay Community Association

Mrs L Bews declared an interest in this item and did not take part in discussion thereof.

Following consideration of correspondence received from Shapinsay Community Association, copies of which had previously been circulated, requesting financial assistance of £173.02 towards the purchase of a pool table trolley, a new chair trolley and some mats for new wall bars, it was:

Resolved to grant £173.02 from Community Council Grant Scheme for this purpose.

10. Reports from Representatives

A. Planning

Resolved to note that there was nothing to report at this time.

B. Transport

Resolved to note that there was nothing further to report.

C. Shapinsay Development Trust

Resolved to note that there was not a representative at this time and that this should be discussed at the next meeting.

11. Publications - Orkney Ferries Stats – February to May 2020

Resolved to note the publications which had been previously circulated.

12. Any Other Competent Business

A. Recycling Update

Members enquired as to what was currently being done regarding recycling on the islands, and were informed by the Community Council Liaison Officer that there would be an update regarding recycling collections released shortly, and it was:

Resolved to note the information.

B. Christmas Tree

It was agreed that, regardless of whether a ceremony could be held or not, a Christmas tree should be purchased for the island as usual and that CCGS should be applied for. The lights would be switched on, on 4 December. Following discussion, it was:

Resolved that Democratic Services would organise for a Christmas tree to be delivered to Shapinsay and apply for CCGS accordingly.

13. Date of Next Meeting

Following discussion of a date for the next meeting, members agreed that it should take place online again, and it was:

Resolved that the next meeting would take place virtually on Tuesday, 17 November 2020 at 19:00.

14. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 21:15.