

# Minute of the Meeting of Shapinsay Community Council held in the SDT Boathouse and via Teams on Thursday, 31 March 2022 at 19:00

## Present:

Mrs L Bews, Mr C Leslie, Mr D Muir and Mrs E Phillips.

## In Attendance:

- Mrs J McGrath, Community Council Liaison Officer.
- Miss J Follwell, Clerk.
  
- One member of the press

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## **1. Apologies**

Resolved to note that apologies for absence had been received from Mr A Boyd and Mr S Garson.

## **2. Adoption of Minutes**

The minute of the meeting held on 8 February 2022 was approved, being proposed by Mrs E Phillips and seconded by Mr C Leslie.

## **3. Grass Cutting Tenders**

Members reviewed the tenders received, and it was:

Resolved:

A. That Mr D Swannie would be awarded the tenders for Burroughston Broch, Council Houses and the amenity areas, and that Mr A Bird would be awarded the contract for the Shapinsay Kirkyard.

B. To pass the tenders for works in the Smithy Garden area to the Development Trust as they were in the process of taking over the Smithy.

C. That the Community Council Liaison Officer would advise applicants accordingly and send out the relevant paperwork.

D. That the tenders would commence from April 2022 for a two-year period.

## **4. Matters Arising**

### **A. Christmas Lights**

The Community Council Liaison Officer advised that there was no update on this item. Members asked for a cost per pole for the Christmas Lights, including the connection etc. The Community Council Liaison Officer agreed to chase this up by email, and it was:

Resolved to note the information and discuss again at a future meeting.

### **B. Recycling Collections**

No further update had been received regarding where recycling from Shapinsay was being taken. The Community Council Liaison Officer advised that a representative from the Waste Team had offered to attend a future meeting to explain this, but that Shapinsay were going to move onto bins for recycling. No date had been provided for this, and it was:

Resolved that Democratic Services would look to provide a response as soon as possible.

### **C. Roads Operative**

There was no update on this item. Members again commented that they thought the post should be full time, and it was:

Resolved to monitor the situation and carry forward to the next meeting.

### **D. Kirkyard Gates**

It was reported that the big gates had been completed, and that the smaller gates would be included in the North Isles Landscape Partnership Scheme projects. The contractor would be asked to submit an invoice for the remainder of the works as soon as possible, and it was:

Resolved that the Community Council Liaison Officer would contact the contractor.

### **E. Benches**

Members reported that the three recycled plastic benches had been ordered and delivered to Mr C Leslie to be put in place as agreed, and it was:

Resolved to note the information and that the invoice for £1,562.40 would be paid in this financial year.

### **F. Portacabin at Shapinsay Pier**

The Community Council Liaison Officer was unable to provide an update on this item. Marine Services were looking to replace the portacabin, however it was to be left in-situ meantime to provide some form of shelter for ferry foot passengers, and it was:

Resolved to monitor the situation.

### **G. Waiting Rooms at Kirkwall and Shapinsay Piers**

There had been update from Marine Services on this item. It was reported that the roof of the Shapinsay waiting room may be leaking, and that the anti-social behaviour at the Kirkwall waiting room will continue to be monitored, and it was:

Resolved:

1. That the Chair would take photos of the leaking roof in the Shapinsay waiting room.
2. That all instances of anti-social behaviour at the Kirkwall waiting room should continue to be reported to Marine Services and/or Kirkwall Police.

### **H. Faded Line Markings**

The Community Council Liaison Officer advised that Roads Support had stated that the line painting would get done soon, and it was:

Resolved to monitor the situation and note when the work was completed.

## **I. Flood Defences at Kirkwall Pier**

The Community Council Liaison Officer referred to an email which had been circulated on 9 March 2022 which explained the Council's procedure for erecting the flood defences at Kirkwall Harbour.

A member advised that there had still been issues for pedestrians coming off the ferry from Shapinsay not being able to exit the car park through the pedestrian gate due to the defences being put up. He asked that the relevant Council departments be asked to improve their communications in this regard so that if the ferry was still running, arrangements would be made for any passengers to be able to make a safe exit before the defences were put in place fully, and it was:

Resolved that the Community Council Liaison Officer would again contact the relevant officers asking that arrangements be made to ensure safe exit from the car park when flood defences were being put up.

## **J. Roads Issue – Harbour View**

The Community Council Liaison Officer advised that she had sent photographs of the reported dip at the side of the road at Harbour View to the relevant OIC department.

It was also reported that the kerb at Elwick Brae had still not been repaired, and it was:

Resolved that OIC officers would be asked to look at the offending areas next time they visited Shapinsay.

## **5. Correspondence**

### **A. Orkney Digital Forum**

Members discussed correspondence regarding the meeting of ODF, copies of which had been emailed to members previously, and it was:

Resolved to note that the event had since passed.

### **B. SSEN Resilient Communities Fund**

After consideration of correspondence regarding the SSEN Resilient Communities Fund, copies of which had been forwarded to members in February 2022, inviting applications to the fund which had to be submitted by 29 April 2022, it was:

Resolved to pass this information to Shapinsay Development Trust.

### **C. Library Van Statistics**

The user numbers for the extra Library Van visit which had been funded by Shapinsay CC and DT were reviewed, and it was:

Resolved to note the figures and that this was worth doing again based on the footfall over the last few months.

## **D. Climate Action Funding**

An email had been forwarded to members on 9 March 2022 regarding available funding, and it was:

Resolved to note that the deadline for applications had since passed.

## **E. Orkney Ferries – Island Community Update**

Members discussed an update from Orkney Ferries, copies of which had previously been circulated, and felt that this was a very positive update, highlighting the new on-line booking system, staff training programme for new entrants, social media posts and the introduction of Telegram App to replace the old text messaging service. The compulsory booking system was also discussed, and it was:

Resolved to note the information provided.

## **F. OIC Marine Planning Update**

Correspondence had previously been sent to members from OIC Development and Marine Planning, which provided an update on marine planning matters and highlighted the island visits by planning officers, and it was:

Resolved to note the correspondence.

## **6. The Smithy**

It was confirmed that Shapinsay Development Trust had now officially purchased the property and had plans for its development. It was agreed that representatives from the community council and the trust would set up a meeting at the Smithy to discuss the transfer and the items/equipment still left in the building, and it was:

Resolved:

A. To note the information provided.

B. That the Community Council Liaison Officer would provide information on the funding and purchase of new equipment and send an inventory to the Chair for use when considering items left within the Smithy.

C. That a meeting at the Smithy to go through the inventory will be arranged between the Chair and Mrs L Muir, DT.

## **7. Consultation Documents**

Resolved to note that no consultations had been circulated for comment.

## **8. Financial Statements**

### **A. General Finance Statement**

Following consideration of the General Finance statement, it was:

Resolved:

1. To note the estimated balance of £5,163.75 in the General Fund and £8,360.91 in the Smithy Fund as at 10 March 2022.

2. To keep the Smithy Fund separate meantime, until the transfer of the property and equipment had been fully completed.

## **B. Community Council Grant Scheme**

Following consideration of the 2021/2022 Community Council Grant Scheme statement as at 10 March 2022, it was:

Resolved to note that the main capping limit was fully allocated, £676 remained in the additional capping limit, and £654 remained in the island capping limit.

## **C. Community Development Fund**

Following consideration of the Community Development Fund, it was:

Resolved to note that £6,315.53 remained available for allocation as at 10 March 2022.

## **D. Seed Corn Fund**

Following consideration of the Seed Corn Fund, it was:

Resolved to note that £3,400 remained available for allocation as at 10 March 2022.

## **9. Financial Request – Sean Dunnett – Various Climbing Competitions**

Mrs E Phillips declared an interest in the following item and did not take part in discussion or vote.

Members considered a request which had been made on behalf of Sean Dunnett, copies of which had previously been circulated, for financial assistance with travel costs to attend four climbing competitions with the national squad, and it was:

Resolved to make a general fund donation of £50 per trip, totalling £200, subject to the agreement of at least one of the members absent from the meeting.

## **10. Reports from Representatives**

### **A. Planning**

Resolved to note that there was nothing to report in relation to planning.

### **B. Transport**

Resolved to note that there was nothing to report in relation to transport.

## **C. Shapinsay Development Trust**

Resolved to note that the transfer of the Smithy had now been confirmed.

## **11. Publications**

The following publications had been circulated and were noted by members:

- Scottish Water – Nature Calls Campaign.
- VAO Newsletter – February 2022.
- VAO Training and Funding Update – February 2022.
- VAO Third Sector Emergency Covid Fund.
- Letter from School Place – February 2022.
- Scottish Rural Action – Newsletter – March 2022.
- Isles Special Collection Rota.

## **12. Any Other Competent Business - Bag the Bruck**

It was advised that the Bag the Bruck event was returning this year, to be held from Saturday, 16 April to Sunday, 24 April, and it was:

Resolved that the event should be advertised on the Shapinsay Facebook page and by posters, and that CCGS assistance of £300 should be applied for to provide sponsorship.

## **13. Date of Next Meeting**

Following discussion of possible dates for the next meeting, it was:

Resolved that the next meeting of Shapinsay Community Council would take place after the Community Council elections in July 2022 with a date to be confirmed.

## **14. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 20:15.