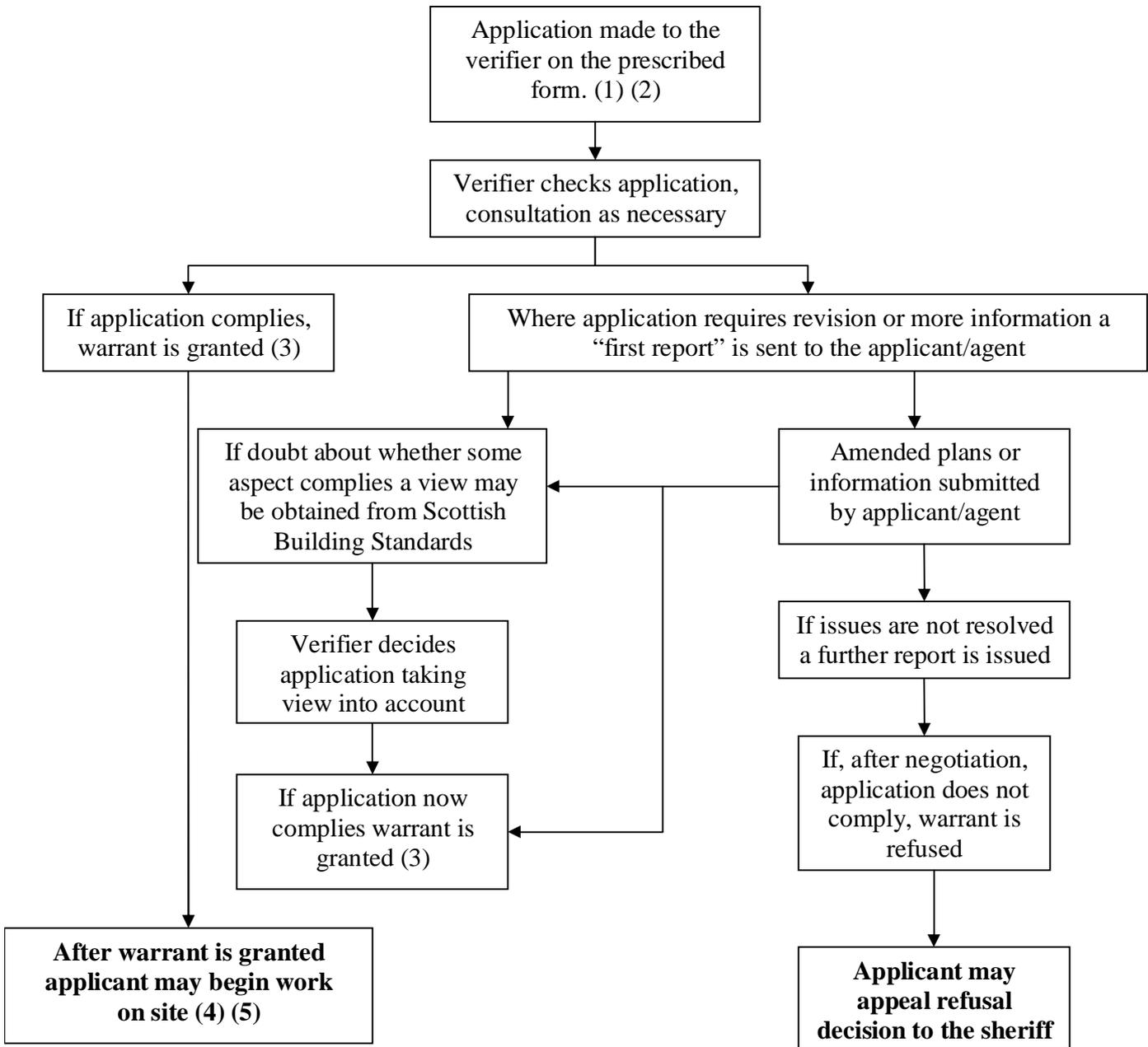


**PROCESS OF OBTAINING A BUILDING WARRANT FROM
ORKNEY ISLANDS COUNCIL**



Notes:

- (1) At present the verifier is the local authority for the area where the work is to be carried out.
- (2) Applications should be made on the application form with fee, plans and information on materials, etc. Include any certificate(s) from certifier(s) of design.
- (3) Warrant may be granted subject to conditions or continuing requirements.
- (4) Applicant must notify the verifier, in writing, within 7 days of the commencement of work on site.
- (5) Applicant must give verifier details of any work that they intend to cover with a certificate of construction prior to works commencing to the affected part on site.