

Minute of the Meeting of Shapinsay Community Council held via Microsoft Teams on Tuesday, 17 November 2020 at 19:00

Present:

Mr A Boyd, Mrs L Bews, Mr S Garson, Mr C Leslie, Mr C Muir and Mr D Muir.

In Attendance:

- Councillor G Sinclair
- Councillor H Woodbridge.
- Mrs J McGrath, Community Council Liaison Officer.
- Mr R Lawrence, Clerk.

Order of Business

1. Apologies.....	2
2. Adoption of Minutes	2
3. Matters Arising.....	2
4. Correspondence	3
5. The Smithy	4
6. Consultation Documents.....	4
7. Financial Statements	4
8. Financial Requests	5
9. Reports from Representatives	6
10. Publications	6
11. Any Other Competent Business.....	6
13. Date of Next Meeting	8
14. Conclusion of Meeting	8

1. Apologies

Resolved to note that apologies for absence had been intimated on behalf of Mrs E Phillips and Councillor S Clackson.

2. Adoption of Minutes

The minute of the meeting held on 8 September 2020 was approved, being proposed by Mr S Garson and seconded by Mr A Boyd.

3. Matters Arising

A. Shapinsay Waiting Room in Kirkwall

It was noted that there had been no further update from the Harbour Authority regarding refurbishment. Following a discussion around members seeing continued anti-social behaviour in the waiting room by non-ferry using young people, it was:

Resolved to continue to monitor the situation and to report any further problems to the local police.

B. Canons at Pier

It was reported that the Community Council Liaison Officer had completed and returned the application form for funding to the North Islands Landscape Partnership and that members were awaiting the outcome of the application, and it was:

Resolved to note the information provided.

C. Burroughston Broch

Members were advised that the North Isles Landscape Partnership had received the Community Council's comments and that hopefully works would commence in the new year, and it was:

Resolved to note the information provided.

D. Christmas Lights

Following discussion around possible sponsors for next year's Christmas lights, it was:

Resolved that Democratic Services would look out the list of companies that had been previously compiled and write to them regarding the possibility of providing sponsorship.

E. Scrap Car Scheme

Following discussion around the list of applicants to the scheme, it was:

Resolved that Mr S Garson would cross reference the list of applicants with the people that had claimed, and then contact the owners of the cars still to be taken away to try and arrange their removal.

F. Gritting of Pavement on Harbour Street

It was noted that there had been no response to the previous correspondence from the Community Council, and it was:

Resolved that the Community Council Liaison Officer would try and elicit a response.

4. Correspondence

A. Reinstatement/Changes to Recycling Collection

After consideration of correspondence from the Head of Infrastructure and Strategic Projects, copies of which had previously been circulated, it was felt that clarification of a number of issues needed to be sought, in particular around the handling of black plastic bags and whether more bins would be allocated to residents for recycling, and it was:

Resolved that Democratic Services would write to the Head of Infrastructure and Strategic Projects for clarification.

B. Proposed North Isles Waste Management Initiative

Following consideration of correspondence from Stronsay Waste Matters, copies of which had previously been circulated, it was:

Resolved:

1. To note the contents of the correspondence.
2. That the information should be forwarded to Shapinsay Development Trust asking if this is something they are interested in being involved in.
3. That a letter would be sent to Stronsay Waste Matters explaining that Shapinsay, unlike the other North Isles, has kerbside recycling collections.

C. Virtual Visit from Liam McArthur MSP

Following consideration of an email from Liam McArthur MSP, copies of which had previously been circulated, regarding a virtual visit to Shapinsay, it was:

Resolved that a response would be sent to Mr McArthur suggesting that the Community Council would be willing to assist with the promotion of any virtual visit that he organises and are willing to attend if there are questions specifically for the Community Council.

D. Conversation with the People of Scotland

Following consideration of correspondence from the Project Manager, Orkney Health and Care, copies of which had previously been circulated, regarding events aimed at capturing peoples' experience of health services during the pandemic, it was:

Resolved to note the content of the correspondence.

E. Web Workshop on Rural Connectivity

Members considered correspondence from the Strategic Advisor, Renewables and Connectivity, copies of which had previously been circulated, regarding a workshop on the 5G New Thinking project, and it was:

Resolved to note that the conference had already been held on 11 November.

F. Awards for Community-led Built Environment Projects

Following consideration of the information from the Scottish Civic Trust, copies of which had previously been circulated, it was:

Resolved that members would let the Clerk know of any potential nominations.

5. The Smithy

Correspondence had been received by the Chair from the Development Trust's Wellbeing Coordinator, requesting a temporary lease for the Smithy in order to use it as a pop-up charity shop. Members agreed in-principle with the project, and it was:

Resolved:

A. That the Community Council Liaison Officer would make enquiries with the relevant Council departments regarding the temporary change of use.

B. That an email be sent to the Wellbeing Coordinator notifying her of the Community Council's decision and that further information would be sent in due course.

C. That the Community Council would assist by covering the cost of the electricity used during the pop-up charity shop's openings.

D. That the Community Council Liaison Officer assists with notifying the relevant department about the need for repair of an internal lock.

6. Consultation Documents

A. Local Housing Strategy

Resolved to note that the deadline had already passed.

B. Islands Community Impact Assessment

Following consideration of correspondence from the Scottish Government's Policy Officer – Scottish Islands Team, it was:

Resolved that members can respond individually to the consultation.

7. Financial Statements

A. General Finance Statement

Following consideration of the General Finance statement, it was:

Resolved to note the estimated balance of £6,377.62 in the General Fund and £11,061.64 in the Smithy Fund as at 9 November 2020.

B. Community Council Grant Scheme

Following consideration of the 2020/2021 Community Council Grant Scheme statement as at 9 November 2020, it was:

Resolved to note that the balance remaining for approval in the main capping limit was £2,953.42, £669 remained in the additional capping limit, and £471.83 remained in the island capping limit.

C. Community Development Fund

Following consideration of the Community Development Fund, it was:

Resolved to note that £6,315.53 remained available for allocation as at 9 November 2020.

D. Seedcorn Fund

Following consideration of the Seedcorn Fund, it was:

Resolved to note that £3,400 remained available for allocation as at 9 November 2020.

8. Financial Requests

Mrs L Bews declared an interest in items A and B and did not take part in discussion thereof.

A. Shapinsay Community Association

Following consideration of correspondence received from Shapinsay Community Association, copies of which had previously been circulated, requesting financial assistance of £470.99 towards the retrospective costs of the 2019 Christmas events, it was:

Resolved to grant £470.99 and £240.00 respectively from the General Fund.

B. Shapinsay Community Association

Following consideration of correspondence received from Shapinsay Community Association, copies of which had previously been circulated, requesting financial assistance towards the costs of the 2020 Christmas celebrations, it was:

Resolved to grant £240.00 from the General Fund.

C. Shapinsay Heritage Trust – Hydro Costs

As previously agreed by members via email, it was:

Resolved:

1. To cover the hydro costs of £141.02 from the general fund.

2. To cover the hydro costs until the heritage centre was able to reopen fully.

D. Remembrance Wreath

As previously agreed by members via email, it was resolved:

To cover the cost of the wreath for the Remembrance Service in Shapinsay from CCGS.

9. Reports from Representatives

A. Planning

Resolved to note that there was nothing to report at this time.

B. Transport

Mr A Boyd reported that he had sent an email to the Ferry Services Manager regarding ferry cards and hospital appointments and had received a response stating that ferry users could pay cash for one-off/emergency trips, and it was:

Resolved to note the content of the update.

C. Shapinsay Development Trust

Following consideration of a written statement received via email from Shapinsay Development Trust updating members on current Development Trust projects - the Smithy/café consultation, Housing, Electric Bikes, and the Shapinsay Website - it was:

Resolved:

1. To thank the Development Trust and request further updates in the future.
2. To send this first written statement to North Isles Councillors.
3. To send future written statements out with the agenda.

10. Publications

The following publications had been circulated and were noted by members;

- Orkney Ferries Statistics – June and July 2020.
- VAO Newsletter – September and October 2020.
- Letter from School Place – September and October 2020.

11. Any Other Competent Business

A. Path at Shapinsay School Park

Members had been approached by the school Head Teacher who had received complaints from residents about having to step into the road at busy times to get around cars parked outside the school and the GP's surgery. It was noted that the

head had spoken to OIC about creating a footpath between the parked cars and the school and GP's surgery. However, OIC's suggestion was to change the parking spaces 90 degrees so that cars park perpendicular to the school. Following discussion, it was:

Resolved that Democratic Services would write to the Education department stating that perpendicular parking was not considered a suitable solution, that members would prefer a purpose-built footpath, and are willing to be involved in future discussions to come to an agreed solution.

B. Roads Operative

Following discussion around the part-time Roads Operative position, which had recently been advertised, it was:

Resolved that Democratic Services would enquire as to whether the vacancy had been filled.

C. Nurse Interviews

The Chair reported to members about her involvement in the development of a Shapinsay promotional leaflet for potential candidates as part of the process. Within the process it has been suggested that potential candidates could have the opportunity to meet with members in order to ask questions about Shapinsay. She also advised that the advert for the post was to go out on 18 November, and it was:

Resolved:

1. That members were happy to meet virtually with potential candidates
2. That members were happy for the Chair to sit on the interview panel on behalf of Shapinsay Community Council.

D. Christmas Tree Lighting

Following discussion on arrangements for the lighting of the Christmas Tree, it was:

Resolved that a small, socially-distanced ceremony would take place involving the Primary 7 pupils, without being publicised, to adhere to current guidelines around events.

E. Erection of Christmas Tree

After consideration of current restrictions, it was:

Resolved that Mr A Garson, Mr C Leslie, Mr D Muir, Mr A Boyd and Mr M Leslie erect the tree as a private event whilst wearing face protection.

F. Ferry Booking System

Following consideration of a letter from the Ferry Services Manager responding to concerns members had expressed regarding the current ferry booking system, it was:

Resolved that a further letter should be written to the Ferry Services Manager expressing members' continuing concerns and offering an alternative suggestion to dealing with pre-paid ticket holders' unexpected change of plans.

G. Roads Issue – Westerhouse Corner to Newfield Cottage

It was noted that this section of road was full of potholes, and it was:

Resolved:

That members raise the issue individually at the 'One-Stop-Shop' and that a letter should be written to the relevant department.

H. Residents Travelling to other Local Authority Areas

Due to the sensitive nature of this item, it was discussed in private.

Members discussed the issue of local residents travelling to other areas during the pandemic, and the risks it posed to their small community, and it was:

Resolved that the Chair would contact the Wellbeing Officer to discuss concerns.

13. Date of Next Meeting

Following discussion of a date for the next meeting, members agreed that it should take place online again, and it was:

Resolved:

A. That a special meeting be organised to take place virtually in order to specifically discuss the Smithy.

B. That the next meeting would take place virtually on Tuesday, 26 January 2021 at 19:00.

14. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 20:50.